

City of Collinsville, Illinois



2009
Annual Budget

2009 Annual Budget

Budget Index



City of Collinsville, Illinois

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Officers and Officials



City of Collinsville, Illinois

Mayor

John Miller

City Council

Nancy Moss

Liz Dalton

Lisa Ciampoli

Mike Keefe

City Manager

Robert Knabel

City Clerk

Mark Schusky

Assistant City Manager

Pam Hylton

City Treasurer/Director of Finance

Tamara Ammann

Chief of Police

Scott Williams

Fire Chief

Pete Stehman

Director of Streets

Mike Tognarelli

Director of Community Development/TIF

Paul Mann

Director of Water/Waste Water

Bob Frank

Operations Manager

Cheryl Brombolich

Corporate Counsel

Steve Giacoletto

City Attorney

Paul Welch

2009 Annual Budget

Special Thank You



City of Collinsville, Illinois



The annual Budget process truly represents a team effort. From the City Council and Department Heads to the Staff that puts it together, the Budget document is a culmination of considerable work by the entire organization.

The Document could not have been accomplished without the input of Staff at all levels of the organization. Department Heads tap the resources of their Supervisors and Staff to develop the ideas and identify the needs of their areas. These needs get translated into budget requests that come to the City Manager and Director of Finance. Priorities are then established within the framework of the Strategic Plan and the Goals of the organization and the available resources. The City Council completes this Team effort through its study and adoption.

I appreciate the hard work of Cheryl Brombolich, Pam Hylton and Christal Laswell who gave great support at the end in tallying numbers and providing the details.

Special "Thanks" goes to Director of Finance Tammy Ammann who was responsible for the majority of the budget preparation. Her efforts encompassed everything from inputting the data to the typical oversight requirement of the Treasurer's position. She did an outstanding job of crunching the numbers and providing advice on the "big picture".

Again, "Thank You" to all who helped in this major effort!

Sincerely,

A handwritten signature in black ink that reads "Robert Knabel". The signature is written in a cursive, flowing style.

Robert Knabel
City Manager



2009 Annual Budget

Budget Message



City of Collinsville, Illinois



November 3, 2008

**TO MAYOR MILLER AND MEMBERS OF THE CITY COUNCIL, STAFF, AND
CITIZENS OF THE CITY OF COLLINSVILLE:**

INTRODUCTION

For the past 30+ years I have begun every Budget Message with this same statement: “Adoption of the Annual Budget is the most significant policy decision made by the City Council during any given year.” It is true this year as it has been these past 30 years and as it will be for the next 30 years. The Annual Budget, by whatever name you call it, is still the most important decision because it is the Budget that:

- Ultimately sets the tax rate,
- Identifies the number of City personnel,
- Implements the Strategic plan as it establishes the level of services to be provided, and
- Funds the projects to be completed.

It is through the implementation of this Budget that residents receive the services provided by the City of Collinsville. Most importantly, it is the Budget that allows the **Vision** and **Mission** of the City to be accomplished.

The year 2008 was an extremely challenging one as the region, as well as the nation suffered through recessionary conditions. With the gas prices, mortgage pressures, and falling stock prices, residents in Collinsville and others through out the nation, faced difficult and frustrating times. It is in this environment that we address the 2009 Fiscal Year for the City of Collinsville. The City is likewise challenged to live up to its Mission Statement and Guiding Principles of providing “superior municipal service”, while having “empathy for the customers” we serve. It within this context, that much of the drafting of this Budget has taken place.

BUDGETING BACKGROUND

Municipal budgeting is an extremely challenging effort. City Councils struggle with providing the highest level of service at the lowest possible cost. Residents find it difficult to understand the Budget and make sense out of the taxes (revenues) and services (expenditures). Finally, Staff members are challenged by the idea of transforming ideas, concepts and visions into budgetary reality. Through all of these efforts, these challenges must be met in an environment in which residents generally support the services but still want their taxes to be reduced.

A budget document should be a tool that is used to establish priorities for the City as well as to document progress during the fiscal year. In order for the document to be used in this manner, it must be one that is clearly understood by all stake holders. Residents must be able to translate the numbers into services as well as to understand where the taxes are going. And, the City Council and Staff should be able to easily use and refer to it throughout the entire fiscal year.

The budget is a plan and is used to guide the expenditures during the course of the year. But, it is just that – a plan. Priorities and conditions change during the course of the year, and, as such, the budget must be able to meet those changing priorities. Likewise the best estimates of revenues and expenditures can go awry. Thus, while the budget represents our best effort at predicting the City’s future financial needs, we must be

flexible in our approach and make the necessary adjustments during the year to meet the changing conditions we face.

In this document the City Council will find the 2009 Annual Budget designated by funds. For accounting purposes a state or local government is not treated as a single, integral entity. Rather, government is viewed instead as a collection of smaller, separate entities known as "funds".

The Governmental Accounting Standards Board (GASB) *Codification of Governmental Accounting and Financial Reporting Standards* defines a "fund" as:

A fiscal and accounting entity with a set of self balancing accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

In accordance with the GASB standard, the enclosed Budget has been divided into six fund types: General Fund, Capital Projects Fund, Special Revenue Fund, Enterprise Fund, Debt Fund and Fiduciary Fund. This format makes the Budget document easier to read and understand. It will make it easier to identify problem areas and focus on solutions and help see the bigger picture. Finally, the Budget document will conform to general accounting practices.

The Budget Message will identify some of the "Impacts on the 2009 Annual Budget", a section describing the "Strategic Plan – Transition to 2010" and the "Promises and Challenges for 2009".

IMPACTS ON 2009 ANNUAL BUDGET

Before getting into the details of the Strategic Plan and the 2009 Annual Budget it is important to step back from the numbers and look at some of the major issues that have impacted the preparation of this year's document. The year 2008 saw major changes in the operation of the organization as well the needs of the City. From the commitment to the Strategic Plan, to the hiring of the Staff to the implementation of the Process Improvement Teams and the Community Investment Plan, major strides have been made.

Plan Implementation - The first impact was the seriousness with which Department Heads and Staff committed to the Strategic Plan. As 2008 got underway, and as the implementation of the Plan took place, it became obvious that Department Heads and Staff members took their part of the Strategic Plan seriously and accepted their charge. The completion of the many projects is a testimony to their efforts. With the Council and Staff working together, each performing their appropriate roles, the Strategic Plan became a living and breathing document.

This growth bodes well for the organization as the City strives to reach the Vision within the Strategic Plan. With this growth, comes an increased commitment to imbed this Plan within the fabric of the City's business operations. Plans for 2009 call for continued efforts by the Staff at all levels of moving the organization towards the City's Vision. However, without this understanding and commitment from the Staff and its continued growth, there is little hope of achieving that Vision.

Staffing Changes - The hiring of the additional Staff this past year represented an investment by the City Council to take the important step towards implementation. Without this commitment from the City Council our efforts would be far short of the mark. The four Dispatchers allowed us to improve response time of the ambulance by 16%. We expect this to continue to improve as the new dispatch center becomes more proficient. The construction crew saved more than \$100,000 in contract costs, allowing us to do that much more. The additional firefighters helped move us towards our goal of reaching an ISO rating of a 4, up from

a 6. The extra police officers added strength and improved patrol as we strive towards being the Safest City in the Region.

The strides in our information technology area are the direct result of the City Council's commitment to the Strategic Plan and the Staff's filling of the IT position. This shows itself in the web casting of the Council meetings, the City's new web site and the centralization of our technology demands. The Assistant Director of Community Development provides an administrative strength and depth that allows the Director to focus his full attention on economic development. With the Assistant assuming responsibility for planning and zoning and neighborhood development, the Director's time can be fully committed to promoting Collinsville to businesses such as Kohl's, the Orchards Shopping Center development, the Holiday Inn project or Jack Schmitt development.

The hiring of the Human Resources Coordinator allowed the City to move the organization towards its focus on engaging employees. Plans are underway for 2009 to emphasize employee wellness in order to reduce health care costs, to begin a formal employee recognition program to express the value we hold for their participation and strong effort, and to formalize our training in order to further develop Staff talents. None of this would be possible without this position and the foresight of the individual.

These staffing changes, and their growth this past year, will allow the City to take the next step in the organization's move towards high performance. The results that occurred in 2008 because of the Staff, gives hope for a bright 2009.

Process Improvement Team – One of the most significant changes this past year was the implementation of the Process Improvement Teams and the Continuous Improvement Plan. This was the most important step the City took in moving the organization towards superior municipal services. Ultimately, it will be through this effort that we succeed.

The hiring of the Management Analyst and the passion of this individual will allow the City to take major strides towards improving City services. With a focus on the five core areas of our customers, employees, financial stewardship, performance management and continuous improvement, a path has been set that will lead the City of Collinsville towards providing high quality, customer service.

Community Investment Plan – While planning is good, it is meaningless unless we are able to complete the effort. The City saw some success in implementing the Community Investment Plan, the City's five-year plan of capital needs. The document consolidated our efforts and for the first time provided a focus for all of our capital projects.

However, the Plan's utilization was spotty and hindered as the Staff became familiar with its funding intricacies and faced the shortfall of the Home Rule Sales Tax. The Staff went through a learning curve that has resulted in significant improvements in the overall 2009 Budget process. However, the City remains challenged by funding limitations. Some discussion is needed this coming year as to how the City can meet future capital requirements.

STRATEGIC PLAN – TRANSITION TO 2010

It is the **Vision** and **Mission** of the Strategic Plan that directed the Council and Staff in the development of the six Goals that serve as the significant influence for this Budget. The six Goals, in the priorities established by the Council, are:

1. To be a financially sustainable City providing superior municipal service;
2. To be the safest City in the Region;
3. To have a strong balanced economy;
4. To have top quality infrastructure and facilities;
5. To create a vibrant downtown; and
6. To be the preferred place to live in the Region.

While planning will continue to play a prominent role in the organization, this Budget is about “doing” and “continuously improving” what we do.

The Strategic Plan is also about changing processes and systems and ultimately the organizational culture. A significant effort is underway to change how decisions are made by both the Council and the Staff. As we strive to provide superior municipal services, we must do so by partnering with community members and engaging the general public more in the efforts of the City.

Transition to 2010 – The City should recognize that with our changing environment, it will be important to keep the Strategic Plan current, so as to meet the needs of the community. We should plan to update the document early next year so that it is in place for planning next summer and fall for the 2010 Annual Budget. Thereafter, an effort needs to be made every two years to make sure we are meeting the needs of the community and the customers we serve.

One of the short comings of the current Plan was the minimal level of public input during its creation in 2006. Mr. Sumek led the City Council and Department Heads through a series of exercises that ultimately led to the adoption of the Plan. As such, the general public was not involved in its formation or development.

One of the characteristics of high performing organizations is the emphasis on the customer. We must have the public’s involvement in the development or updating of the Strategic Plan if we are going to have a customer focus within the City’s operation.

It is proposed that the City host a number of public engagement efforts between January and April to hear constituents’ views on the direction of the City and the revision to the Strategic Plan. These meetings will precede the City’s elections and thus allow opportunities for the new Council to hear the views of the residents.

A second change that will take place in the Strategic Plan process will be the follow up to the Plan by the formal adoption of a Business Plan. This Business Plan will encompass all the necessary elements needed to implement the Strategic Plan. This leads the City to more of a business model approach in its planning and implementation.

The Business Plan will include the Financial Plan (Budget), the Community Investment Plan, the 5-Year forecast, and the City’s Operating Plan. This document should become the major focus of the daily activities by Staff and a gauge on its efforts. While the Strategic Plan will be updated every two years, the Business Plan will be adjusted annually or even more frequently if needed.

PROMISES & CHALLENGES FOR 2009

The implementation of the 2009 Annual Budget brings with it new promises and greater challenges. It is difficult to know or to predict the economic future. Thus the Staff is taking a precautionary approach to the 2009 fiscal year. While we want to be cautious, we still have to get the work done and take care of business. As such, the 2009 Budget presents certain opportunities for improving services while still trying to streamline operations and control cost.

Property Taxes and Operating Costs - Recognizing the difficult financial times we are in, the Staff worked hard at adjusting operating costs for 2009 in an effort to reduce our property tax levy. With the Process Improvement Teams leading the way in productivity improvement efforts and the capable Department Heads leading their areas, this challenge was met believing that we can still provide superior service while reducing cost. The emphasis on “lean thinking” will continue to allow the City to achieve these results.

The Consumer Price Index for All Urban Consumers in the Midwest, as published by the Department of Labor noted a 4.8% percent inflation increase. Because of the work by the Department Heads, the City’s \$6M operating cost – when adjusted for rebate payments - will increase approximately \$80,000, or less than 1.5%. It is well below the 4.8% CPI which would have increased the budget by more than \$289,000.

The work by the Department Heads to lower operating costs allows the City to reduce the property tax levy. While the 2008 property tax rate was lower than the rate in 1990, for the first time in the past 18 years the actual **levy** amount will decline in 2009. While the final reduction may be small it demonstrates the Staff’s effort to control cost. The amount of money coming from a property owner to support the City of Collinsville will be less in 2009 than in 2008.

Uptown Master Plan – With completion of the Uptown Master Plan in 2008, City Staff will begin moving towards its implementation in 2009. This work will be the major focus of the Goal to create a vibrant uptown, as found in the Strategic Plan. The Master Plan lays out the three districts that will guide the improvements in the uptown area. The Garden District, which is the first phase of the Plan and will be the emphasis in the immediate future, has a significant challenge with the Main Street Apartments. Decisions will be needed on the extent to which the City addresses this concern. The TIF Budget has sufficient flexibility to begin this effort in a major way.

Continuous Improvement Plan – The Continuous Improvement Plan will be a driving influence within the organization. The Process Improvement Team plans to review one process per month in order to improve productivity and cost savings. The Performance Management Team is just gearing up and will be discussing with the City Council prior to the end of the fiscal year its plans for 2009. The Employee Engagement Team will also kick off with a goal of engaging employees in the decision making of the organization and recognizing them for their contributions. Finally the Lincoln Team will be organized to coordinate all efforts of the Continuous Improvement Plan to ensure performance excellence.

Just as the Uptown Master Plan will serve as the guide for the “vibrant uptown” Goal, so too will the Continuous Improvement Plan serve as the guide for the “superior services” Goal.

Also included in this direction is the commitment of the City towards improving our overall technology. Because of the IT Coordinator, a Technology Plan has been developed for the organization with a more centralized needs approach. Considerable resources will be used in 2009 in order to “catch up” with the technology demands. Careful analysis has been done as to these needs with an eye towards leasing computer systems rather than buying them. Software and hardware needs are being explored to better serve the

organization and to do so more economically. Technology and communications will play a major role in moving the organization towards high performance.

Priorities in the Community Investment Plan – Like the Uptown Master Plan, the City Council will need to have a serious discussion about the priorities and funding of the Community Investment Plan. With funding being limited, due to the reduction in the Home Rule Sales Tax during 2009, the City Council will need to reassess its priorities and the level of funding.

Included in this discussion will be, the limb pickup program offered by the City's Street Department. With most of the work on the City's infrastructure coming from the Street Department personnel any time taken away from this Goal reduces their ability to accomplish capital projects.

As an example, it takes more than 4,000 man hours – two full-time positions – to complete the City's limb pick up by the Street crew members. Instead of working to achieve the Goal on the City's Infrastructure, these crew members are not being allowed to help because of this limb pick up. Thus we are diverting our resources away from the main goal of the Street Department. While worthy and popular, and while it can be argued that it is helping us to be the "preferred place to live", the limb pick up program is expensive, time consuming and a drain on City resources. We want to make sure that we are meeting the Council's expectations in this service and on the Quality Infrastructure Goal.

Concerns of Water/Wastewater Fund – With the housing/mortgage crisis impacting the area, the City's water and sewer tap-on fees have been reduced significantly. It was the tap-on fees that were increased in order to pay for the Bond Issue passed in 2006 for the Wastewater Plant and other improvements. In 2006, the City received approximately \$660,000 in these fees compared to the projected fees of \$270,000 for 2008. This has challenged the Staff in addressing the needs of this Fund.

Capital expenditures have been curtailed for this next year as well as the plans for the additional staffing. The 2009 Budget for this Fund will meet the Fund Balance requirements at the end of the 2009 year; however, the out years in the five-year projections are of concern. The principle and interest on the 2006 Bond Issue will begin to come due with an annual obligation of approximately \$1.5M. With the tap fees not generating the revenues anticipated, it becomes necessary for the rates to carry this burden. An analysis will need to be done with the City Council as to how it wishes to address this short fall in the out years.

The second issue in this area is the actual needs and level of available funds in the 2006 Project Fund. This is the Fund that is used to expand the Wastewater Plant and to extend water and sewer lines for development. It is this development that was intended to pay for these Bonds. However, the project that was envisioned in 2006 now has a price tag of \$16,000,000 with only \$10,585,000 available. Priorities have changed and projects have been delayed with increasing costs. This is on top of the fact that the full amount of the project was never funded in 2006 starting this whole effort in a shortfall position.

The Annual Budget for the 2006 Project Fund shows a \$5M+ deficit. Now obviously we are not going to do that. However, the City Council needs to review this plan and give direction as to the projects it wishes to pursue and the funding needed to cover these costs.

Soccer Complex – As discussed in the 2008 Budget Message, without a doubt one of the biggest challenges facing the City is the proposed Soccer Complex. While the project has been waiting on the finances and now the Franchise, this \$500M project, including the Stadium, Main Street Development, Office complex and residential units, if completed, will challenge our creativity and planning capacity. Revenues and expenditures continue to be included within the 2009 Annual Budget to begin moving towards this project.

As mentioned last year, a great deal of uncertainty accompanies this "800 pound gorilla". We must continue our daily efforts while planning and directing this effort. The two biggest issues facing this project is the

League designating a Franchise and the relationship with the other taxing districts over the residential TIF. As we have been this past year, until these issues are resolved, the City will be in a state of flux as to the ultimate direction.

Funds have not been budgeted for an additional Building Inspector which may or may not be needed. Revenues from building permits have been included that may need to be removed. The planned improvements to Fairmont Avenue may require future adjustments if it moves forward. As such, the timing of the Budget puts the City in the predicament of again not knowing the full direction of this major project.

The good news is that the Soccer Complex has the potential of being a true turning point for the community. It represents an opportunity for the community to shape its future in a way that no other community in the Metro East area has ever had the chance to do. This will require diligent Staff work and a commitment to make it happen.

CONCLUSION AND SUMMARY

The first major section of the 2009 Annual Budget will be a “Strategic Plan Scorecard”, listing the 6 organizational Goals, their Objectives and the expected Outcomes for each.

Following the “Strategic Plan Scorecard” addressing the Goals and Objectives, the second major area, will be the “Input Summaries.” This section breaks down the detailed Budget by way of the Core Service Areas, Inputs by Department, Fund and Categories. Finally it will show the Input Levels by Staffing and Project. All of this is then followed by the detail portion of the 2009 Annual Budget.

The Budget is truly a team effort. The Staff prepares the Budget for the Council’s consideration, but it is the City Council’s role to modify, change, delete, add and adopt. As an important part of the team, the City Council must be comfortable that the Budget will move the community towards its vision for the community. It is this decision that will begin to set the future for the City.

The 2009 Annual Budget presents a great opportunity for the City. It can be the catalyst to shaping the future of Collinsville. While the Strategic Plan lays the foundation for this future, it is the Budget that will implement these ideas and begin this effort.

The City Manager and Staff are pleased to present the 2009 Annual Budget for the City Council’s review and consideration. We look forward to discussing this Budget with the City Council about the services that will be provided and the future we will be creating.

Sincerely,



Robert Knabel
City Manager



2009 Annual Budget

Strategic Plan Scorecard



City of Collinsville, Illinois



STRATEGIC PLAN SCORECARD – Goal #1

Our Goal is to be a Financially Sustainable City Providing Superior Municipal Services

Core Service Area:

ADMINISTRATIVE SERVICES

Departments/Areas/Funds:

Mayor & City Council	Information Technology
Boards	Finance
City Manager	Fire Pension Fund
Operations	Police Pension Fund
Human Resources	Debt Service Fund

Our Vision is to be the very best provider of superior municipal services in the Region producing satisfied customers in a cost-effective manner.

Mission and Objectives:

Our Mission is:

1. To fulfill the commitment to the Continuous Improvement Plan through these Objectives:
 - Institute service evaluation and process improvement efforts through Process Improvement Teams;
 - Align business practices using the Malcolm Baldrige Criteria for Performance Excellence;
 - Implement an Employee Engagement Plan to include the following;
 - a. City of Collinsville University (CCU);
 - b. Employee Recognition Program;
 - c. Comprehensive Wellness Program; and
 - d. Annual Employee Satisfaction Survey.
 - Measure organizational performance through a Performance Management System;

- Develop regular communications to residents through the implementation of a Communications Plan; and
- Enhance end-user productivity and full network connectivity through a Technology Plan to include the following:
 - a. Software and Hardware audits and standardization;
 - b. Audit network to identify vulnerabilities; and
 - c. Develop and implement a Network Security Policy and Acceptable Use Policy.

Goal #1 – Administrative Services Funding Summary

Funding Allocation	FY 09	FY 10	FY 11	FY 12	FY 13	FY 14
	Personnel	\$3,447,800	\$3,687,660	\$3,834,710	\$3,987,900	\$4,147,800
Operations	\$3,067,690	\$3,160,100	\$3,254,730	\$3,351,710	\$3,446,270	\$3,458,350
Capital	\$500	\$21,000	\$4,530	\$2,090	\$4,650	\$4,790
Total	\$6,515,990	\$6,868,760	\$7,093,970	\$7,341,700	\$7,598,720	\$7,777,930

Results and Measures of Success:

With the above results, the following **outcomes** should occur:

- Increasing customer satisfaction with overall quality of City services;
- Increasing job satisfaction by employees;
- Greater level of collaboration and participation in decision making by City employees;
- Increasing efficiencies and effectiveness of City services;
- Improved awareness of City services by customers;
- Greater awareness of activities and operations by City employees;
- Greater awareness of operational weaknesses using performance software;
- Increasing rate in which customers believe Collinsville welcomes citizen involvement; and
- Increasing number of online transactions.

STRATEGIC PLAN SCORECARD – Goal #2

Our Goal is to be the safest City in the Region

Core Service Area:

PUBLIC SAFETY

Departments/Areas/Funds:

Police Administration	Fire Administration
Police Operations	Fire Operations
Police Support	Emergency Medical Services
Animal Control	Emergency Management
Forfeiture Fund	Police Vehicle Fund
DUI Court Fines Fund	Animal Shelter Fund

Our Vision is to build the safest environment in the region for our residents, customers, and stakeholders.

Mission and Objectives:

Our MISSION is:

1. To engage the community in our safety efforts through these Objectives:
 - Develop a public information program using the City's Web page, cable access channel and other tools to keep residents informed (Police and Fire);
 - Work with businesses in proactive crime and fire prevention programs (Police and Fire);
 - Engaging citizens to maintain property that has been neglected (Police and Fire);

- Initiate fire safety programs for students with the involvement of parents and teachers (Fire);
 - a. Juvenile Firesetter Intervention Program
 - b. “Get Fired Up, About Fire Safety” Program
- Initiate the “Leave ‘Em Safe Program” by leaving operating smoke detectors and identifying safe exits in homes and businesses across the community (Fire);
- Conduct annual inspections of all target, assembly and mercantile occupancies as a part of the business inspection program (Fire);
- Conduct CPR classes for community residents (Fire);
- Initiating “Remember When” fire and safety program for seniors (Fire);
- Host academies for citizens, seniors and youth (Police);
- Create Neighborhood Watch Groups (Police); and
- Conduct annual surveys to identify customer feedback (Police).

2. To prepare for emergency responses and recovery from catastrophic events through these **Objectives**:

- Conduct one unified disaster drill that will involve all City departments (Fire);
- Provide at least 800 man hours of Emergency Management services at scheduled and emergency events (Fire);
- Initiate a Community Emergency Response Team (CERT) subject to grant availability (Fire);
- Replace one existing emergency warning siren with new solar powered unit (Fire); and
- Conduct monthly tests of City warning siren system (Fire).

3. To offer superior emergency medical, fire and rescue services through these **Objectives**:

- Integrate Fire Department records management software and Police Department CAD system to allow for efficient retrieval of data and efficient use of radio dispatch system (Police and Fire);
- Upgrade the Fire Department records management system (RMS) to allow for improved networking (Fire);
- Utilize GIS to create a comprehensive database and GIS-referenced map of all hydrants in the City and District (Fire);
- Inspect and flow test 600 fire hydrants (Fire); and
- Begin Fire Department Accreditation process through these efforts (Fire):
 - a. Become registered member of the Center for Public Safety Excellence;
 - b. Appoint an Accreditation Manager and create an Accreditation Committee; and
 - c. Begin departmental self-assessment as the first step of the accreditation process.

4. To implement a pro-active Crime-free Multi-Housing Program through these **Objectives**:

- Targeting specific geographical areas that are identified as trouble spots and concentrating our resources to address the problems (Police):
 - a. Initiate Crime-Free Zones based on statistical data;

- b. Initiate a Crime-Free Team responsible for the following:
 - Conducting weekly details in Zones;
 - Monitoring and initiating ordinance violations; and
 - Conducting two training seminars per year.
5. To implement a pro-active crime reduction effort through these **Objectives**:
- Ensure that adequate resources are available to address emergency situations (Police and Fire);
 - Track monthly crime rates and reallocating and focusing resources to the trouble spot (Police);
 - Encourage and promote Self-Initiated Field Activity (SIFA) of Officers in order to take full advantage of Officer ingenuity, initiative, training and skills (Police);
 - a. Track and monitor SIFA of Officers with at least 30% conducted in Crime-Free Zones.
 - Conduct “known offender contacts” including the following (Police):
 - a. Sex offender compliance checks;
 - b. Parole compliance checks; and
 - c. Gang suppression details.

Goal #2 – Public Safety Funding Summary

Funding Allocation	FY 09	FY 10	FY 11	FY 12	FY 13	FY 14
Personnel	\$9,155,920	\$9,615,160	\$10,159,420	\$10,741,320	\$11,354,390	\$11,988,310
Operations	\$1,031,650	\$1,062,730	\$1,094,600	\$1,127,450	\$1,161,280	\$1,196,080
Capital	\$254,600	\$207,110	\$213,310	\$219,710	\$226,290	\$233,080
Total	\$10,442,170	\$10,885,000	\$11,467,330	\$12,088,480	\$12,741,960	\$13,417,470

Results and Measures of Success:

With the implementation of the above, the following **outcomes** should occur:

- Increase the overall quality of life rating by Collinsville residents (Fire and Police);
- Increase the rating of Collinsville as a place to live by residents (Fire and Police);
- Increase the rating of residents receiving good value for taxes paid (Fire and Police);
- Increase the fire services quality of rating (Fire);
- Increase the ambulance/emergency medical services quality of rating (Fire);
- Increase the fire prevention and education quality of rating (Fire);
- Increase the safety ratings in the areas of violent crime and property crimes (Police);
- Reduce the ratings of potential problems in the areas of crime and drugs (Police);
- Increase the police services quality of rating (Police); and
- Increase code enforcement quality of rating (Police).

STRATEGIC PLAN SCORECARD – Goal #3

Our Goal is to have a Strong, Balanced Economy

Core Service Area:

Community Development

Departments/Areas/Funds:

TIF District 1	Collinsville Crossings Fund
TIF District 2	Fournie Lane Business District Fund
TIF District 3	

Our Vision is to have a balanced economy with attractive businesses and professional office space and active retail centers.

Mission and Objectives:

Our Mission is

1. To retain existing businesses through these **Objectives:**
 - Implement a Business Retention Plan; and
 - Create an EDC Subcommittee to partner with City Staff in Business Retention Plan development and implementation.
2. To attract new businesses through these **Objectives:**
 - Establish an Economic Development Plan to include the following:
 - a. Concentrate on corridor redevelopment, focusing on the areas of Beltline Road, Vandalia Street, Collinsville Road, and St. Louis Road;
 - b. Create an EDC Subcommittee to assist in overall Plan preparation;
 - c. Develop and implement a marketing plan; incentive-utilization plan, and work-force development plan.
 - Develop strong working relationships with developers;
 - Develop and promote programs that foster high quality housing opportunities and development; and

- Promote school district through “First Day” Event, Realtors’ Reception, and Scholarship Endowment program.
3. To strengthen partnerships with the community in economic development effort through these **Objectives**:
- Develop communication tools to inform and educate the public about Economic Development news.
 - a. Community Newsletters;
 - b. Citizen e-lists;
 - c. Developer mail list;
 - d. Speak to community groups; and
 - e. Volunteer and assist in community activities.

Goal #3 - Funding Summary

Funding Allocation	FY 09	FY 10	FY 11	FY 12	FY 13	FY 14
Personnel	\$64,110	\$67,510	\$71,190	\$75,100	\$79,220	\$83,610
Operations	\$3,279,830	\$3,193,200	\$3,339,165	\$3,481,870	\$3,617,580	\$3,761,640
Capital	\$2,755,890	\$2,127,600	\$1,573,600	\$1,073,500	\$1,051,700	\$1,020,100
Total	\$6,099,830	\$5,388,310	\$4,983,955	\$4,630,470	\$4,748,500	\$4,865,350

Results and Measures of Success:

With the implementation of the above, the following **outcomes** should occur:

- Increase in the overall quality of life rating by residents of Collinsville;
- Increase the rating of Collinsville as a place to live by residents;
- Increase the rating of residents identifying job opportunities as “excellent” and “good”;
- To increase the rating of residents identifying the quality of economic development as “excellent” and “good”; and
- Increase the rating of residents identifying the overall quality of new development as “excellent” and “good”.

STRATEGIC PLAN SCORECARD – Goal #4

Our Goal is to have top quality infrastructure and facilities

Core Service Area:

PUBLIC WORKS

Departments/Areas/Funds:

Streets	Water Lines
Garbage	Water Plant
Capital Projects Fund	Waste Water Lines
Motor Fuel Tax Fund	Waste Water Plant
Water Administration	2006 Project Fund
	2006 Bond Fund

Our Vision is to preserve, maintain and improve the Community's stock of buildings, roads, water and sewer facilities and equipment with prudent financial management.

Mission and Objectives:

Our **Mission** is

1. To implement and complete all projects and purchases within the Community Investment Plan guiding expenditures of the City for the next five years The **Projects** for 2009 include:
 - Street – Reconstruction and Repaving
 - a. Mill Street
 - b. Ostle
 - c. Westbrook
 - d. Schiller
 - e. Spring Street I & II

- f. Beltline & Keebler
- g. Bookwood
- h. Coral
- i. Kroener
- j. Twin Echo
- k. Downtown Streetscape III (TIF District 1)
- Street – Engineering
 - a. Spring Street
 - b. Beltline & Keebler
 - c. Clinton Street
 - d. Morrison & Caseyville Rd.
- Street – Land
 - a. Spring Street
 - b. Morrison & Caseyville Rd.
- Equipment
 - a. Street Excavator
 - b. Dozer
 - c. Assistant Fire Chief Vehicle
 - d. Fire Department Utility Truck
 - e. Street 1–Ton Dump Truck with Plow/Spreader
 - f. Police Vehicles (3)
 - g. Administration Vehicle
 - h. Ambulance (ordered in 2008)
 - i. Fire Department Turn-Out Gear
 - j. Water Treatment Plant Lime Slaker
 - k. Water Treatment Plant Backwash Pump
- General Equipment
 - a. Computer/Server Equipment
 - b. Fire CAD Interface Program
 - c. Firehouse Software Upgrade
 - d. Downtown WiFi (TIF District 1)
- Building and Facilities
 - a. Police Communications Center Upgrade
 - b. City Hall Completion (TIF District 1)
 - c. Street Garage Building Addition
 - d. Fire Station Study
 - e. Salt Storage Building
 - f. Wastewater Plant Expansion
 - g. Water Storage Tank
 - h. Lining Brick Manholes
 - i. Downtown Signage (TIF District 1)
 - j. Collins House Relocation (TIF District 1)
 - k. Water Treatment Plant Expansion
 - l. Water Storage Tank
 - m. Miox Disinfection Unit
- Mains and Lines
 - a. Mulberry water and sewer mains & lift station
 - b. Par Drive Water Main

- c. Jeri Lynn Water Main
- d. Alamo Water Main
- e. Troy Water Line Relocation
- f. Lebanon Road Sewer Interceptor
- g. Henry Street Sewer Main replacement
- h. New Well

2. To re-examine the funding for the Community Investment Plan to address long-term CIP needs.
3. To reassess operational processes and priorities which detract from accomplishing the CIP.

Goal #4 - Funding Summary

Funding Allocation	FY 09	FY 10	FY 11	FY 12	FY 13	FY 14
	Personnel	\$4,468,580	\$4,718,150	\$4,979,140	\$5,254,050	\$5,557,500
Operations	\$6,996,670	\$6,580,580	\$6,706,120	\$6,860,730	\$7,192,480	\$7,177,580
Capital	\$16,576,500	\$7,577,140	\$3,592,310	\$2,379,600	\$4,074,730	\$566,460
Total	\$28,041,750	\$18,875,870	\$15,277,570	\$14,494,380	\$16,820,710	\$13,606,910

Goal #4 Implementation Budget:

The CIP gives direction for these improvements. It identifies the needs by project type in the areas of Transportation, Public Facilities, Equipment and Utilities. These projects are categorized by the supporting Funds of Water and Waste Water, TIF District 1, Motor Fuel Tax, 2006 Bond Fund and Capital Projects Fund.

When considered by **Project Type**, the **2009** needs are as follows:

Transportation –	\$ 3,009,000
Public Facilities –	\$ 10,670,000
Equipment –	\$ 899,000
Utilities –	<u>\$ 3,082,000</u>
Total	\$ 17,660,000

When considered by **Fund**, the total **2009** needs are as follows:

Water and Sewer Fund	\$ 604,500
TIF	\$ 1,356,000
Motor Fuel Tax	\$ 1,363,000
Bond Fund	\$12,561,000
Capital Projects Fund	<u>\$ 1,775,500</u>
Total	\$17,660,000

Results and Measures of Success:

With the implementation of the above, the following **outcomes** should occur:

- Increase the rating of residents receiving “good value for taxes paid”;
- Increase the ratings of each area in the quality of transportation services;
- Increase in the overall “quality of life” rating by residents of Collinsville; and
- Increase the rating of “Collinsville as a place to live” by residents.

STRATEGIC PLAN SCORECARD – Goal #5

Our Goal is to create a vibrant “uptown”

Core Service Area:

COMMUNITY DEVELOPMENT

Departments/Areas/Funds:

TIF District 1 - Downtown

Our Vision is to have a unique downtown that becomes a community destination and focal point.

Mission and Objectives:

Our MISSION is:

1. To implement the Uptown Master Plan through these Objectives:
 - Create overlay districts that address the following areas:
 - i. Architectural/design guidelines;
 - ii. Signage Plan; and
 - iii. Parking & traffic plan.
 - Implement Strategies for Uptown Master Plan, including the following:
 1. Develop marketing brochures;
 2. Develop RFP's for Garden District; and
 3. Provide incentive for Sustainable-building and smart-growth design.
 - Extend Streetscape Extension:
 - a. Submit grant applications; and
 - b. Coordinate w/ IDOT on 159 improvements, property acquisition, design & construction.

- Continue and facilitate events:
 - a. Continue existing events: BluesAPalooza, Songwriter’s Festival, Saturday Night Movies, and Wednesday Night Jazz; and
 - b. Facilitate businesses in creating new events.
- Continue Business Retention & Development efforts:
 - a. Place directory of businesses on website;
 - b. Promote use of website;
 - c. Work with small business development;
 - d. Provide training/education to business owners; and
 - e. Partner with Chamber of Commerce.

Goal #5 - Funding Summary

Funding Allocation	FY 09	FY 10	FY 11	FY 12	FY 13	FY 14
Personnel	\$65,640	\$70,240	\$74,350	\$78,560	\$83,040	\$87,820
Operations	\$69,040	\$71,120	\$73,260	\$75,470	\$77,740	\$80,080
Capital	\$1,200	\$1,240	\$1,280	\$1,320	\$1,360	\$1,400
Total	\$135,880	\$142,600	\$148,890	\$155,350	\$162,140	\$169,300

Results and Measures of Success:

With the implementation of the above, the following **outcomes** will occur:

- To increase the overall quality of life rating by residents of Collinsville;
- To increase the rating of residents’ of Collinsville as a place to live;
- To increase the rating of residents’ of Collinsville for receiving good value for taxes paid;
- To increase the rating of a “sense of community”;
- To increase the rating of “opportunities to attend cultural activities”; and
- To increase the rating of “shopping opportunities”.

STRATEGIC PLAN SCORECARD – Goal #6

Our Goal is to be the preferred place to live

Core Service Area:

COMMUNITY DEVELOPMENT

Departments/Areas/Funds:

Building Inspections
Community Development
Shuttle Bus

Tree Memorial Fund
Collins House Fund

Our Vision is to have an attractive and appealing community with high quality neighborhoods and a high quality of life based on the community's rich heritage and strong community identity.

Mission and Objectives:

Our MISSION is:

1. To increase and promote quality of life in neighborhoods through these Objectives:
 - Create neighborhood action plans with the following:
 - a. Conduct neighborhood assessments;
 - b. Create neighborhood associations;
 - c. Develop neighborhood watch programs; and
 - d. Conduct Town Hall meetings.
 - Increase enforcement of property maintenance codes;
 - Adopt Occupancy Permit Program; and
 - Adopt Boarded-Up Buildings Ordinance.
2. To implement the Comprehensive Plan, Vision 2020 through these Objectives:
 - Implement architectural guidelines;
 - Adopt City gateway plan for improving entryways;

- Promote mixed-use development through contemporary planning & design concepts through these efforts:
 - a. Amend design standards for sustainable and environmentally friendly construction & design; and
 - b. Amend future land use plan to identify areas appropriate for mixed use development.
3. To improve customer service in Community Development through these **Objectives**:
- Work with Human Resource Coordinator for a training program for Department staff;
 - Improve technology in tracking, permitting, and recordkeeping;
 - Continually improve website to provide user-friendly, up-to-date information and forms;
 - Streamline process improvement efforts for:
 - a. Permitting;
 - b. Inspections; and
 - c. Recordkeeping.
 - Provide accurate information promptly through these efforts:
 - a. Update all departmental forms; and
 - b. Create development handbook.
 - Implement “comment card” system as an avenue for comments & suggestions.

Goal #6 - Funding Summary

Funding Allocation	FY 09	FY 10	FY 11	FY 12	FY 13	FY 14
Personnel	\$574,780	\$609,740	\$642,470	\$689,240	\$726,890	\$766,810
Operations	\$334,270	\$344,360	\$354,700	\$365,390	\$376,350	\$387,670
Capital	\$67,500	\$2,580	\$2,660	\$2,740	\$2,820	\$2,900
Total	\$976,550	\$956,680	\$999,830	\$1,057,370	\$1,106,060	\$1,157,380

Results and Measures of Success:

With the implementation of the above, the following **outcomes** should occur:

- Increase the overall quality of life rating by residents of Collinsville;
- Increase the rating of residents’ of Collinsville as a place to live;
- Increase the rating of residents’ of Collinsville receiving good value for taxes paid;
- Increase the rating of neighborhoods as a place to live;
- Increase the rating of overall access to affordable quality housing; and
- Increase the rating of quality of land use, planning and zoning.



2009 Annual Budget

Input Summaries



City of Collinsville, Illinois



Input Summaries

Core Service Areas

Core Service Areas and Departments include:

Administrative Services

Mayor and City Council
Boards
City Manager
Operations
Human Resources
Information Technology
Finance
Fire Pension Fund
Police Pension Fund
Debt Service Fund

Public Safety

Police Administration
Police Operations
Police Support
Animal Control
Fire Administration
Fire Operations
Ambulance
Emergency Management
DUI Court Fines Fund
Forfeiture Fund
Police Vehicle Fund

Public Works

Streets
Garbage
Water Administration
Water Lines
Water Plant
Waste Water Lines
Waste Water Plant
Motor Fuel Tax Fund
Capital Projects Fund
2006 Project Fund
2006 Bond Fund

Community Development

Community Development
Building Inspections
Shuttle Bus
TIF District 1 Fund
TIF District 1 Downtown
TIF District 2 Fund
TIF District 3 Fund
Tree Memorial Fund
Collins House Fund
Collinsville Crossings Fund
Fournie Lane Business District Fund

Total Inputs by Core Service Areas

	2008	2009	2010
ADMINISTRATIVE SERVICES	\$6,193,330	\$6,515,990	\$6,868,760
PUBLIC SAFETY	\$9,700,025	\$10,442,170	\$10,885,000
PUBLIC WORKS	\$27,171,912	\$28,041,750	\$18,875,870
COMMUNITY DEVELOPMENT	\$7,629,794	\$7,212,260	\$6,487,590
TOTAL	\$50,695,061	\$52,212,170	\$43,117,220

Total Inputs by Departments & Areas

	2008	2009	2010
Mayor & Council	\$2,539,690	\$2,864,850	\$2,950,570
Boards	\$41,960	\$61,960	\$63,790
City Manager	\$323,600	\$327,020	\$347,440
Operations	\$284,090	\$242,830	\$255,550
Human Resources	\$233,670	\$256,830	\$271,020
Information Technology	\$157,180	\$119,880	\$126,150
Finance	\$643,590	\$578,840	\$728,250
Police Administration	\$744,100	\$778,220	\$823,630
Police Operations	\$4,002,940	\$4,169,410	\$4,379,930
Police Support	\$1,205,280	\$1,311,530	\$1,385,950
Animal Control	\$162,580	\$167,040	\$175,560
Fire Administration	\$338,560	\$360,060	\$369,690
Fire Operations	\$2,844,145	\$3,074,350	\$3,210,810
Emergency Medical Services	\$181,000	\$246,990	\$250,320
Emergency Management	\$55,330	\$44,820	\$45,790
Streets	\$2,014,470	\$1,980,950	\$2,063,320
Inspections	\$307,260	\$260,960	\$274,430
Garbage	\$1,350,700	\$1,375,000	\$1,416,260
Community Development	\$477,580	\$508,200	\$531,100
Shuttle Bus	\$136,250	\$140,190	\$148,880
Capital Projects	\$1,825,950	\$2,025,500	\$1,778,000
Forfeiture	\$119,090	\$201,000	\$207,040

Tree Memorial	\$2,200	\$2,200	\$2,270
Collins House	\$35,000	\$65,000	\$0
Police Vehicles	\$10,000	\$0	\$30,000
MFT	\$1,693,272	\$2,162,350	\$738,670
DUI	\$6,000	\$12,150	\$6,280
TIF-1	\$4,292,250	\$4,111,600	\$3,309,530
TIF-1 Downtown	\$153,520	\$135,880	\$142,600
TIF-2	\$0	\$0	\$0
TIF-3	\$100,000	\$150,000	\$154,500
Collinsville Crossings BD	\$2,019,224	\$1,724,310	\$1,812,810
Fournie Lane BD	\$106,510	\$113,920	\$111,470
Animal Shelter	\$31,000	\$76,600	\$0
Fire Pension	\$889,200	\$909,200	\$936,480
Police Pension	\$998,950	\$1,070,000	\$1,102,100
Debt Service Fund	\$81,400	\$84,580	\$87,410
Water Administration	\$28,600	\$128,600	\$132,460
Water Lines	\$1,473,540	\$1,485,420	\$1,453,520
Water Plant	\$1,674,880	\$1,646,930	\$1,445,160
Waste Water Lines	\$1,577,370	\$1,167,840	\$1,213,450
Waste Water Plant	\$1,668,730	\$1,778,760	\$1,843,630
2006 Project Fund	\$12,326,000	\$12,750,000	\$5,250,000
2006 Bond Fund	\$1,538,400	\$1,540,400	\$1,541,400
TOTAL	\$50,695,061	\$52,212,170	\$43,117,220

Total Inputs by Fund Types

The City's Budget is divided between the six fund types of General Fund, Capital Projects Funds, Special Revenue Funds, Fiduciary Funds, Debt Service Fund, and Enterprise Fund.

	2008	2009	2010
GENERAL FUND	\$18,043,975	\$18,869,930	\$19,818,440
CAPITAL PROJECTS FUND	\$1,825,950	\$2,025,500	\$1,778,000
SPECIAL REVENUE FUNDS	\$8,568,066	\$8,755,010	\$6,515,170
FIDUCIARY FUNDS	\$1,888,150	\$1,979,200	\$2,038,580
DEBT SERVICE FUND	\$81,400	\$84,580	\$87,410
ENTERPRISE FUND	\$20,287,520	\$20,497,950	\$12,879,620
TOTAL	\$50,695,061	\$52,212,170	\$43,117,220

Total Inputs by Categories

All budgets, regardless of size or complexities can be broken down into three main categories: personnel, operations and capital.

	2008	2009	2010
PERSONNEL	\$16,617,360	\$17,776,830	\$18,768,460
OPERATIONS	\$14,886,301	\$14,779,150	\$14,412,090
CAPITAL	\$19,191,400	\$19,656,190	\$9,936,670
TOTAL	\$50,695,061	\$52,212,170	\$43,117,220

Input Levels by Staffing

Number of Full-Time Positions by Core Service Areas:

Total – 170 Full-Time

Administrative Service (15)	Public Safety (99)
Public Works (50)	Community Development (6)

Number of Full-Time Positions by Departments:

City Manager (3)	Streets (19)
Operations (1)	Community Development (5)
Human Resources (2)	Building Inspections (1)
Information Technology (1)	Water Lines (9.5)
Finance (8)	Water Plant (6.5)
Police Administration (5)	Wastewater Lines (7)
Police Operations (40)	Wastewater Plant (8)
Police Support (17)	Fire Administration (3)
Animal Control (2)	Fire Operations (32)

Number of Positions by Grouping:

Management and Non-Union (22)
International Union of Operating Engineers - 148B (11)
International Union of Operating Engineers – 148 (6)
Fraternal Order of Police (40)
Fraternal Order of Police – Civilians (19)
International Association of Fire Fighters (32)
International Union of Operating Engineers – 520C (40)

Total Project Inputs

The following projects are planned for **Fiscal Year 2009** and are included in the Annual Budget.

2009 Projects

Mulberry W&S Mains & Lift Station	\$661,000	Utility	2006 Project Fund (Bond)
Par Dr. Water Main Replacement	\$9,000	Utility	Water/Waste Water Fund
Jeri Lynn Water Main Replacement	\$7,000	Utility	Water/Waste Water Fund
Alamo Water Main Replacement	\$12,000	Utility	Water/Waste Water Fund
Water Treatment Plant Expansion	\$1,400,000	Public Facility	2006 Project Fund (Bond)
Water Storage Tank	\$1,500,000	Public Facility	2006 Project Fund (Bond)
Water Treatment Plant Lime Slaker	\$55,000	Equipment	Water/Waste Water Fund
Water Treatment Plant Backwash Pump	\$25,000	Equipment	Water/Waste Water Fund
Troy Water Line Relocation	\$100,000	Utility	Water/Waste Water Fund
Lining Brick Manholes	\$100,000	Utility	Water/Waste Water Fund
Lebanon Road Sewer Interceptor	\$2,000,000	Utility	2006 Project Fund (Bond)
Henry St. Sewer Main Replacement	\$18,000	Utility	Water/Waste Water Fund
Excavator (1/2)	\$103,500	Equipment	Water/Waste Water Fund
Wastewater Treatment Plant Expansion	\$7,000,000	Public Facility	2006 Project Fund (Bond)
Mill Street Reconstruction	\$400,000	Transportation	Capital Projects Fund
2009 Mill/Repaving	\$400,000	Transportation	Capital Projects Fund
Westbrook - \$50,000			
Brookwood - \$50,000			
Coral - \$50,000			
Kroener - \$50,000			
Twin Echo - \$30,000			
Schiller - \$60,000			
Ostle - \$110,000			

Street Garage Building Addition	\$50,000	Public Facility	Capital Projects Fund
Salt Storage Building	\$130,000	Public Facility	Capital Projects Fund
Street Department Equipment	\$228,500	Equipment	Capital Projects Fund
Excavator - \$103,500 (1/2)			
1-Ton with Plow/Spreader - \$70,000			
Dozer - \$55,000			
Fire Department Ambulance	\$140,000	Equipment	Capital Projects Fund
Fire Department CAD Interface Program	\$22,000	Equipment	Capital Projects Fund
Fire Department Turnout Gear	\$20,000	Equipment	Capital Projects Fund
Fire Department Vehicle	\$40,000	Equipment	Capital Projects Fund
Assistant Chief Vehicle - \$20,000			
Department Utility Truck - \$20,000			
Firehouse Software Upgrade	\$10,000	Equipment	Capital Projects Fund
Fire Department Resource Study	\$40,000	Public Facility	Capital Projects Fund
Police Department Vehicles	\$100,000	Equipment	Capital Projects Fund
Police Department Comm. Center Upgrad	\$100,000	Public Facility	Capital Projects Fund
Computer Equipment	\$75,000	Equipment	Capital Projects Fund
Administration Vehicles	\$20,000	Equipment	Capital Projects Fund
Downtown Streetscape	\$846,000	Transportation	TIF District 1 Fund
City Hall/Firehouse Renovation Project	\$300,000	Public Facility	TIF District 1 Fund
Collins House Relocation	\$150,000	Public Facility	TIF District 1 Fund
Downtown WiFi	\$20,000	Equipment	TIF District 1 Fund
Downtown Directional Signage	\$40,000	Equipment	TIF District 1 Fund
Spring Street Reconstruction	\$1,165,000	Transportation	Motor Fuel Tax Fund (MFT)
Clinton Street Reconstruction	\$78,000	Transportation	Motor Fuel Tax Fund (MFT)
Intersection Projects	\$120,000	Transportation	Motor Fuel Tax Fund (MFT)
Beltline/Keebler			
Morrison/Caseyville Rd.			
Water Storage Tank	\$20,000	Public Facility	Water/Waste Water Fund
Miox Disinfection Unit	\$125,000	Public Facility	Water/Waste Water Fund
New Well	\$30,000	Utility	Water/Waste Water Fund
	Total \$17,660,000		

Position Schedule

Non-Union Employees (2008)

	<u>Hourly</u>	<u>Salary</u>
City Manager		\$102,900
Director of Community Development		\$46,200
Director of Community Development - TIF		\$46,200
Chief of Police		\$90,000
Fire Chief		\$88,200
Director of Water		\$40,195
Director of Waste Water		\$40,195
Director of Streets		\$74,300
Director of Finance		\$73,710
Assistant Chief of Police - Administration		\$73,605
Assistant Chief of Police - Operations		\$73,605
Assistant Fire Chief		\$72,600
Police Lieutenant		\$73,500
Operations Manager		\$66,100
Assistant City Manager		\$65,500
Building Inspector		\$63,735
Assistant Director of Community Development		\$63,600
Information Technology Coordinator		\$50,000
Planning Assistant		\$49,350
Downtown Coordinator		\$44,205
Human Resources Coordinator		\$42,000
Management Analyst		\$42,000
Administrative Assistant (City Manager)		\$37,000
Administrative Assistant (Community Development)		\$33,700
City Clerk (part-time)		\$10,920
Plumbing Inspector (part-time)		\$9,995
School Liaison		\$6,240
Electrical Inspector (part-time)	\$29.65	
EMA Director (part-time)		\$4,429
Dispatcher (part-time)	\$19.74	
Clerk (part-time)	\$16.77	
Evidence Clerk (part-time)	\$14.45	
Director of Shuttle Bus	\$13.09	
Assistant Director of Shuttle Bus	\$12.71	
Labor Helper	\$10.32	
Shuttle Bus Driver	\$10.32	

Union Employees (2009)

	1/1 - 7/31	8/1 - 12/31
<u>International Union of Operating Engineers (IUOE) Local 148B</u>		
	<u>Hourly</u>	<u>Hourly</u>
Account Technician	\$19.35	\$20.32
Administrative Assistant to the Fire Chief	\$19.35	\$20.32
Street/Water/Sewer Secretary - (part-time)	\$13.28	\$13.94
Shuttle Bus Secretary (part-time)	\$11.70	\$12.29
	1/1 - 7/31	8/1 - 12/31
<u>Fraternal Order of Police (FOP) Lodge 103</u>		
	<u>Hourly</u>	<u>Hourly</u>
Certified Telecommunicator	\$22.02	\$23.11
Deputy Clerk	\$18.90	\$19.84
Humane Officer	\$18.23	\$19.13
Probationary Telecommunicator	\$17.95	\$18.84
Community Service Officer	\$16.50	\$17.31
Probationary Humane Officer	\$14.95	\$15.69
Probationary Deputy Clerk	\$13.56	\$14.23
<u>Fraternal Order of Police (FOP) Lodge 103</u>		<u>Hourly</u>
Police Sergeant		\$31.56
Police Officer		\$28.98
Probationary Police Officer		\$25.41
<u>International Association of Fire Fighters (IAFF) Local 2625</u>		<u>Hourly</u>
Fire Captain		\$26.09
Fire Lieutenant		\$25.42
Fire Fighter		\$24.40
Second Year Fire Fighter		\$22.72-\$23.99
Probationary Fire Fighter		\$21.10-\$22.31
	1/1 - 4/30	5/1 - 12/31
<u>International Union of Operating Engineers (IUOE) Local 520C</u>		
	<u>Hourly</u>	<u>Hourly</u>
Sewer Plant Class 1 Foreman	\$26.35	\$27.61
Sewer Plant Class 1 Maintenance Chief	\$26.20	\$27.46
Street/Water/Sewer Working Foreman	\$25.23	\$26.43
Sewer Plant Class 1	\$25.10	\$26.36
Sewer Plant Class 2	\$24.84	\$26.09
Sewer Plant Class 3	\$24.61	\$25.84
Sewer Plant Class 4	\$24.36	\$25.57
Street/Water/Sewer Base	\$23.98	\$25.18
	1/1 - 7/31	8/1 - 12/31
<u>International Union of Operating Engineers (IUOE) Local 148</u>		
	<u>Hourly</u>	<u>Hourly</u>
Water Plant Chief Operator	\$27.72	\$29.11
Water Plant Class A	\$26.02	\$27.32



2009 Annual Budget

Introduction by City Treasurer



City of Collinsville, Illinois

In accordance with Chapter 65 of the Illinois Compiled Statutes (65 ILCS 5/8-2-9.1 through 5/8-2-9.10), the proposed budget for 2009 is submitted. In its final form, this budget document establishes the City of Collinsville's legal spending limit for the fiscal year beginning January 1, 2009. Budget amendments can be made throughout the year as follows:

Transfers of \$10,000 or less within a department may be made with the approval of the City Manager and Budget Officer.

Transfers within a department in excess of \$10,000, transfers between departments or increases in budget must be approved by the City Council.

The City maintains its records and presents fund financial statements on the cash basis of accounting. The accounts of the City are organized by funds, each of which is considered a separate accounting entity with self-balancing accounts that comprise its assets, liabilities, fund balance/equity, revenues and expenditures. The budget includes projected revenues and expenditures/expenses for eighteen funds: General, Capital Projects, Forfeiture, Tree Memorial, Collins House, Police Vehicle, DUI Court Fines, Motor Fuel Tax, Tax Increment Financing District 1, Tax Increment Financing District 2, Tax Increment Financing District 3, Collinsville Crossings, Fournie Lane Business District, Animal Shelter, Police Pension Fund, Fire Pension Fund, 2003 B Bond Fund and Water/Waste Water Fund. Additional funds, which will be consolidated into the Water/Waste Water Fund, include 2006 Project Fund and 2006 Bond Fund. The funds are organized by fund type.

The 2009 Budget includes projected revenues of approximately \$37.5 million (1.5% decrease under 2008) and expenditures/expenses of about \$52.2 million (2.4% increase over 2008) in all funds combined. The budgetary fund balance for all funds combined is estimated to be \$40.6 million at December 31, 2009. Of that amount, \$32.1 million will be held in trust for fiduciary funds (Police Pension Fund and Fire Pension Fund); \$1.5 million will be in the City's only business-type activity (Water/Waste Water Fund) and \$7.0 million will remain for all other funds, which includes the General Fund, Capital Projects Fund and all special revenue funds.

The General Fund is the main operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund. The 2009 budget includes projected revenues of approximately \$18.8 million (4.3% increase over 2008) and expenditures of about \$18.8 million (4.6% increase over 2008) in the General Fund. The fund balance is expected to increase by \$166,910 during the year. It is estimated to be \$1.9 million at December 31, 2009. The City of Collinsville has established a policy of keeping the fund balance in this fund between 10% and 15% of current year revenues. This goal will be reached in 2009 as ending fund balance will likely be 10.13% of revenues.

This document is a result of efficient planning, budgeting, auditing, reporting, and accounting in all departments. It is a realistic financial plan for the City of Collinsville in the coming year.

As the City Manager said previously, I also appreciate the time that everyone has spent working on the 2009 budget. I think the process and the document continue to improve every year. It is truly a team effort and every member of the team should be proud of our accomplishment.





2009 Annual Budget

Summary of All Funds



City of Collinsville, Illinois

	General Fund	Capital Projects Funds	Special Revenue Funds	Fiduciary Funds	Debt Service Fund	Enterprise Fund	All Funds Total
Taxes	\$4,033,820	\$400,000	\$2,460,000	\$943,680	\$0	\$0	\$7,837,500
Licenses	\$355,000	\$0	\$0	\$0	\$0	\$0	\$355,000
Permits	\$1,006,600	\$0	\$0	\$0	\$0	\$0	\$1,006,600
Intergovernmental	\$10,780,820	\$1,350,000	\$3,934,310	\$222,630	\$0	\$0	\$16,287,760
Fines	\$180,000	\$0	\$202,000	\$0	\$0	\$0	\$382,000
Charges for Service	\$2,217,400	\$0	\$0	\$0	\$0	\$6,993,100	\$9,210,500
Miscellaneous	\$263,200	\$10,000	\$553,627	\$1,178,000	\$0	\$461,000	\$2,465,827
Total Revenues	<u>\$18,836,840</u>	<u>\$1,760,000</u>	<u>\$7,149,937</u>	<u>\$2,344,310</u>	<u>\$0</u>	<u>\$7,454,100</u>	<u>\$37,545,187</u>
Salaries	\$9,402,630	\$0	\$182,800	\$0	\$0	\$2,173,120	\$11,758,550
Benefits	\$3,242,390	\$0	\$33,450	\$1,810,000	\$0	\$932,440	\$6,018,280
Contractual Services	\$5,498,930	\$40,000	\$1,562,940	\$169,000	\$0	\$1,854,210	\$9,125,080
Commodities	\$634,630	\$0	\$464,250	\$200	\$0	\$652,550	\$1,751,630
Debt Service	\$0	\$0	\$2,169,730	\$0	\$84,580	\$1,648,130	\$3,902,440
Capital Outlay	\$91,350	\$1,985,500	\$4,341,840	\$0	\$0	\$13,237,500	\$19,656,190
Total Expenditures/Expenses	<u>\$18,869,930</u>	<u>\$2,025,500</u>	<u>\$8,755,010</u>	<u>\$1,979,200</u>	<u>\$84,580</u>	<u>\$20,497,950</u>	<u>\$52,212,170</u>
Excess (Deficiency) of Revenues over Expenditures	(\$33,090)	(\$265,500)	(\$1,605,073)	\$365,110	(\$84,580)	(\$13,043,850)	(\$14,666,983)
Other Sources (Uses) of Funds	\$200,000	\$250,000	(\$174,570)	(\$10,000)	\$84,580	(\$600,000)	(\$249,990)
Change in Fund Balance	<u>\$166,910</u>	<u>(\$15,500)</u>	<u>(\$1,779,643)</u>	<u>\$355,110</u>	<u>\$0</u>	<u>(\$13,643,850)</u>	<u>(\$14,916,973)</u>
Beginning Fund Balance	\$1,741,342	\$348,957	\$6,590,133	\$31,728,018	\$0	\$15,114,761	\$55,523,210
Ending Fund Balance	\$1,908,252	\$333,457	\$4,810,490	\$32,083,128	\$0	\$1,470,911	\$40,606,237
Ending Fund Balance Compared to Revenues	10.13%	18.95%	67.28%	1368.55%		19.73%	108.15%

2009 Annual Budget

Summary of Governmental Funds



City of Collinsville, Illinois

	Special Revenue Funds															All Governmental Funds Total
	General Fund	Capital Projects Fund	Forfeiture Fund	Tree Memorial Fund	Collins House Fund	Police Vehicle Fund	Motor Fuel Tax Fund	DUI Court Fine Fund	TIF 1 Fund	TIF 2 Fund	TIF 3 Fund	Collinsville Crossings Fund	Fournie Lane Fund	Animal Shelter Fund	Debt Service Fund	
Taxes	\$4,033,820	\$400,000	\$0	\$0	\$0	\$0	\$0	\$2,300,000	\$10,000	\$150,000	\$0	\$0	\$0	\$0	\$0	\$6,893,820
Licenses	\$355,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$355,000
Permits	\$1,006,600	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,006,600
Intergovernmental	\$10,780,820	\$1,350,000	\$0	\$0	\$65,000	\$0	\$780,000	\$0	\$1,350,000	\$0	\$0	\$1,724,310	\$15,000	\$0	\$0	\$16,065,130
Fines	\$180,000	\$0	\$186,000	\$0	\$0	\$10,000	\$0	\$6,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$382,000
Charges for Service	\$2,217,400	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,217,400
Miscellaneous	\$263,200	\$10,000	\$1,000	\$600	\$0	\$100	\$123,000	\$100	\$376,950	\$0	\$400	\$0	\$0	\$51,477	\$0	\$826,827
Total Revenues	\$18,836,840	\$1,760,000	\$187,000	\$600	\$65,000	\$10,100	\$903,000	\$6,100	\$4,026,950	\$10,000	\$150,400	\$1,724,310	\$15,000	\$51,477	\$0	\$27,746,777
Salaries	\$9,402,630	\$0	\$85,000	\$0	\$0	\$0	\$0	\$0	\$97,800	\$0	\$0	\$0	\$0	\$0	\$0	\$9,585,430
Benefits	\$3,242,390	\$0	\$1,500	\$0	\$0	\$0	\$0	\$0	\$31,950	\$0	\$0	\$0	\$0	\$0	\$0	\$3,275,840
Contractual Services	\$5,498,930	\$40,000	\$6,500	\$0	\$0	\$0	\$378,000	\$0	\$1,028,440	\$0	\$150,000	\$0	\$0	\$0	\$0	\$7,101,870
Commodities	\$634,630	\$0	\$3,000	\$1,200	\$0	\$0	\$459,350	\$0	\$700	\$0	\$0	\$0	\$0	\$0	\$0	\$1,098,880
Debt Service	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$331,500	\$0	\$0	\$1,724,310	\$113,920	\$0	\$84,580	\$2,254,310
Capital Outlay	\$91,350	\$1,985,500	\$105,000	\$1,000	\$65,000	\$0	\$1,325,000	\$12,150	\$2,757,090	\$0	\$0	\$0	\$0	\$76,600	\$0	\$6,418,690
Total Expenditures	\$18,869,930	\$2,025,500	\$201,000	\$2,200	\$65,000	\$0	\$2,162,350	\$12,150	\$4,247,480	\$0	\$150,000	\$1,724,310	\$113,920	\$76,600	\$84,580	\$29,735,020
Excess (Deficiency) of Revenues over Expenditures	(\$33,090)	(\$265,500)	(\$14,000)	(\$1,600)	\$0	\$10,100	(\$1,259,350)	(\$6,050)	(\$220,530)	\$10,000	\$400	\$0	(\$98,920)	(\$25,123)	(\$84,580)	(\$1,988,243)
Other Sources (Uses) of Funds	\$200,000	\$250,000	\$0	\$0	\$0	\$0	(\$90,000)	\$0	(\$182,570)	\$0	\$0	\$0	\$98,000	\$0	\$84,580	\$360,010
Change in Fund Balance	\$166,910	(\$15,500)	(\$14,000)	(\$1,600)	\$0	\$10,100	(\$1,349,350)	(\$6,050)	(\$403,100)	\$10,000	\$400	\$0	(\$920)	(\$25,123)	\$0	(\$1,628,233)
Beginning Fund Balance	\$1,741,342	\$348,957	\$289,509	\$4,280	\$4,142	\$10,141	\$1,252,031	\$6,050	\$3,124,195	\$5,000	\$14,919	\$1,853,796	\$947	\$25,123	\$0	\$8,680,432
Ending Fund Balance	\$1,908,252	\$333,457	\$275,509	\$2,680	\$4,142	\$20,241	(\$97,319)	\$0	\$2,721,095	\$15,000	\$15,319	\$1,853,796	\$27	\$0	\$0	\$7,052,199
Ending Fund Balance Compared to Revenues	10.13%	18.95%	147.33%	446.62%	6.37%	200.40%	-10.78%	0.00%	67.57%	150.00%	10.19%	107.51%	0.18%	0.00%		25.42%

2009 Annual Budget

Summary of Fiduciary Funds



City of Collinsville, Illinois

	Police Pension Fund	Fire Pension Funds	Total Fiduciary Funds
Taxes	\$591,310	\$352,370	\$943,680
Licenses	\$0	\$0	\$0
Permits	\$0	\$0	\$0
Intergovernmental	\$115,900	\$106,730	\$222,630
Fines	\$0	\$0	\$0
Charges for Service	\$0	\$0	\$0
Miscellaneous	\$496,000	\$682,000	\$1,178,000
Total Revenues	<u>\$1,203,210</u>	<u>\$1,141,100</u>	<u>\$2,344,310</u>
Salaries	\$0	\$0	\$0
Benefits	\$940,000	\$870,000	\$1,810,000
Contractual Services	\$130,000	\$39,000	\$169,000
Commodities	\$0	\$200	\$200
Debt Service	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0
Total Expenditures	<u>\$1,070,000</u>	<u>\$909,200</u>	<u>\$1,979,200</u>
Excess (Deficiency) of Revenues over Expenditures	\$133,210	\$231,900	\$365,110
Other Sources (Uses) of Funds	(\$10,000)	\$0	(\$10,000)
Change in Fund Balance	<u>\$123,210</u>	<u>\$231,900</u>	<u>\$355,110</u>
Beginning Fund Balance	\$15,264,111	\$16,463,907	\$31,728,018
Ending Fund Balance	\$15,387,321	\$16,695,807	\$32,083,128

2009 Annual Budget

Consolidation of Enterprise Fund



City of Collinsville, Illinois

	Water/ Waste Water Fund	2006 Project Fund	2006 Bond Fund	Total Enterprise Fund
Taxes	\$0	\$0	\$0	\$0
Licenses	\$0	\$0	\$0	\$0
Permits	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0
Fines	\$0	\$0	\$0	\$0
Charges for Service	\$6,993,100	\$0	\$0	\$6,993,100
Miscellaneous	\$61,000	\$400,000	\$0	\$461,000
Total Revenues	<u>\$7,054,100</u>	<u>\$400,000</u>	<u>\$0</u>	<u>\$7,454,100</u>
Salaries	\$2,173,120	\$0	\$0	\$2,173,120
Benefits	\$932,440	\$0	\$0	\$932,440
Contractual Services	\$1,665,210	\$189,000	\$0	\$1,854,210
Commodities	\$652,550	\$0	\$0	\$652,550
Debt Service	\$107,730	\$0	\$1,540,400	\$1,648,130
Capital Outlay	\$676,500	\$12,561,000	\$0	\$13,237,500
Total Expenses	<u>\$6,207,550</u>	<u>\$12,750,000</u>	<u>\$1,540,400</u>	<u>\$20,497,950</u>
Excess (Deficiency) of Revenues over Expenses	\$846,550	(\$12,350,000)	(\$1,540,400)	(\$13,043,850)
Other Sources (Uses) of Funds	<u>(\$2,140,400)</u>	<u>\$0</u>	<u>\$1,540,400</u>	<u>(\$600,000)</u>
Net Revenue	<u>(\$1,293,850)</u>	<u>(\$12,350,000)</u>	<u>\$0</u>	<u>(\$13,643,850)</u>
Beginning Fund Balance	\$2,529,549	\$12,585,212	\$0	\$15,114,761
Ending Fund Balance	\$1,235,699	\$235,212	\$0	\$1,470,911



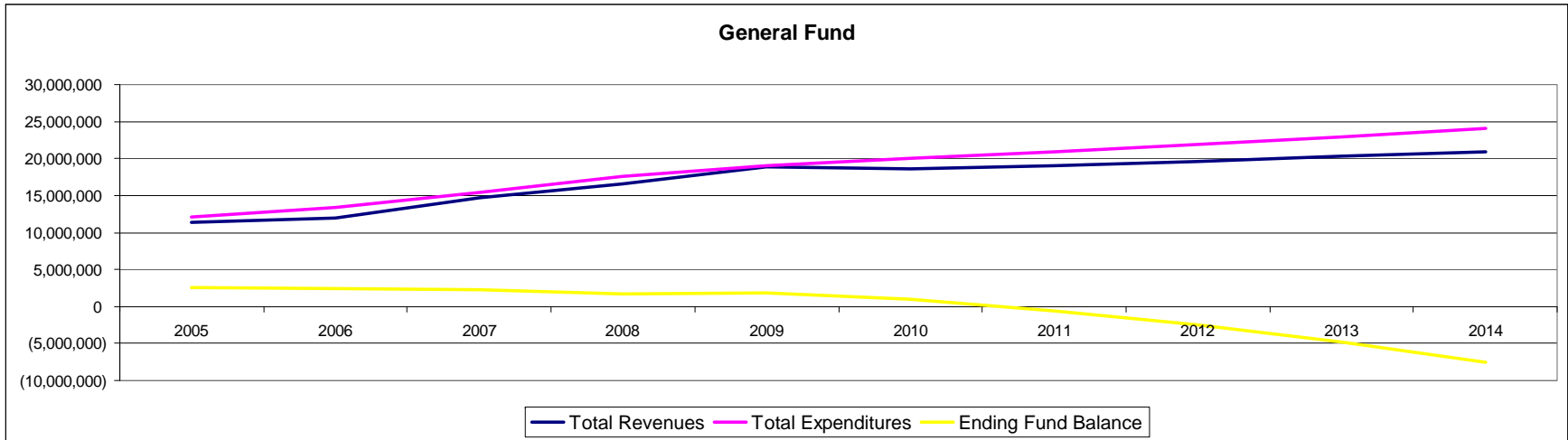
2009 Annual Budget

Five-Year Projections



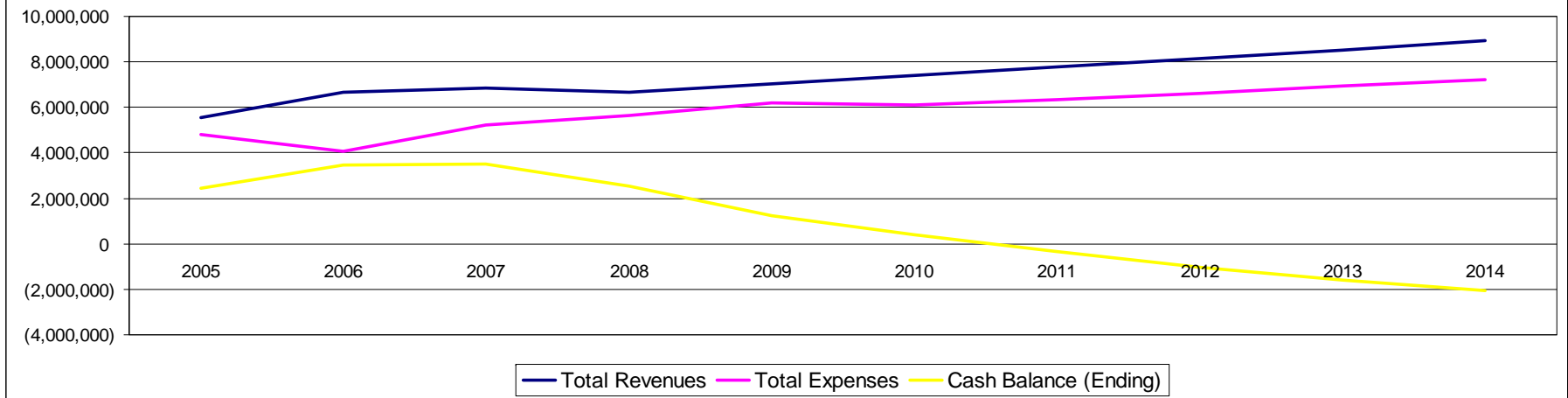
City of Collinsville, Illinois





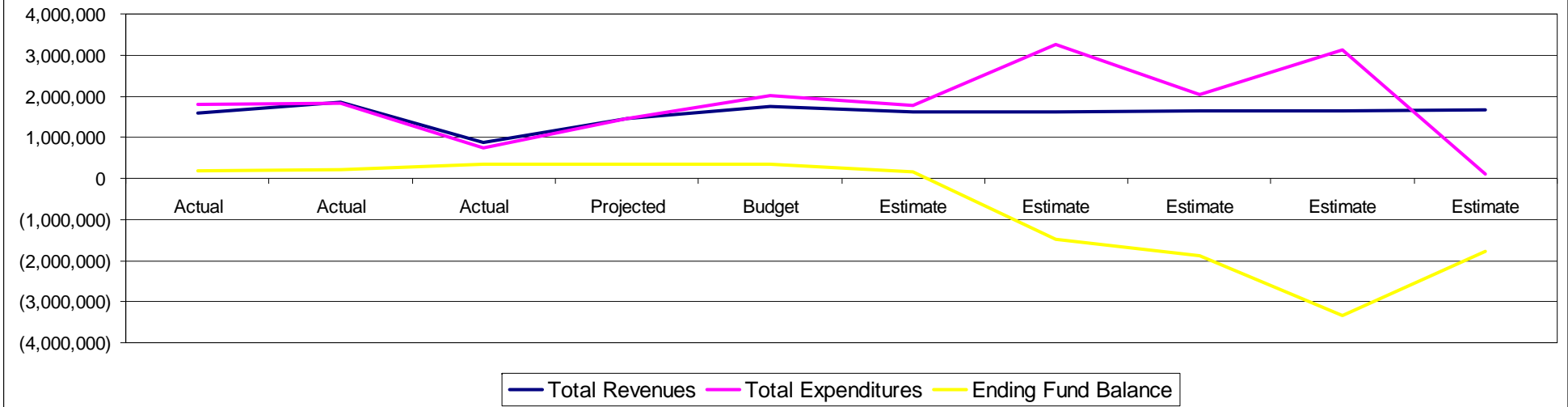
	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Budget</u>	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>
Beginning Fund Balance	2,318,636	2,531,923	2,471,090	2,310,929	1,741,342	1,908,252	914,402	(561,158)	(2,449,038)	(4,775,738)
Taxes	1,759,928	1,800,519	4,141,916	4,235,515	4,033,820	4,185,630	4,343,530	4,507,780	4,678,650	4,856,440
Licenses	410,333	289,890	345,142	367,000	355,000	365,650	376,620	387,920	399,560	411,550
Permits	205,246	497,928	164,297	202,600	1,006,600	508,880	508,960	509,040	509,120	509,200
Intergovernmental	6,926,860	7,231,846	7,744,362	9,197,710	10,780,820	10,827,360	11,017,240	11,347,760	11,688,200	12,038,860
Fines	170,457	184,068	187,830	180,100	180,000	185,400	190,960	196,690	202,590	208,670
Charges for Service	1,520,601	1,591,960	1,756,435	1,987,300	2,217,400	2,283,550	2,351,660	2,421,840	2,494,090	2,568,550
Miscellaneous	408,444	377,802	414,991	374,410	263,200	270,820	278,640	286,700	294,990	303,550
Total Revenues	11,401,868	11,974,013	14,754,972	16,544,635	18,836,840	18,627,290	19,067,610	19,657,730	20,267,200	20,896,820
Administration	1,894,028	1,863,906	3,128,731	3,635,940	3,973,370	4,114,520	4,254,380	4,394,610	4,545,460	4,699,740
Police	4,097,107	4,901,876	5,118,904	5,967,560	6,426,200	6,765,070	7,136,770	7,523,830	7,933,220	8,356,410
Fire	2,545,467	2,881,547	3,063,375	3,357,520	3,826,220	3,979,610	4,186,030	4,415,780	4,655,400	4,903,120
Public works	2,826,200	3,031,968	3,142,427	3,400,771	3,616,910	3,754,010	3,902,800	4,065,120	4,234,620	4,408,540
Finance	452,437	425,965	494,929	559,250	578,840	728,250	750,000	792,460	837,030	883,760
Community Development	180,156	236,029	284,916	461,410	508,200	531,100	558,050	591,400	618,580	647,300
Community Services	107,525	109,728	113,774	131,771	140,190	148,880	155,750	163,340	170,850	178,720
Total Expenditures	12,102,920	13,451,019	15,347,057	17,514,222	19,069,930	20,021,440	20,943,780	21,946,540	22,995,160	24,077,590
Net Revenues/(Expenditures)	(701,052)	(1,477,006)	(592,085)	(969,587)	(233,090)	(1,394,150)	(1,876,170)	(2,288,810)	(2,727,960)	(3,180,770)
Other Sources/(Uses) of Funds	914,339	1,416,173	431,923	400,000	400,000	400,300	400,610	400,930	401,260	401,600
Change in Fund Balance	213,287	(60,833)	(160,161)	(569,587)	166,910	(993,850)	(1,475,560)	(1,887,880)	(2,326,700)	(2,779,170)
Ending Fund Balance	2,531,923	2,471,090	2,310,929	1,741,342	1,908,252	914,402	(561,158)	(2,449,038)	(4,775,738)	(7,554,908)
percent of revenues	22.21%	20.64%	15.66%	10.53%	10.13%	4.91%	-2.94%	-12.46%	-23.56%	-36.15%

Water and Waste Water Fund



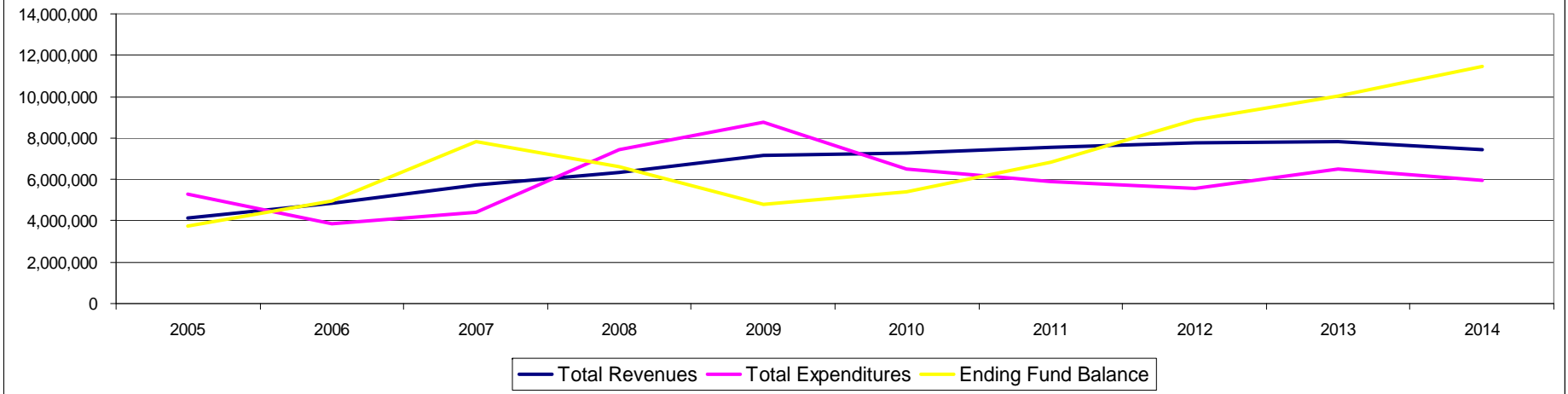
	2005 <u>Actual</u>	2006 <u>Actual</u>	2007 <u>Actual</u>	2008 <u>Projected</u>	2009 <u>Budget</u>	2010 <u>Estimate</u>	2011 <u>Estimate</u>	2012 <u>Estimate</u>	2013 <u>Estimate</u>	2014 <u>Estimate</u>
Cash Balance (Beginning)	2,054,691	2,429,932	3,464,296	3,488,954	2,529,549	1,235,699	396,749	(356,791)	(1,018,311)	(1,591,771)
Intergovernmental	0	0	50,000	0	0	0	0	0	0	0
Charges for Service	5,418,403	6,426,656	6,558,463	6,566,400	6,993,100	7,333,840	7,691,350	8,066,460	8,460,020	8,873,000
Miscellaneous	148,570	252,717	228,765	95,200	61,000	62,830	64,720	66,660	68,660	70,720
Total Revenues	5,566,973	6,679,373	6,837,229	6,661,600	7,054,100	7,396,670	7,756,070	8,133,120	8,528,680	8,943,720
Administration	18,238	26,292	30,860	28,600	128,600	132,460	136,430	140,530	144,750	149,090
Water Lines	1,272,997	992,391	1,070,377	1,454,615	1,485,420	1,453,520	1,524,050	1,597,070	1,676,770	1,758,150
Water Plant	1,023,232	875,660	1,772,326	1,204,270	1,646,930	1,445,160	1,503,050	1,564,170	1,637,040	1,703,810
Waste Water Plant	1,736,677	1,419,848	1,498,456	1,612,550	1,778,760	1,843,630	1,918,150	1,995,200	2,074,660	2,158,340
Waste Water Lines	772,822	773,949	872,062	1,352,570	1,167,840	1,213,450	1,270,350	1,330,720	1,393,410	1,458,860
Total Expenses	4,823,967	4,088,139	5,244,081	5,652,605	6,207,550	6,088,220	6,352,030	6,627,690	6,926,630	7,228,250
Net Revenues/(Expenses)	743,006	2,591,234	1,593,148	1,008,995	846,550	1,308,450	1,404,040	1,505,430	1,602,050	1,715,470
Other Sources/(Uses) of Funds	(367,765)	(1,556,869)	(1,568,491)	(1,968,400)	(2,140,400)	(2,147,400)	(2,157,580)	(2,166,950)	(2,175,510)	(2,182,260)
Change in Fund Balance	375,241	1,034,365	24,657	(959,405)	(1,293,850)	(838,950)	(753,540)	(661,520)	(573,460)	(466,790)
Cash Balance (Ending)	2,429,932	3,464,296	3,488,954	2,529,549	1,235,699	396,749	(356,791)	(1,018,311)	(1,591,771)	(2,058,561)
percent of revenues	43.65%	51.87%	51.03%	37.97%	17.52%	5.36%	-4.60%	-12.52%	-18.66%	-23.02%

Capital Projects Fund



	2005 <u>Actual</u>	2006 <u>Actual</u>	2007 <u>Actual</u>	2008 <u>Projected</u>	2009 <u>Budget</u>	2010 <u>Estimate</u>	2011 <u>Estimate</u>	2012 <u>Estimate</u>	2013 <u>Estimate</u>	2014 <u>Estimate</u>
Beginning Fund Balance	11,489	183,599	220,870	348,707	348,957	333,457	165,757	(1,471,313)	(1,873,023)	(3,342,523)
Taxes	785,428	756,803	730,054	435,000	400,000	400,000	412,000	424,360	437,090	450,200
Intergovernmental	37,000	811,831	125,000	1,000,000	1,350,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000
Miscellaneous	763,502	286,528	21,657	10,250	10,000	10,300	10,610	10,930	11,260	11,600
Total Revenues	1,585,930	1,855,162	876,711	1,445,250	1,760,000	1,610,300	1,622,610	1,635,290	1,648,350	1,661,800
Contractual	960	113	0	0	40,000	0	0	0	0	0
Capital	1,812,860	1,817,778	748,874	1,445,000	1,985,500	1,778,000	3,259,680	2,037,000	3,117,850	100,000
Total Expenditures	1,813,820	1,817,891	748,874	1,445,000	2,025,500	1,778,000	3,259,680	2,037,000	3,117,850	100,000
Change in Fund Balance	(227,890)	37,271	127,837	250	(265,500)	(167,700)	(1,637,070)	(401,710)	(1,469,500)	1,561,800
Other Sources/(Uses) of Funds	400,000	0	0	0	250,000	0	0	0	0	0
Change in Fund Balance	172,110	37,271	127,837	250	(15,500)	(167,700)	(1,637,070)	(401,710)	(1,469,500)	1,561,800
Ending Fund Balance	183,599	220,870	348,707	348,957	333,457	165,757	(1,471,313)	(1,873,023)	(3,342,523)	(1,780,723)
percent of revenues	11.58%	11.91%	39.77%	24.15%	18.95%	10.29%	-90.68%	-114.54%	-202.78%	-107.16%

Special Revenue Funds Total



	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Budget</u>	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>
Beginning Fund Balance	5,396,267	3,755,403	4,953,441	7,848,816	6,590,133	4,810,490	5,396,920	6,860,525	8,897,845	10,049,535
Taxes	1,647,556	1,783,561	2,018,098	2,411,000	2,460,000	2,623,500	2,702,210	2,783,270	2,866,770	2,952,770
Intergovernmental	2,020,221	2,394,809	2,809,667	3,425,200	3,934,310	3,939,810	4,098,340	4,249,690	4,185,080	3,738,170
Fines	227,189	171,719	253,744	119,000	202,000	208,060	214,310	220,740	227,370	234,190
Miscellaneous	215,419	482,734	623,634	396,950	553,627	507,630	515,750	528,270	535,460	532,010
Total Revenues	4,110,385	4,832,823	5,705,143	6,352,150	7,149,937	7,279,000	7,530,610	7,781,970	7,814,680	7,457,140
Salary	98,053	89,407	118,310	133,070	182,800	190,990	198,700	206,740	215,120	223,860
Benefits	27,347	21,481	33,651	38,130	33,450	35,860	38,620	41,460	44,520	47,870
Contractual	905,881	916,139	1,037,752	1,267,450	1,562,940	1,270,520	1,282,150	1,320,630	1,533,760	1,398,780
Commodities	280,915	255,381	365,772	394,500	464,250	467,520	481,550	496,000	510,880	526,210
Debt Service	327,038	330,042	498,141	2,032,734	2,169,730	2,049,780	2,161,435	2,268,800	2,368,100	2,474,680
Capital	3,667,559	2,258,652	2,345,018	3,573,550	4,341,840	2,500,500	1,724,700	1,229,130	1,811,990	1,288,200
Total Expenditures	5,306,792	3,871,102	4,398,643	7,439,434	8,755,010	6,515,170	5,887,155	5,562,760	6,484,370	5,959,600
Net Revenues/(Expenditures)	(1,196,406)	961,721	1,306,499	(1,087,284)	(1,605,073)	763,830	1,643,455	2,219,210	1,330,310	1,497,540
Other Sources/(Uses) of Funds	(444,457)	236,316	1,588,876	(171,400)	(174,570)	(177,400)	(179,850)	(181,890)	(178,620)	(90,000)
Change in Fund Balance	(1,640,864)	1,198,038	2,895,376	(1,258,684)	(1,779,643)	586,430	1,463,605	2,037,320	1,151,690	1,407,540
Ending Fund Balance	3,755,403	4,953,441	7,848,816	6,590,133	4,810,490	5,396,920	6,860,525	8,897,845	10,049,535	11,457,075
percent of revenues	91.36%	102.50%	137.57%	103.75%	67.28%	74.14%	91.10%	114.34%	128.60%	153.64%

2009 Annual Budget

Revenue Trends



City of Collinsville, Illinois



Ten-Year Property Tax Revenue History

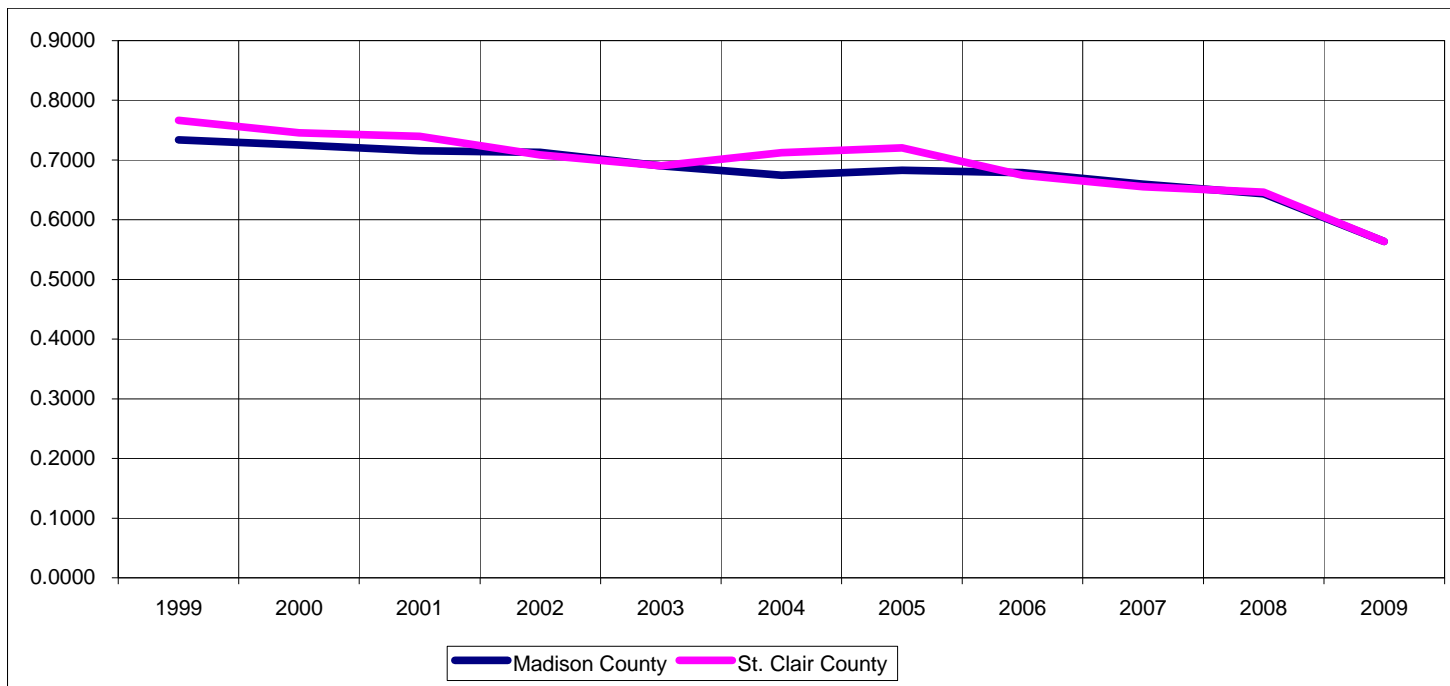
The total 2008 property tax levy for the City of Collinsville is \$2,483,000, which is a reduction from the prior year. The Corporate levy is deposited into the General Fund. The Police Pension and Fire Pension levies are deposited directly into the Police Pension Fund and the Fire Pension Fund. The amounts of those levies are determined annually by the Illinois Division of Insurance.

The Collinsville Memorial Library became a taxing district in 2004 and now levies separately. Therefore, the figures below exclude the Library for consistency.

Rates are per \$100 of Equalized Assessed Value (EAV). The 2009 rates are estimated.

Collection Year	Tax Levy	Madison Tax Rate	St. Clair Tax Rate
1999	\$1,599,184	0.7338	0.7665
2000	\$1,647,747	0.7253	0.7455
2001	\$1,698,625	0.7155	0.7398
2002	\$1,813,102	0.7127	0.7083
2003	\$1,902,330	0.6905	0.6905
2004	\$1,998,570	0.6746	0.7125
2005	\$2,111,665	0.6826	0.7203
2006	\$2,225,315	0.6792	0.6745
2007	\$2,359,227	0.6595	0.6552
2008	\$2,483,046	0.6436	0.6463
2009	\$2,483,000	0.5636	0.5636

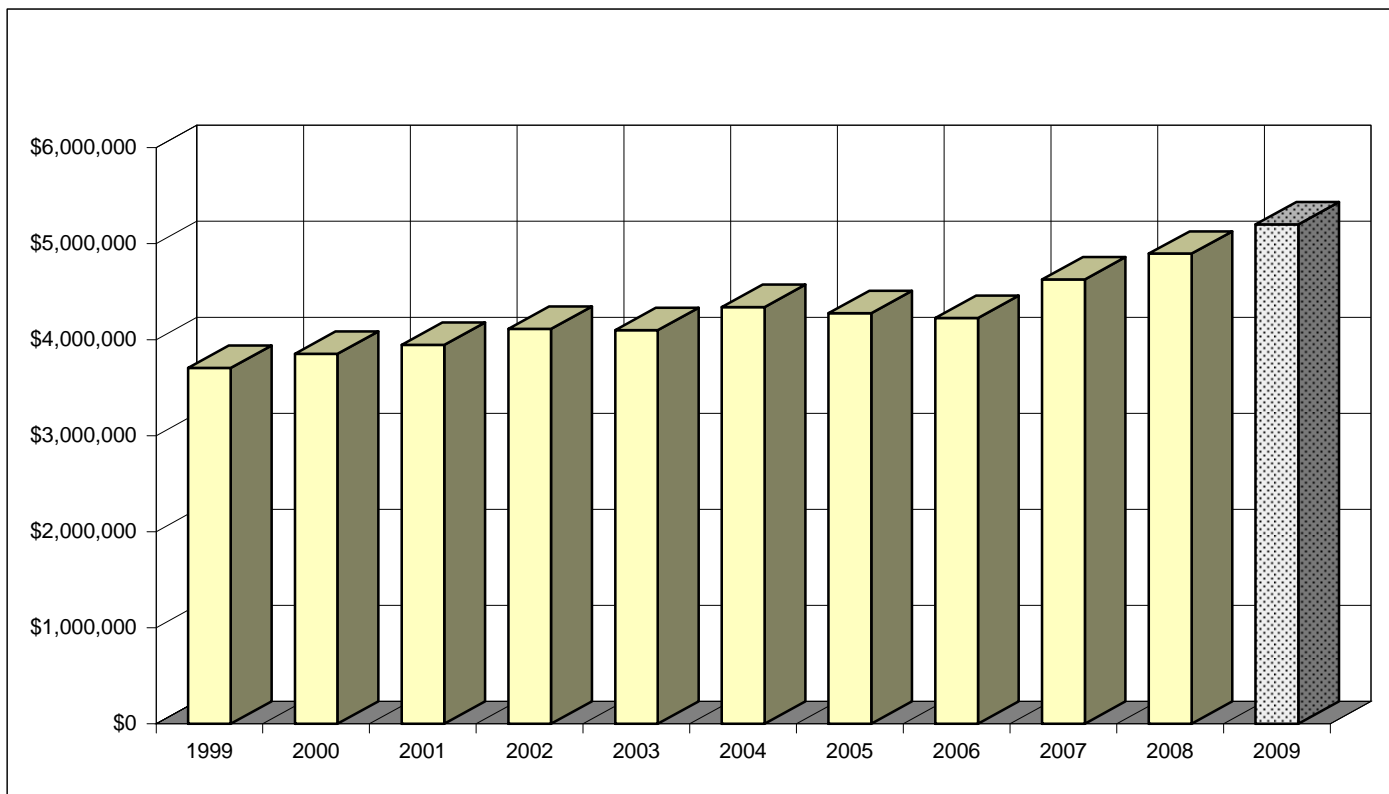
<u>2008 Levy</u>	
Corporate	\$1,539,318
Police Pension	\$591,309
Fire Pension	<u>\$352,373</u>
Total	\$2,483,000



Ten-Year 1% Sales Tax Revenue History

The largest source of General Fund revenues is the 1% sales tax. This revenue source is expected to provide over 21% of the General Fund budget in 2009. Of the \$0.0625 per dollar state sales tax, \$0.01 is returned to the city in which the retail sale was made. As the graph below reflects, sales tax revenue has increased largely due to the new development in the Collinsville Crossings area. However, the incremental revenues in that development have been pledged toward the debt service. As such, \$1,200,000 is budgeted in the Collinsville Crossings special revenue fund and \$4,000,000 in the General Fund.

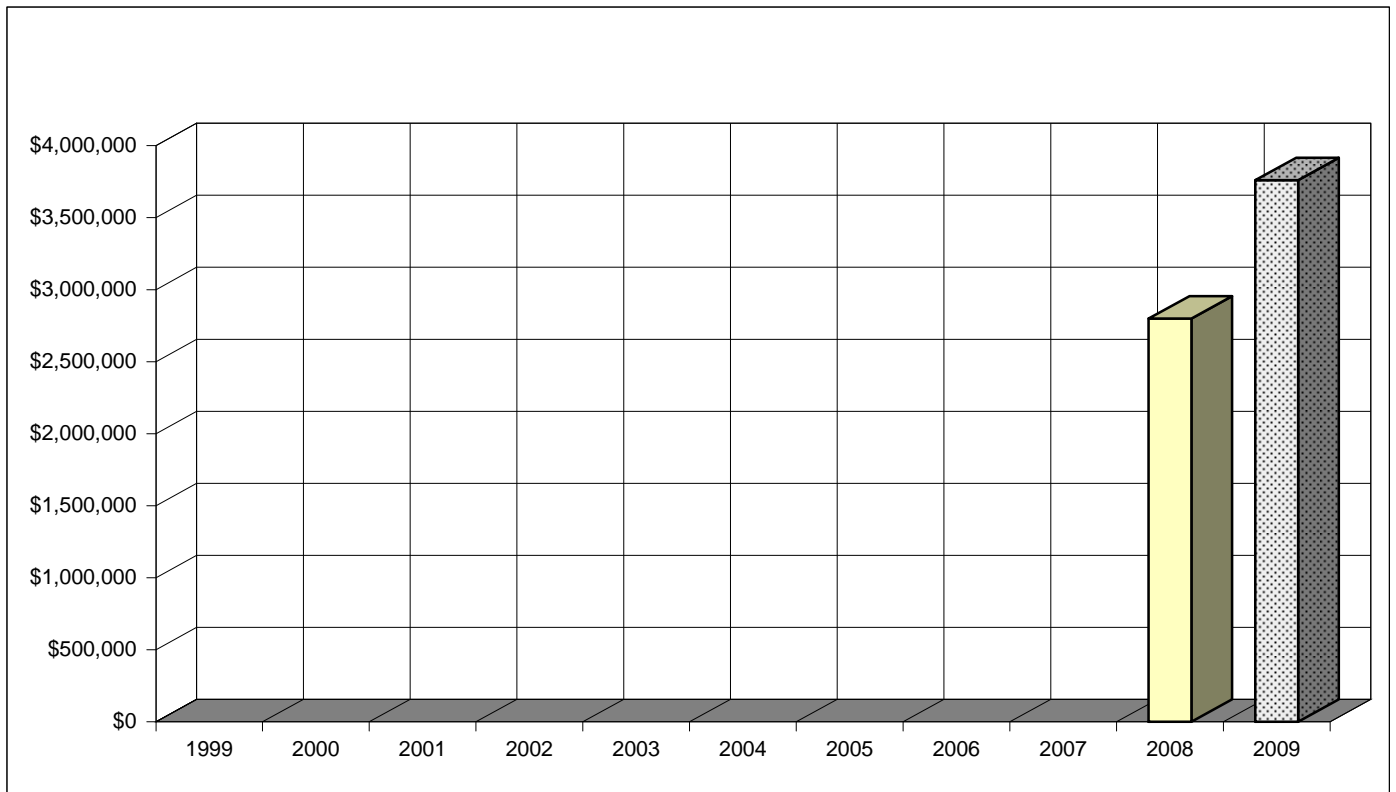
Fiscal Year	Revenue Received	Percent Change
1999	\$3,706,481	
2000	\$3,852,777	3.9%
2001	\$3,946,990	2.4%
2002	\$4,112,878	4.2%
2003	\$4,101,123	-0.3%
2004	\$4,340,805	5.8%
2005	\$4,277,480	-1.5%
2006	\$4,225,985	-1.2%
2007	\$4,626,609	9.5%
2008	\$4,895,000	5.8%
2009	\$5,200,000	6.2%



Ten-Year 1.25% Home Rule Sales Tax Revenue History

The second-largest source of General Fund revenues is the 1.25% home rule sales tax. The home rule sales tax was implemented January 1, 2008. Of the anticipated \$3,760,000, \$1,100,000 has been budgeted in the Capital Projects Fund to support major street repairs and replace/acquire needed equipment and vehicles. The balance of \$2,660,000 has been budgeted in the General Fund to support operations. This revenue source is expected to provide approximately 14% of the General Fund budget in 2009. The 34.3% increase is indicative of the nine months of collection during 2008 compared to a full year in 2009.

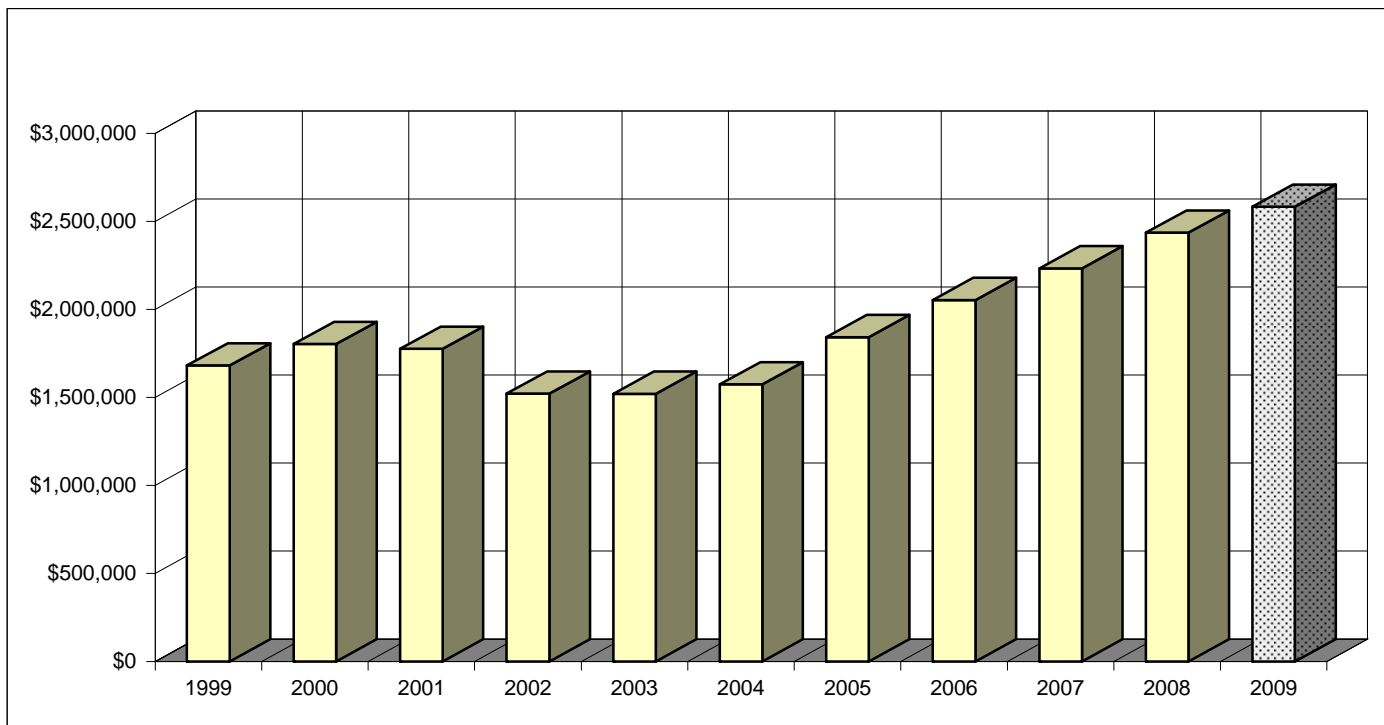
Fiscal Year	Revenue Received	Percent Change
1999		
2000		
2001		
2002		
2003		
2004		
2005		
2006		
2007		
2008	\$2,800,000	
2009	\$3,760,000	34.3%



Ten-Year Income Tax Revenue History

The third-largest source of General Fund revenues is income tax. In 2009, income tax is expected to provide almost 14% of the General Fund budget. The State of Illinois distributes 10% of the net state income tax receipts to municipalities on a per capita basis. Based on projections by the State of Illinois, a 6% increase in this revenue source has been budgeted for 2009.

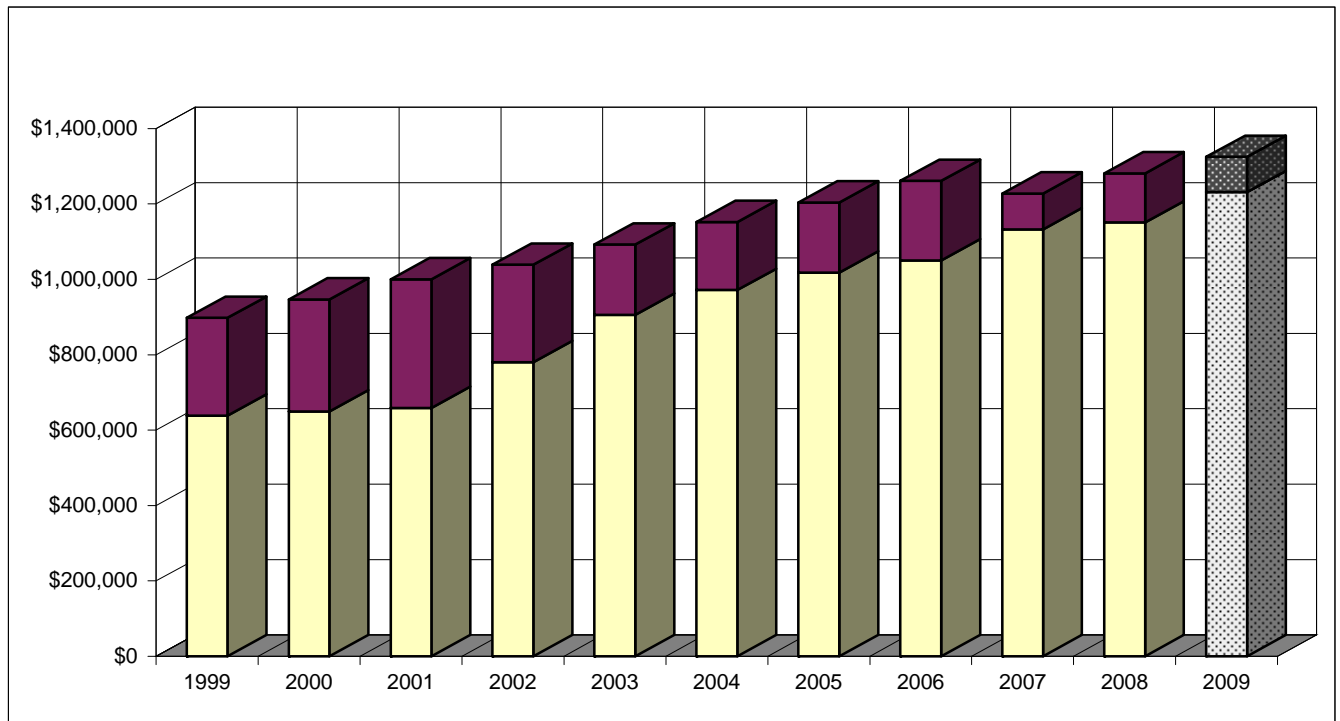
Fiscal Year	Revenue Received	Percent Change
1999	\$1,680,856	
2000	\$1,802,672	7.2%
2001	\$1,775,822	-1.5%
2002	\$1,520,938	-14.4%
2003	\$1,520,371	0.0%
2004	\$1,573,638	3.5%
2005	\$1,841,444	17.0%
2006	\$2,052,416	11.5%
2007	\$2,233,549	8.8%
2008	\$2,436,000	9.1%
2009	\$2,583,000	6.0%



Ten-Year Garbage Revenue History

In August of 1991, the City contracted with a private hauler for residential curbside recycling and trash pickup. Currently, Allied Waste provides this service to approximately 9,645 households. In 2008, Allied Waste charged the City \$11.06 per month per household. The City billed senior citizen households \$7.20 per month and all other households \$10.60 per month. In 2008, the City paid Allied Waste a total of approximately \$1.28 million for garbage disposal and billed residents a total of approximately \$1.15 million.

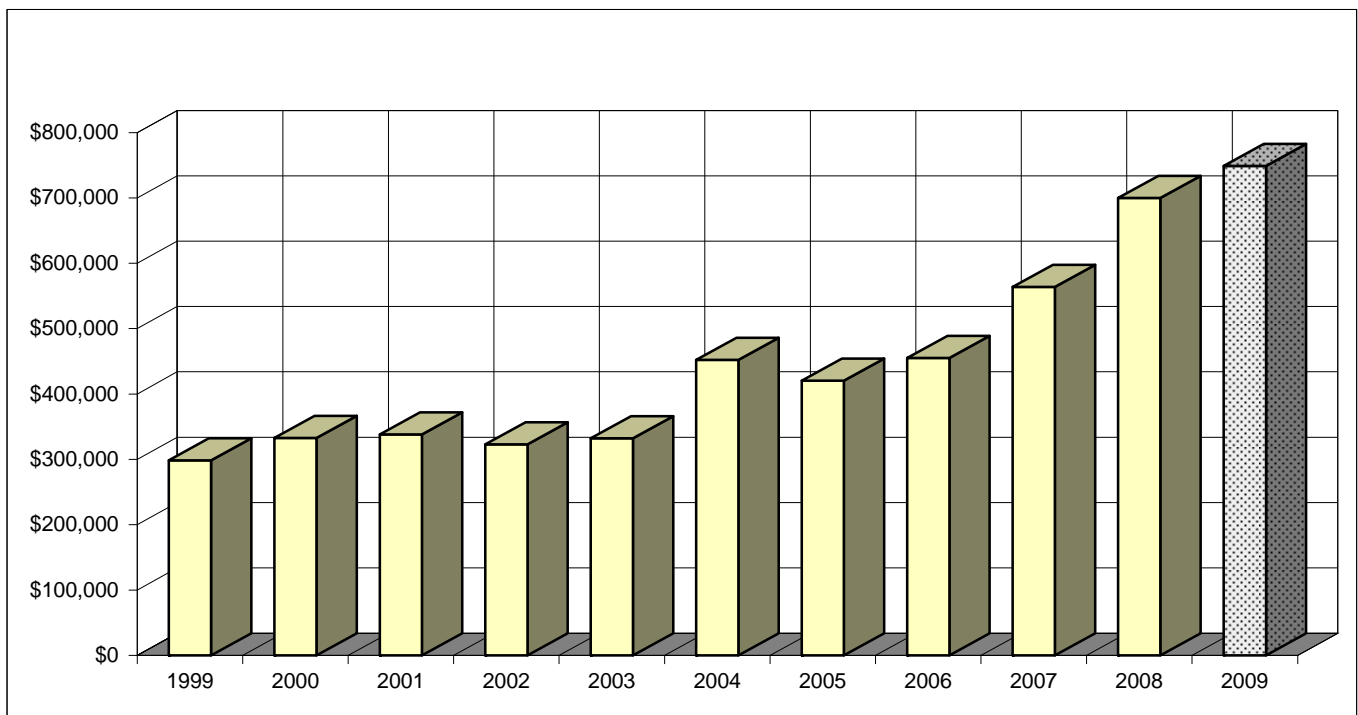
Fiscal Year	Revenue Billed	Expenditures
1999	\$638,297	\$897,716
2000	\$649,736	\$946,861
2001	\$658,843	\$1,000,116
2002	\$780,043	\$1,038,806
2003	\$906,108	\$1,092,272
2004	\$971,691	\$1,152,165
2005	\$1,018,035	\$1,204,108
2006	\$1,050,078	\$1,261,185
2007	\$1,132,690	\$1,227,520
2008	\$1,151,000	\$1,281,000
2009	\$1,231,600	\$1,325,000



Ten-Year Ambulance Revenue History

The City provides emergency medical service to those who reside within the Collinsville Fire Protection District. The City's three ambulances, staffed by City firefighters, responded to nearly 2,600 emergency assistance calls in 2008. Fees were raised during 2008, but are still well below those charged by private ambulance services in the area. Revenue amounts below represent the amounts billed to customers. The overall collection rate averages about 70% after write-offs required by Medicare and Public Aid.

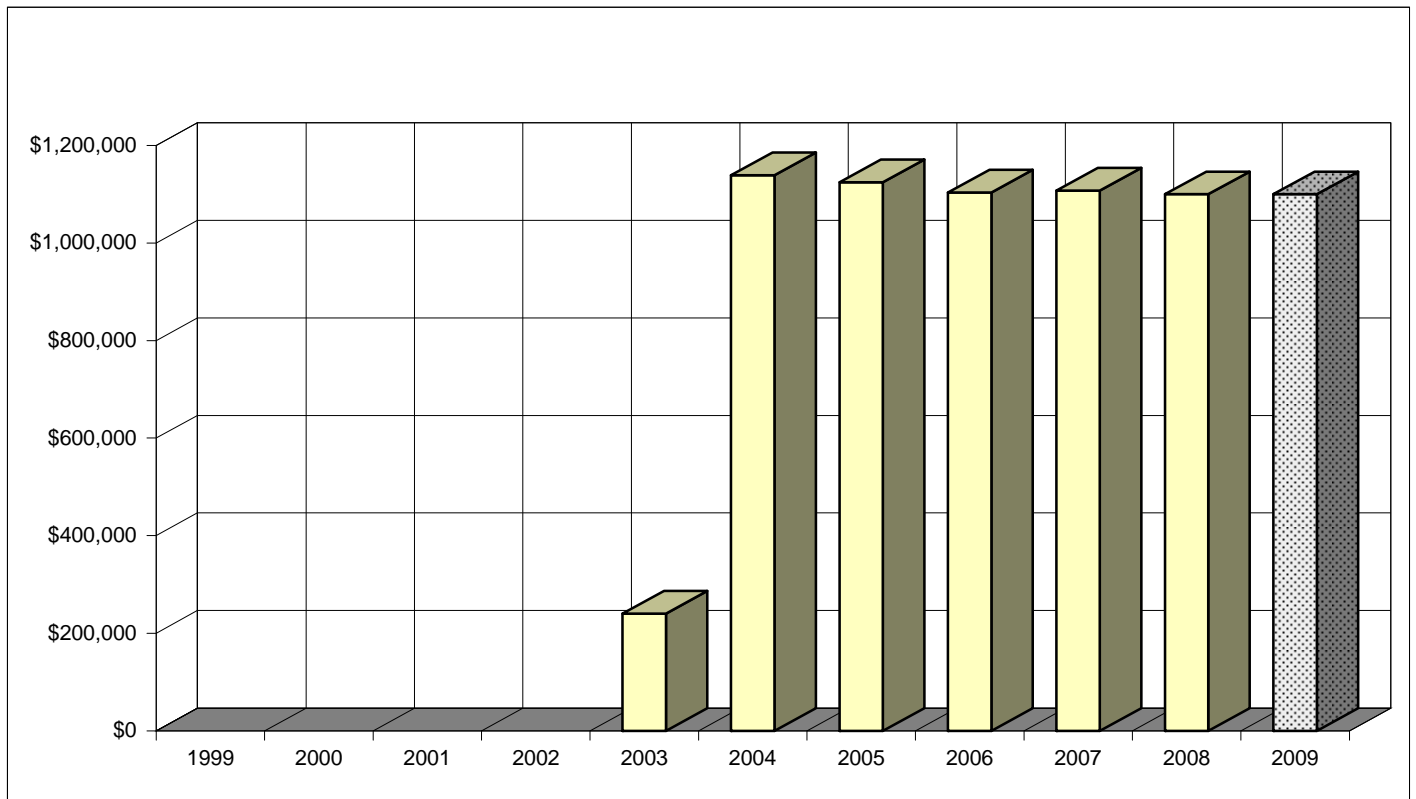
Fiscal Year	Revenue Billed	Percent Change
1999	\$298,225	
2000	\$332,876	11.6%
2001	\$337,900	1.5%
2002	\$323,011	-4.4%
2003	\$332,100	2.8%
2004	\$452,104	36.1%
2005	\$420,276	-7.0%
2006	\$455,007	8.3%
2007	\$563,696	23.9%
2008	\$700,000	24.2%
2009	\$749,000	7.0%



Ten-Year Telecommunications Tax Revenue History

On July 1, 2003, the City began collecting the Simplified Telecommunications Tax at a rate of 6%. All telephone service providers are required to collect this tax and submit it to the State of Illinois. The State of Illinois retains 1/2% as an administration fee and returns 5 1/2% to the City.

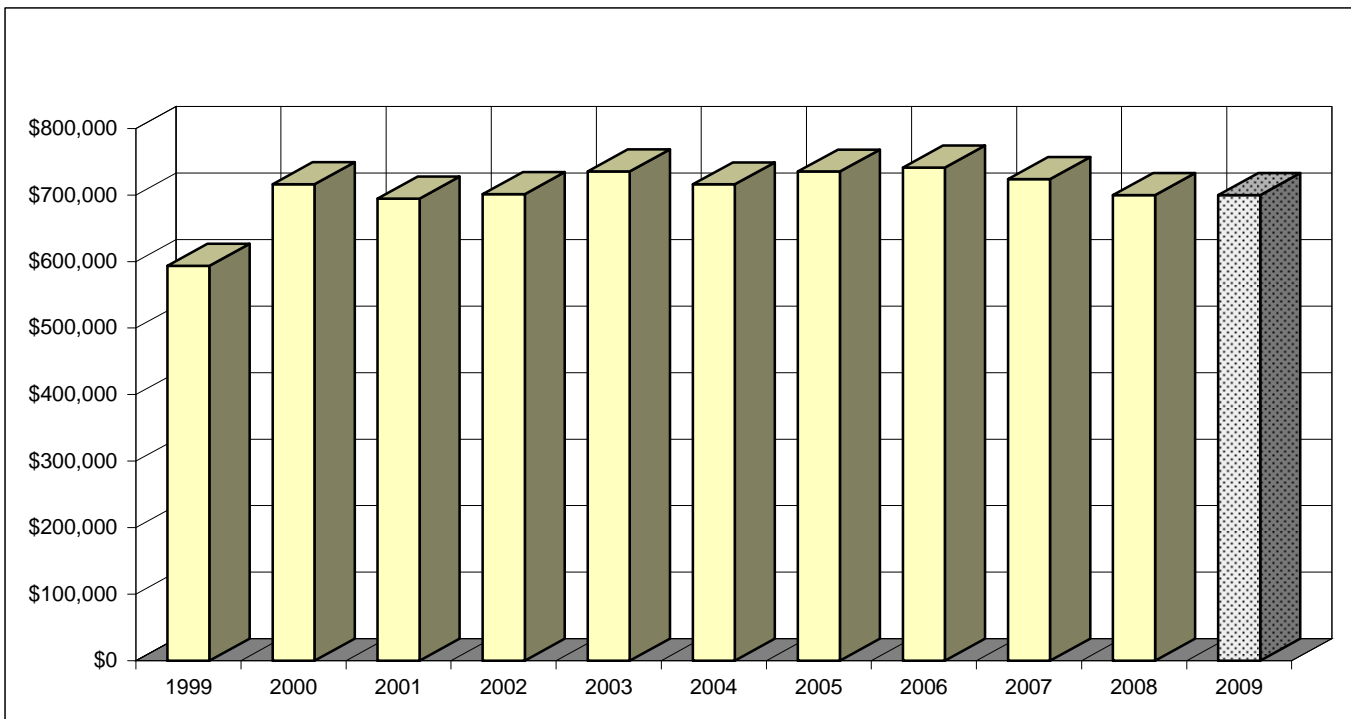
Fiscal Year	Simplified Telecom Tax	Percent Change
1999		
2000		
2001		
2002		
2003	\$240,167	
2004	\$1,139,123	374.3%
2005	\$1,124,705	-1.3%
2006	\$1,103,817	-1.9%
2007	\$1,107,628	0.3%
2008	\$1,100,000	-0.7%
2009	\$1,100,000	0.0%



Ten-Year Motor Fuel Tax Revenue History

Illinois Motor Fuel Tax funds are derived from a tax based on the consumption of motor fuel. The tax collected is deposited in the State Motor Fuel Tax Fund for distribution by the Department of Transportation. State Statutes provide for certain up-front deductions. The remainder is allocated between the State and local portions. Municipalities receive their share on a per capita basis. Permissible uses of Motor Fuel Tax revenue by municipalities is contained within the State Statutes. The City maintains a separate fund for this revenue and the state does regular compliance testing.

Fiscal Year	Revenue Received	Percent Change
1999	\$593,587	
2000	\$716,401	20.7%
2001	\$694,494	-3.1%
2002	\$701,204	1.0%
2003	\$735,660	4.9%
2004	\$716,038	-2.7%
2005	\$735,280	2.7%
2006	\$741,116	0.8%
2007	\$724,010	-2.3%
2008	\$700,000	-3.3%
2009	\$700,000	0.0%



Ten-Year Water/Waste Water Revenue History

Water

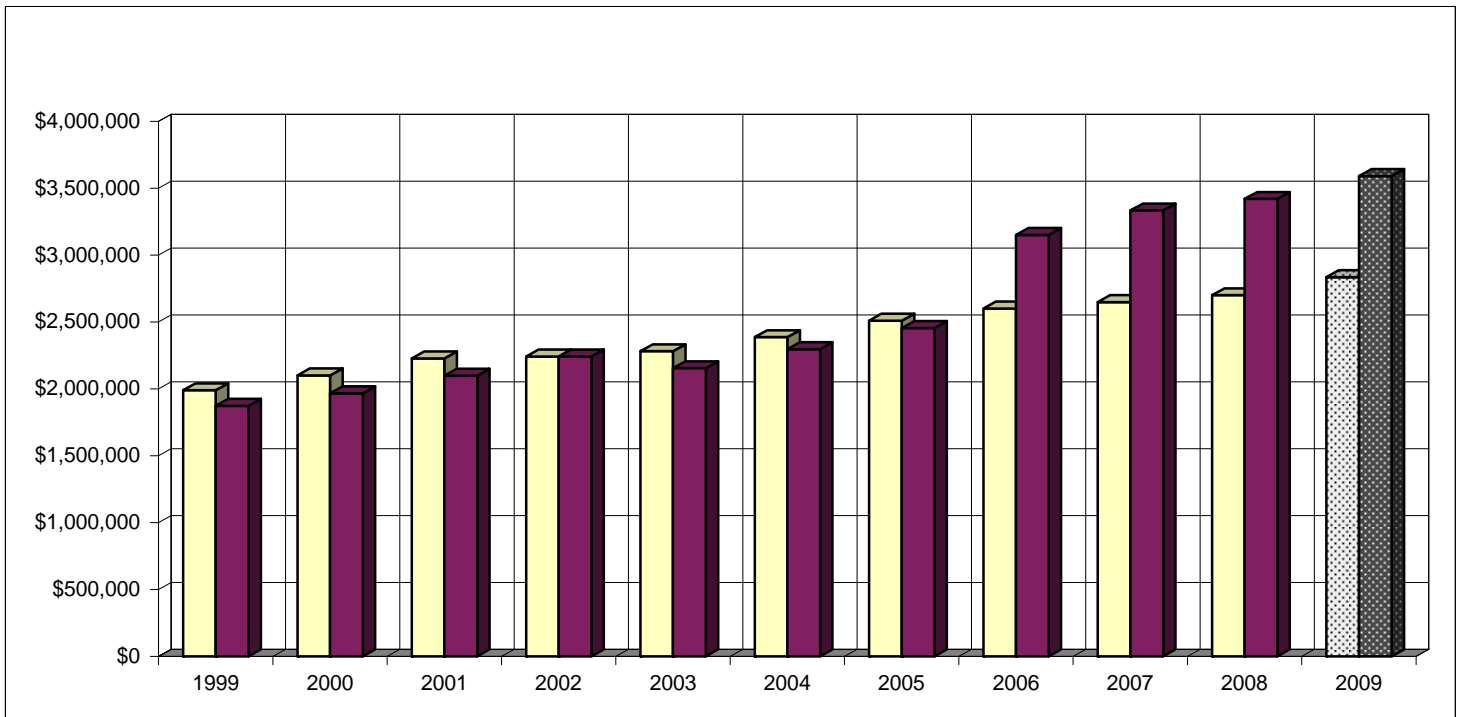
The City currently bills approximately 10,470 City and 1,360 rural customers for the provision of water. The 2009 rate for City residents is \$2.61 per thousand gallons used. For out-of-City users, the rate is \$3.92 per thousand gallons.

Sewer

The City currently bills approximately 9,785 sewer customers, including contracted customers within the Village of Maryville and Mounds Public Water Districts. Sewer rates increased significantly during 2006 to provide for EPA mandated improvements at the sewer plant. The rate for 2009 is \$5.04 per thousand gallons of water usage.

Fiscal Year	Water Revenue	Percent Change
1999	\$1,989,338	
2000	\$2,100,342	5.6%
2001	\$2,227,062	6.0%
2002	\$2,242,216	0.7%
2003	\$2,280,602	1.7%
2004	\$2,386,599	4.6%
2005	\$2,509,503	5.1%
2006	\$2,600,991	3.6%
2007	\$2,649,000	1.8%
2008	\$2,700,000	1.9%
2009	\$2,835,000	5.0%

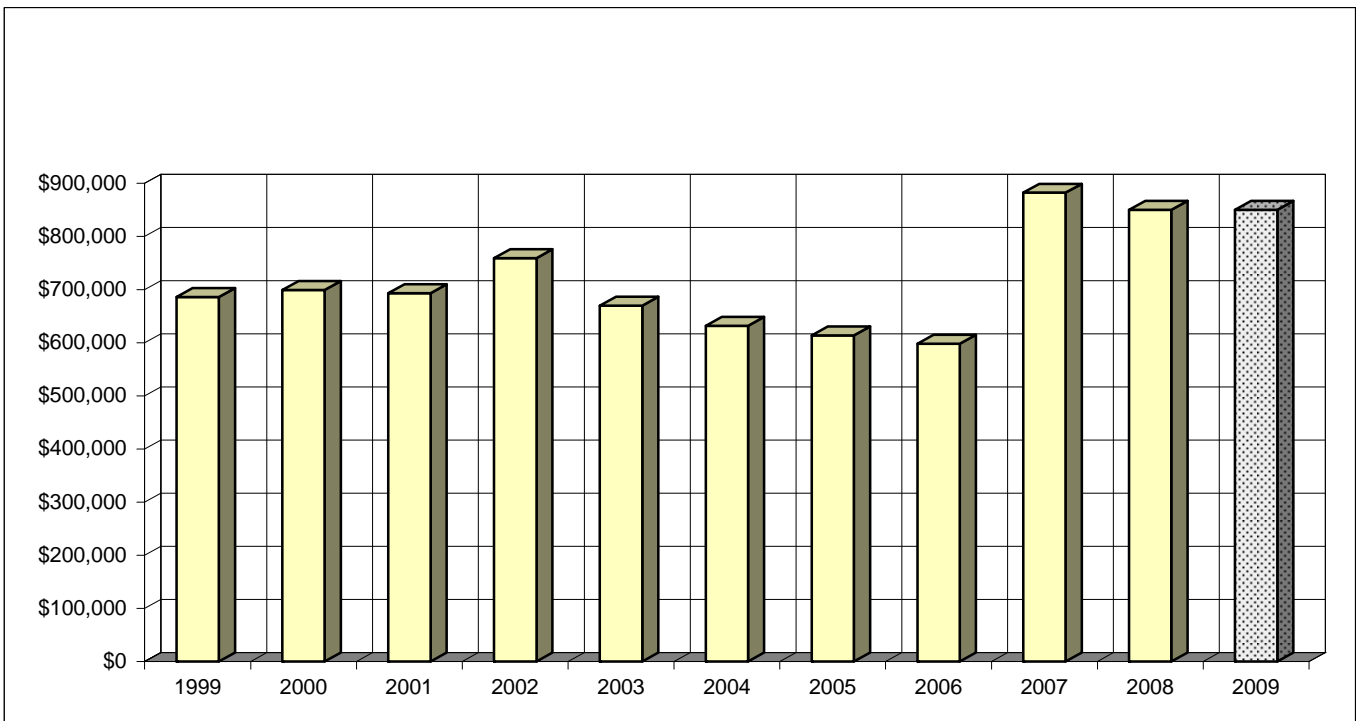
Fiscal Year	Sewer Revenue	Percent Change
1999	\$1,873,413	
2000	\$1,965,916	4.9%
2001	\$2,098,157	6.7%
2002	\$2,242,139	6.9%
2003	\$2,154,486	-3.9%
2004	\$2,296,746	6.6%
2005	\$2,454,405	6.9%
2006	\$3,150,131	28.3%
2007	\$3,333,789	5.8%
2008	\$3,420,000	2.6%
2009	\$3,590,000	5.0%



Ten-Year Hotel/Motel Tax Revenue History

City ordinance requires hotels and motels with over 20 rooms to collect a 7% tax on room rentals. This tax is collected by the City. The original 5% levy is given to the Collinsville Convention and Visitors Bureau to fund tourism efforts and debt service on Gateway Center. The additional 2% is kept in the City's General Fund and was imposed during 2006 to fund the addition of three patrolmen to the police force. There are 9 hotels or 830 hotel rooms in the City of Collinsville

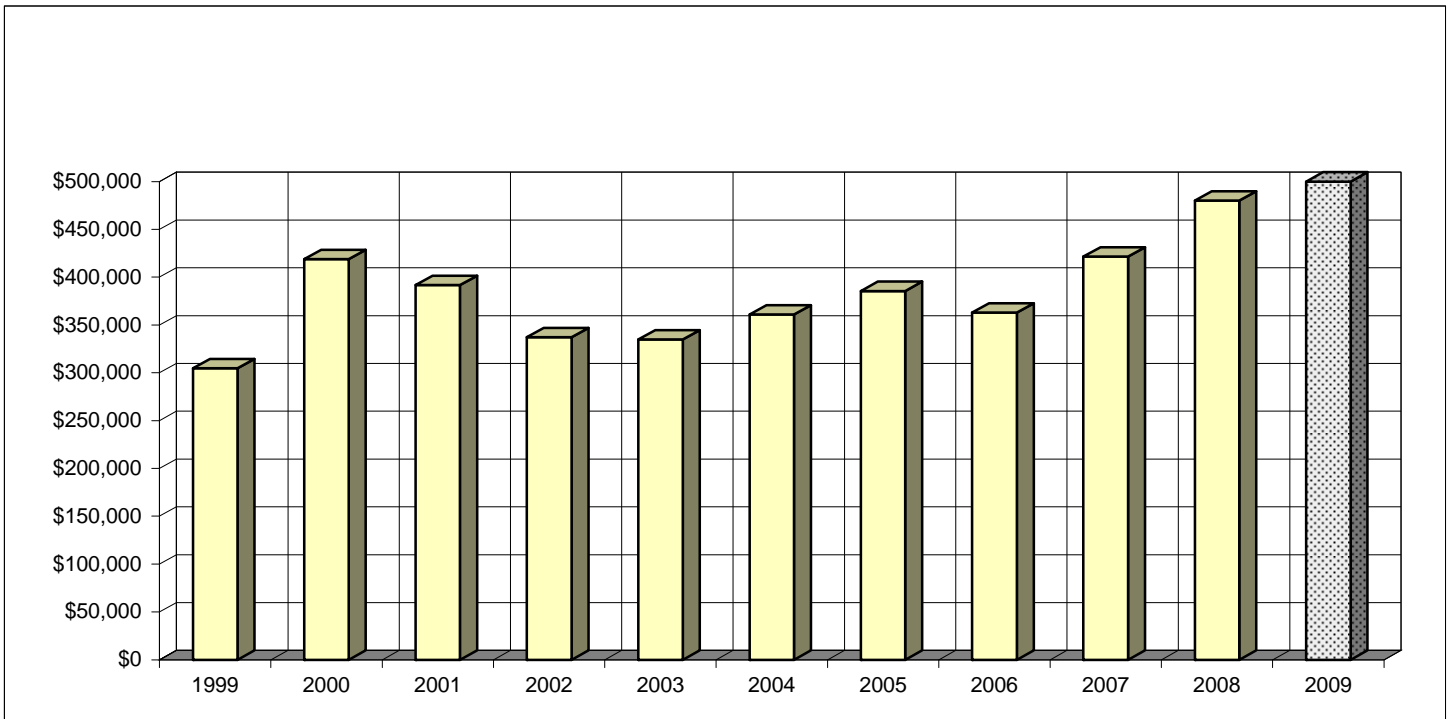
Fiscal Year	Hotel Tax Revenue	Percent Change
1999	\$686,474	
2000	\$699,640	1.9%
2001	\$693,493	-0.9%
2002	\$759,156	9.5%
2003	\$670,012	-11.7%
2004	\$632,157	-5.6%
2005	\$613,927	-2.9%
2006	\$598,087	-2.6%
2007	\$882,437	47.5%
2008	\$850,000	-3.7%
2009	\$850,000	0.0%



Ten-Year Food/Beverage Tax Revenue History

City ordinance requires the collection of a 1% tax on the sale of food and beverages by business located in the "hospitality" district along IL Hwy 157. This tax is collected by the City, but given to the Collinsville Convention and Visitors Bureau to support the operation of Gateway Center.

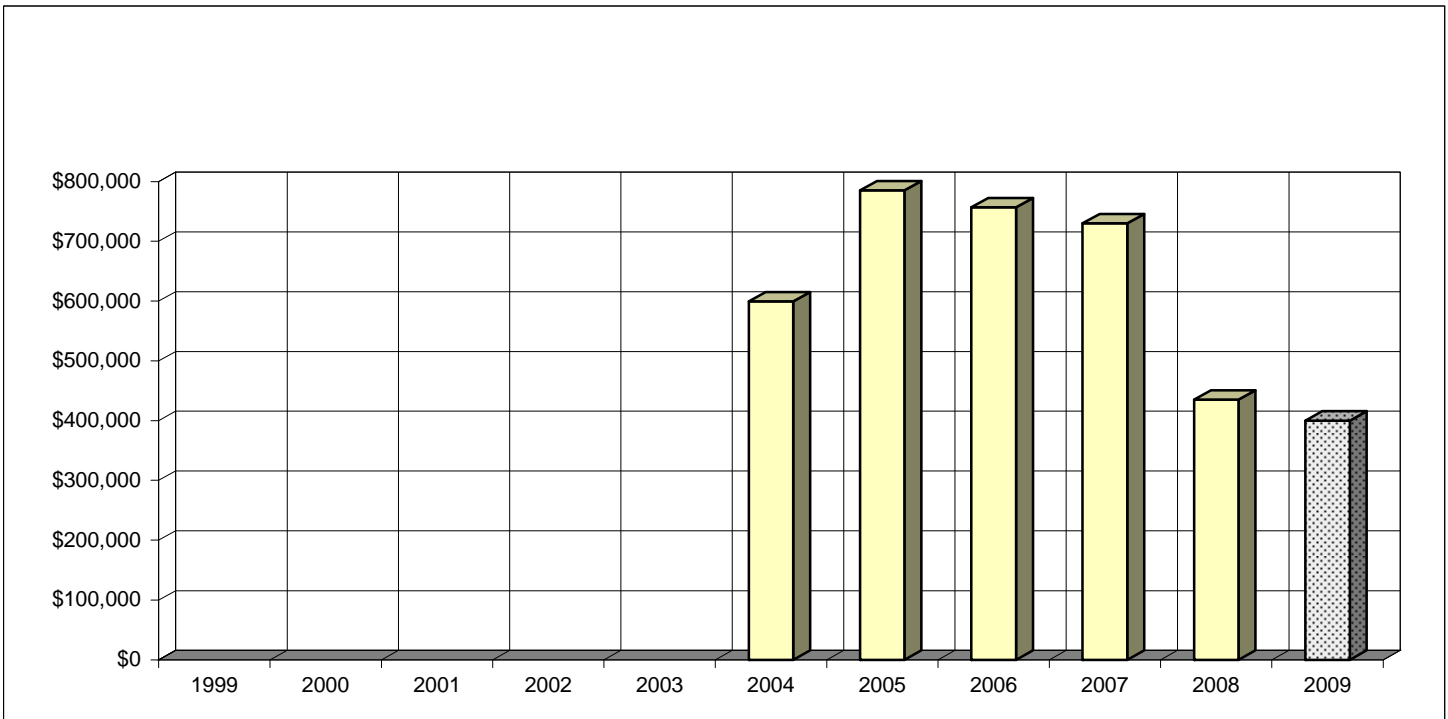
Fiscal Year	Food & Bev Tax	Percent Change
1999	\$304,804	
2000	\$418,889	37.4%
2001	\$391,744	-6.5%
2002	\$337,064	-14.0%
2003	\$334,963	-0.6%
2004	\$360,842	7.7%
2005	\$385,563	6.9%
2006	\$363,027	-5.8%
2007	\$421,548	16.1%
2008	\$480,000	13.9%
2009	\$500,000	4.2%



Ten-Year Utility Tax Revenue History

The City has levied a utility tax on the gross receipts of electric and gas utilities. This tax is used to fund capital projects. The original rate was 2.5%, but was reduced to 1.25% at the beginning of the 2008 fiscal year.

Fiscal Year	Utility Tax	Percent Change
1999		
2000		
2001		
2002		
2003		
2004	\$599,619	
2005	\$785,428	31.0%
2006	\$756,803	-3.6%
2007	\$730,054	-3.5%
2008	\$435,000	-40.4%
2009	\$400,000	-8.0%





2009 Annual Budget

General Fund



City of Collinsville, Illinois

The General Fund is the main operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund. It includes seven departments and twenty-one programs within those departments. Legal budgetary control is exercised at the program level as demonstrated below.

The 2009 budget includes an increase of 6.7% for personnel expenditures, an increase of 5.6% for operating expenditures and a decrease of 66.9% for capital outlay. The total increase in general fund expenditures is \$825,955 or 4.6%.

<u>Program</u>	2008 <u>Budget</u>	2009 <u>Budget</u>	% <u>Change</u>
City Council	2,539,690	2,864,850	12.8%
Boards	41,960	61,960	47.7%
City Manager	323,600	327,020	1.1%
Operations	284,090	242,830	-14.5%
Human Resources	233,670	256,830	9.9%
Information Technology	157,180	119,880	-23.7%
Administration Department Total	<u>3,580,190</u>	<u>3,873,370</u>	<u>8.2%</u>
Police Administration	744,100	778,220	4.6%
Police Operations	4,002,940	4,169,410	4.2%
Police Support	1,205,280	1,311,530	8.8%
Animal Control	162,580	167,040	2.7%
Police Department Total	<u>6,114,900</u>	<u>6,426,200</u>	<u>5.1%</u>
Fire Administration	338,560	360,060	6.4%
Fire Operations	2,844,145	3,074,350	8.1%
Emergency Medical Services	181,000	246,990	36.5%
Emergency Management	55,330	44,820	-19.0%
Fire Department Total	<u>3,419,035</u>	<u>3,726,220</u>	<u>9.0%</u>
City Engineer	0	0	
Streets	2,014,470	1,980,950	-1.7%
Garbage	1,350,700	1,375,000	1.8%
Inspections	307,260	260,960	-15.1%
Public Works Department Total	<u>3,672,430</u>	<u>3,616,910</u>	<u>-1.5%</u>
Finance	643,590	578,840	-10.1%
Finance Department Total	<u>643,590</u>	<u>578,840</u>	<u>-10.1%</u>
Community Development	477,580	508,200	6.4%
Community Development Total	<u>477,580</u>	<u>508,200</u>	<u>6.4%</u>
Shuttle Bus	136,250	140,190	2.9%
Community Services Total	<u>136,250</u>	<u>140,190</u>	<u>2.9%</u>
Total General Fund	<u>18,043,975</u>	<u>18,869,930</u>	<u>4.6%</u>

2009 Annual Budget

Revenues



City of Collinsville, Illinois

01 General Fund Revenues

00-00

	2006 <u>Actual</u>	2007 <u>Actual</u>	2008 <u>Budget</u>	2008 <u>Projected</u>	2009 <u>Budget</u>	2010 <u>Estimate</u>
3110 Property Tax	628,991	1,687,846	1,762,215	1,762,215	1,539,320	1,616,290
3120 Foreign Fire Insurance Tax	15,973	18,695	16,000	19,000	20,000	20,600
3140 Hotel/Motel Tax	29,936	882,437	820,000	850,000	850,000	875,500
3150 Auto Rental Tax	7,226	7,924	7,000	7,000	7,000	7,210
3160 Telecommunications Tax	1,103,817	1,107,628	1,100,000	1,100,000	1,100,000	1,133,000
3170 Admission Tax	14,577	15,837	12,000	12,000	12,000	12,360
3171 Pulltabs and Jar Games	0	0	0	4,900	5,000	5,150
3172 Charitable Games Tax	0	0	0	400	500	520
3180 Food & Beverage Tax	0	421,548	400,000	480,000	500,000	515,000
Total Taxes	1,800,519	4,141,916	4,117,215	4,235,515	4,033,820	4,185,630
3210 Liquor Licenses	39,795	45,318	45,000	45,000	45,000	46,350
3220 Business Licenses	14,075	6,150	18,000	27,000	15,000	15,450
3230 Cable TV Franchise	174,182	229,877	233,000	233,000	233,000	239,990
3240 Telephone Franchise	50,688	51,597	51,000	51,000	51,000	52,530
3260 Vending Machine Licenses	11,150	12,200	11,000	11,000	11,000	11,330
Total Licenses	289,890	345,142	358,000	367,000	355,000	365,650
3310 Building Permits	495,907	162,262	1,004,000	200,000	1,004,000	506,200
3370 Yard Sale Permits	1,556	1,560	1,600	1,600	1,600	1,650
3390 Other Permits	465	475	1,000	1,000	1,000	1,030
Total Permits	497,928	164,297	1,006,600	202,600	1,006,600	508,880
3410 State Income Tax	2,052,416	2,233,549	2,230,000	2,436,000	2,583,000	2,660,490
3420 Replacement Tax	76,139	116,881	56,100	106,000	103,460	106,560
3438 Grants/Police	513	38,729	0	0	0	0
3439 Grants/Fire	113,173	0	0	0	396,000	131,000
3440 Grants	1,370	291,449	0	0	0	0
3441 Grants/MEGSI Matching Funds	39,245	52,810	52,500	52,500	55,000	56,650
3442 Grants/MEATF Matching Funds	46,149	45,540	48,000	48,000	50,000	51,500
3443 Grants/Shuttle Bus Matching Funds	28,796	28,717	28,560	28,560	28,600	29,460
3445 Grants/EMA	7,345	5,530	13,500	13,500	5,000	5,150
3446 Grants/Matching-DEA	18,646	15,616	15,900	15,900	16,400	16,890
3449 Grants/Hwy Safety-DUI	1,453	0	0	23,000	35,360	36,420
3450 Sales Tax	4,225,985	4,281,522	4,200,000	3,750,000	4,000,000	4,120,000
3451 Home Rule Sales Tax	0	0	2,940,000	1,800,000	2,660,000	2,739,800
3460 Road & Bridge Tax	159,249	165,573	165,000	171,250	170,000	175,100
3480 Use Tax	323,784	328,858	325,000	355,000	363,000	373,890
3490 Other Intergovernmental Revenues	137,583	139,588	140,000	398,000	315,000	324,450
Total Intergovernmental Revenues	7,231,846	7,744,362	10,214,560	9,197,710	10,780,820	10,827,360

3510 Court Fines	123,800	149,064	130,000	130,000	130,000	133,900
3511 DUI Court Fines	6,521	4,659	0	0	0	0
3530 City Court Fines	40,785	21,672	45,000	45,000	45,000	46,350
3550 Drug Fines	8,929	6,650	11,000	4,000	5,000	5,150
3553 Vest Revenue	4,033	5,785	0	1,100	0	0
Total Fines & Forfeitures	184,068	187,830	186,000	180,100	180,000	185,400
3630 Photocopies	3,788	3,765	5,300	5,300	5,300	5,460
3635 Impound Fees	0	0	0	70,000	105,000	108,150
3640 Police Dept Fees	5,001	4,517	4,500	5,000	5,000	5,150
3680 Garbage Charges	1,050,078	1,132,690	1,133,000	1,151,000	1,231,600	1,268,550
3720 Ambulance Fees	455,007	563,696	590,000	700,000	749,000	771,470
3730 Animal Shelter Fees	5,653	5,331	4,000	12,000	12,000	12,360
3740 Inspection Fees	4,365	1,100	2,000	0	59,600	61,390
3750 Motel Tax Administrative Fee	12,500	12,500	12,500	12,500	12,500	12,500
3760 Variance/Plat Fees	2,750	8,280	7,000	8,000	8,000	8,240
3770 Developer Reimbursements	42,818	5,515	5,000	0	5,000	5,150
3780 State Reimbursement (Traffic Signals)	0	17,643	0	21,100	22,000	22,660
3790 Demolition Reimbursements	10,000	1,400	2,400	2,400	2,400	2,470
Total Charges for Services	1,591,960	1,756,435	1,765,700	1,987,300	2,217,400	2,283,550
3810 Interest Income	103,574	115,855	150,000	55,000	50,000	51,500
3820 Rental Income	13,926	12,126	13,600	20,000	12,200	12,570
3830 Donations	6,809	17,619	6,500	8,200	13,500	13,910
3838 Shuttle Bus Repairs	8,707	4,201	0	3,500	3,500	3,610
3839 Reimb/Damaged Vehicles	329	701	0	0	0	0
3840 Reimbursements	2,197	(28,616)	0	30,000	0	0
3841 Reimbursements - Police Salaries	74,206	87,155	0	60,000	60,000	61,800
3842 Reimbursements - Fire Salaries	39,791	24,072	0	15,000	15,000	15,450
3843 Reimbursements - Street Salaries	7,254	0	0	10	0	0
3844 Reimbursements - Other	2,946	2,352	71,000	1,000	2,500	2,580
3845 Reimbursements - Unit 10 diesel	0	(532)	0	0	0	0
3847 Reimb - School Resource Officer	55,762	37,103	56,000	59,200	60,000	61,800
3848 Reimb - DARE Officer	12,500	12,000	0	0	0	0
3849 Reimb - Health Insurance	8,673	0	0	0	0	0
3850 Off duty reimbursement - Police	20,984	36,327	31,500	31,500	31,500	32,450
3851 Off duty reimbursement - Fire	881	0	3,500	1,000	5,000	5,150
3880 Recovery of Bad Debt	0	0	1,000	0	0	0
3890 Miscellaneous	19,262	94,629	90,000	90,000	10,000	10,000
Total Miscellaneous Revenue	377,802	414,991	423,100	374,410	263,200	270,820
3920 Proceeds-Fixed Asset Sales	6,464	555	10,000	10,000	10,000	10,300
3990 Interfund Transfer	1,409,709	431,369	390,000	390,000	390,000	390,000
Total Other Sources of Funds	1,416,173	431,923	400,000	400,000	400,000	400,300
Total Revenues	13,390,186	15,186,896	18,471,175	16,944,635	19,236,840	19,027,590



Administration

City Council

The City Council expenditures provide for the direct activities of the City's elected governing body consisting of the Mayor and four Council members. The City Council proposes, debates, and votes on legislation necessary for the continued progressive development of the City. This body also regulates revenues and expenditures, incurs debt, and approves the final operating and capital budgets for the City. Costs for the City's annual audit, legal fees, workers compensation and liability insurance, and publishing fees for all public notices are included within the City Council's Budget.

BUDGET SUMMARIES

Area	2008 Budget	2009 Budget	2010 Budget
Personnel	\$ 464,190	\$ 529,150	\$ 544,770
Operations	\$2,063,500	\$2,335,700	\$2,405,800
Capital	\$ 12,000	\$ 0	\$ 0
Total	\$2,539,690	\$2,864,850	\$2,950,570

Personnel:

Staffing Totals:

Part Time – 1

Staffing Includes:

City Clerk – 1

Significant Operational Costs:

5330 - Legal Services – \$128,000 - City Attorney, Corporate Counsel and Cable Consortium

5910 – Liability Insurance - \$211,000 – coverage for entire City operation

5990 – Rebates – \$1,905,000 - Rebates to Gateway Center (\$1,200,000) and TIF - other (\$705,000)

9980 – Contingency - \$100,000 in accordance with City Policy

Capital Items:

No Capital

01 General Fund Expenditures

10-00 City Council

	2006 <u>Actual</u>	2007 <u>Actual</u>	2008 <u>Budget</u>	2008 <u>Projected</u>	2009 <u>Budget</u>	2010 <u>Estimate</u>
4220 Part Time Salaries	15,600	15,600	36,400	26,500	27,070	27,650
Total Salaries	15,600	15,600	36,400	26,500	27,070	27,650
4530 Unemployment Insurance	0	3,555	0	0	0	0
4540 Workers Compensation	334,068	384,528	425,000	425,000	500,000	515,000
4610 FICA	910	1,029	2,260	1,600	1,680	1,720
4630 Medicare	1,192	228	530	380	400	400
Total Benefits	336,170	389,340	427,790	426,980	502,080	517,120
5170 Maint. Service-Office Equip.	0	0	500	500	0	0
5310 Accounting Service	27,000	24,000	25,000	25,000	26,000	26,780
5330 Legal Service	100,955	125,869	134,000	134,000	128,000	131,840
5490 Other Professional Services	23,579	22,948	10,500	10,500	15,500	15,970
5520 Telephone	1,096	600	1,000	1,000	1,000	1,030
5530 Publishing	12,079	9,378	19,000	19,000	17,500	18,030
5540 Printing	299	144	500	500	500	520
5610 Dues	6,221	9,321	9,000	9,300	9,600	9,890
5620 Travel, Lodging and Meals	17,701	13,759	15,000	15,000	13,000	13,390
5630 Training	2,705	2,905	6,000	6,000	5,600	5,770
5650 Publications	1,091	1,881	1,500	1,500	1,500	1,550
5910 Liability Insurance	201,996	200,611	220,000	220,000	211,000	217,330
5990 Rebates	599,387	1,696,681	1,620,000	1,720,000	1,905,000	1,962,150
Total Contractual Services	994,109	2,108,098	2,062,000	2,162,300	2,334,200	2,404,250
6510 Office Supplies	60	69	500	500	500	520
6520 Operating Supplies	917	1,045	1,000	1,000	1,000	1,030
Total Commodities	978	1,114	1,500	1,500	1,500	1,550
8300 Equipment	0	8,427	12,000	11,700	0	0
Total Capital Outlay	0	8,427	12,000	11,700	0	0
9130 Community Relations	8,125	0	0	0	0	0
9190 Miscellaneous Expense	285	0	0	0	0	0
9980 Contingencies	0	0	100,000	0	100,000	100,000
Total Other Uses of Funds	8,410	0	100,000	0	100,000	100,000
Total Expenditures	1,355,267	2,522,579	2,639,690	2,628,980	2,964,850	3,050,570

Boards

The City Council utilizes various Boards and Commissions in the execution of City business. These Boards include the Planning Commission, Historic Preservation Commission, Community Appearance Board, Civil Service Commission, Zoning Board of Appeals, Fire and Police Commission, Economic Development Commission and the Downtown Economic Revitalization Commission. The Historic Preservation Commission, Community Appearance Board, Economic Development Commission and the Downtown Economic Revitalization Commission serve in an advisory role while the remaining Boards serve in a quasi-legal capacity.

BUDGET SUMMARIES

Area	2008 Budget	2009 Budget	2010 Budget
Personnel	\$ 2,130	\$ 2,130	\$ 2,160
Operations	\$39,830	\$59,830	\$61,630
Capital	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>
Total	\$41,960	\$61,960	\$63,790

Personnel:

No Full-Time Staffing

Significant Operational Costs:

5330 - Legal Services – \$10,000 – for costs related to Civil Service and Fire and Police Commission decisions and efforts.

5490 – Other Professional Services - \$28,500 includes \$10,000 for EDC business recognition banquet and \$15,000 for Fire and Police Commission testing

Capital Items:

No Capital

01 General Fund Expenditures

12-00 Boards

	2006 <u>Actual</u>	2007 <u>Actual</u>	2008 <u>Budget</u>	2008 <u>Projected</u>	2009 <u>Budget</u>	2010 <u>Estimate</u>
4220 Part Time Salaries	900	930	900	900	900	900
4230 Overtime	599	541	1,000	1,000	1,000	1,030
Total Salaries	1,499	1,471	1,900	1,900	1,900	1,930
4610 FICA	86	89	120	120	120	120
4620 IMRF	178	43	80	80	80	80
4630 Medicare	19	21	30	30	30	30
Total Benefits	283	152	230	230	230	230
5180 Maint. Service-Grounds	0	0	800	800	0	0
5330 Legal Service	0	7,094	13,000	13,000	10,000	10,300
5340 Medical Service	639	2,105	3,000	3,000	2,000	2,060
5490 Other Professional Services	10,381	5,848	9,500	9,500	28,500	29,360
5510 Postage	7	39	200	200	100	100
5540 Printing	189	63	500	500	5,250	5,410
5610 Dues	3,860	4,795	6,230	6,230	5,480	5,640
5620 Travel, Lodging and Meals	0	0	1,300	1,300	950	980
5630 Training	75	90	1,400	1,400	2,000	2,060
5650 Publications	0	123	1,200	1,200	1,250	1,290
5930 Rentals	80	92	100	100	0	0
Total Contractual Services	15,231	20,248	37,230	37,230	55,530	57,200
6170 Maint. Supplies-Grounds	150	0	1,600	1,600	1,600	1,650
6510 Office Supplies	533	0	0	0	0	0
6520 Operating Supplies	32	262	1,000	1,000	2,700	2,780
Total Commodities	715	262	2,600	2,600	4,300	4,430
9130 Community Relations	632	0	0	0	0	0
Total Other Uses of Funds	632	0	0	0	0	0
Total Expenditures	18,360	22,134	41,960	41,960	61,960	63,790

City Manager

The City Manager serves as the Chief Administrative Officer of the City. Appointed by and responsible to the Mayor and City Council, the City Manager supervises all departments and the day-to-day operations of the City, ensuring that all laws and ordinances are enforced. The City Manager is responsible for making sound and educated recommendations to the City Council regarding City operations and policies. The City Manager reviews the overall operations of the City with a focus on long term objectives regarding the City's future.

BUDGET SUMMARIES

Area	2008 Budget	2009 Budget	2010 Budget
Personnel	\$238,000	\$ 245,980	\$ 263,960
Operations	\$ 82,600	\$ 81,040	\$ 83,480
Capital	<u>\$ 3,000</u>	<u>\$ 0</u>	<u>\$ 0</u>
Total	\$323,600	\$ 327,020	\$ 347,440

Personnel:

Staffing Totals:

Full Time – 3

Staffing Includes:

City Manager
Administrative Assistant
Management Analyst

Significant Operational Costs:

5490 – Other Professional Services - \$19,000 – Performance Measurement Consortium, Citizen Survey, Baldrige Services

5620 & 5630 – Travel & Training - \$30,600 – ICMA, IML, Performance Institute, LEAD program for staff, Software training.

5660 – Employee Development - \$8,000 – Employee events, Organization-wide training, Individual Department meetings.

Capital Items:

No Capital

	2006 <u>Actual</u>	2007 <u>Actual</u>	2008 <u>Budget</u>	2008 <u>Projected</u>	2009 <u>Budget</u>	2010 <u>Estimate</u>
4210 Full Time Salaries	95,806	132,407	166,500	175,050	187,360	200,550
4220 Part Time Salaries	6,082	0	0	0	0	0
4230 Overtime	0	0	0	100	1,000	1,000
4250 Sick Pay	883	0	0	0	0	0
Total Salaries	102,770	132,407	166,500	175,150	188,360	201,550
4510 Health Insurance	19,545	20,469	44,600	23,050	27,360	30,090
4520 Life Insurance	144	165	210	210	230	230
4530 Unemployment Insurance	444	361	760	760	760	760
4610 FICA	6,256	8,052	10,320	10,700	11,680	12,500
4620 IMRF	4,994	10,257	13,190	13,600	14,860	15,900
4630 Medicare	1,459	1,883	2,420	2,500	2,730	2,930
Total Benefits	32,842	41,188	71,500	50,820	57,620	62,410
5130 Maint. Service-Vehicle	464	473	1,000	500	1,000	1,030
5170 Maint. Service-Office Equip.	0	67	1,000	200	990	1,020
5330 Legal Service	53,577	30,677	10,000	46,950	7,000	7,210
5490 Other Professional Services	1,260	26,914	25,000	10,000	19,000	19,570
5520 Telephone	955	816	1,000	1,000	1,000	1,030
5530 Publishing	0	0	0	80	0	0
5540 Printing	8,732	71	1,000	100	750	770
5610 Dues	2,945	1,205	5,000	5,000	7,000	7,210
5620 Travel, Lodging and Meals	2,933	6,435	15,500	15,500	7,500	7,730
5630 Training	710	2,422	8,100	8,100	23,100	23,790
5650 Publications	374	258	1,000	1,000	1,500	1,550
5660 Employee Development	0	6,432	10,000	3,000	8,000	8,240
Total Contractual Services	71,950	75,767	78,600	91,430	76,840	79,150
6510 Office Supplies	266	178	1,000	1,000	1,000	1,030
6520 Operating Supplies	392	617	2,000	1,000	2,000	2,060
6550 Automotive Fuel/Oil	663	1,335	1,000	1,200	1,200	1,240
Total Commodities	1,321	2,130	4,000	3,200	4,200	4,330
8300 Equipment	0	2,029	3,000	3,000	0	0
Total Capital Outlay	0	2,029	3,000	3,000	0	0
9190 Miscellaneous Expense	741	0	0	0	0	0
Total Other Uses of Funds	741	0	0	0	0	0
Total Expenditures	209,624	253,520	323,600	323,600	327,020	347,440

Operations

The Operations Manager is responsible for the overall supervisory, administrative and professional planning, coordinating and directing of administrative support activities. The Manager directs the City's public information systems, oversees and coordinates technology needs of the organization, directs the Community Investment Plan, is in charge of City Hall maintenance and upkeep, and serves in the capacity of Deputy City Clerk.

BUDGET SUMMARIES

Area	2008 Budget	2009 Budget	2010 Budget
Personnel	\$ 98,190	\$ 97,980	\$ 105,340
Operations	\$180,900	\$ 144,850	\$ 149,210
Capital	<u>\$ 5,000</u>	<u>\$ 0</u>	<u>\$ 1,000</u>
Total	\$284,090	\$ 242,830	\$ 255,550

Personnel:

Staffing Totals:

Full Time – 1

Staffing Includes:

Operations Manager

Significant Operational Costs:

5360 – Janitorial Services - \$29,000 – Operations will look to expand the services in City Hall.

5510 & 5540 – Postage & Printing - \$53,000 will be used for community newsletter of \$28,800 with balance towards general postage and printing services

Capital Items:

No Capital

	2006 <u>Actual</u>	2007 <u>Actual</u>	2008 <u>Budget</u>	2008 <u>Projected</u>	2009 <u>Budget</u>	2010 <u>Estimate</u>
4210 Full Time Salaries	24,965	39,732	69,100	71,500	68,080	72,880
4220 Part Time Salaries	1,993	5,789	0	0	0	0
4230 Overtime	925	0	0	0	0	0
4250 Sick Pay	883	0	2,400	2,400	2,360	2,520
Total Salaries	28,765	45,521	71,500	73,900	70,440	75,400
4510 Health Insurance	7,217	7,516	15,200	13,200	16,230	17,860
4520 Life Insurance	35	49	100	100	100	100
4530 Unemployment Insurance	156	143	250	250	260	260
4610 FICA	1,674	2,739	4,430	4,030	4,370	4,680
4620 IMRF	1,314	3,040	5,670	6,170	5,560	5,950
4630 Medicare	391	640	1,040	950	1,020	1,090
Total Benefits	10,788	14,127	26,690	24,700	27,540	29,940
5110 Maint. Service-Building	8,308	4,027	8,000	8,000	5,000	5,150
5120 Maint. Service-Equipment	5,997	8,053	8,000	5,000	4,000	4,120
5170 Maint. Service-Office Equip.	2,838	2,172	5,000	3,000	2,000	2,060
5180 Maint. Service-Grounds	4,350	3,019	6,000	5,000	4,000	4,120
5360 Janitorial Service	13,252	15,657	40,000	40,000	29,000	29,870
5490 Other Professional Services	2,888	4,094	0	700	0	0
5510 Postage	10,675	15,396	21,000	35,000	35,000	36,050
5520 Telephone	9,069	11,503	12,000	12,000	12,000	12,360
5530 Publishing	400	340	0	100	0	0
5540 Printing	1,579	2,358	39,000	29,790	18,000	18,540
5610 Dues	220	332	400	400	200	210
5620 Travel, Lodging and Meals	925	2,714	6,000	6,000	2,000	2,060
5630 Training	35	735	2,000	2,000	1,000	1,030
5650 Publications	0	447	200	200	0	0
5710 Utilities	13,889	19,487	22,000	22,000	25,000	25,750
5930 Rentals	469	721	1,000	1,000	3,450	3,550
Total Contractual Services	74,893	91,054	170,600	170,190	140,650	144,870
6110 Maint. Supplies-Building	0	275	300	300	200	210
6120 Maint. Supplies-Equipment	21	0	0	0	0	0
6510 Office Supplies	1,814	2,387	3,000	3,000	1,500	1,550
6520 Operating Supplies	5,550	6,320	6,000	6,000	2,500	2,580
6540 Janitorial Supplies	378	366	1,000	1,000	0	0
Total Commodities	7,762	9,349	10,300	10,300	4,200	4,340
8200 Building	9,970	0	0	0	0	0
8300 Equipment	425	13,189	5,000	5,000	0	1,000
Total Capital Outlay	10,395	13,189	5,000	5,000	0	1,000
Total Expenditures	132,603	173,240	284,090	284,090	242,830	255,550

Human Resources

This Budget includes the salary and benefits for the Assistant City Manager and Human Resources Coordinator. The Assistant City Manager is responsible for the organization's Performance Management systems, personnel administration, benefits administration, safety and insurance, risk management, Americans with Disabilities Act (ADA) compliance, board liaison duties, and other duties assigned by the City Manager.

BUDGET SUMMARIES

Area	2008 Budget	2009 Budget	2010 Budget
Personnel	\$152,770	\$ 159,420	\$ 171,190
Operations	\$ 78,400	\$ 96,910	\$ 99,830
Capital	\$ 2,500	\$ 500	\$ 0
Total	\$233,670	\$ 256,830	\$ 271,020

Personnel:

Staffing Totals:

Full Time – 2

Staffing Includes:

Assistant City Manager
Human Resources Coordinator

Significant Operational Costs:

5330 – Legal Services - \$25,000 – labor counsel costs for negotiations.

5490 – Other Professional Services - \$45,010 – covers EAP, SIUE Intern, Volunteer Appreciation Dinner, IPBC administration fee, HR consulting costs, “CCU” Collinsville University, employee orientation and wellness program

Capital Items:

No Capital

	2006 <u>Actual</u>	2007 <u>Actual</u>	2008 <u>Budget</u>	2008 <u>Projected</u>	2009 <u>Budget</u>	2010 <u>Estimate</u>
4210 Full Time Salaries	79,673	82,246	111,700	100,060	110,730	118,520
4220 Part Time Salaries	3,371	5,730	0	1,230	0	0
4230 Overtime	0	199	2,000	0	2,000	2,000
4250 Sick Pay	0	0	2,400	2,400	2,340	2,500
Total Salaries	83,044	88,175	116,100	103,690	115,070	123,020
4510 Health Insurance	13,159	13,898	17,920	20,000	25,780	28,360
4520 Life Insurance	159	131	160	160	170	170
4530 Unemployment Insurance	351	327	500	500	510	510
4610 FICA	4,988	5,245	7,200	6,000	7,140	7,630
4620 IMRF	4,062	6,246	9,200	7,500	9,080	9,710
4630 Medicare	1,167	1,227	1,690	1,400	1,670	1,790
Total Benefits	23,886	27,074	36,670	35,560	44,350	48,170
5170 Maint. Service-Office Equip.	548	165	600	1,250	0	0
5330 Legal Service	0	0	24,400	40,000	25,000	25,750
5340 Medical Service	1,100	1,716	1,800	1,800	2,000	2,060
5490 Other Professional Services	30,603	23,249	31,300	21,000	45,010	46,360
5510 Postage	0	54	100	0	50	50
5520 Telephone	155	814	1,000	900	900	930
5540 Printing	167	1,496	500	400	650	670
5610 Dues	1,688	2,016	2,730	2,140	2,600	2,680
5620 Travel, Lodging and Meals	2,084	4,944	6,000	6,000	6,000	6,180
5630 Training	755	1,079	2,500	5,000	3,000	3,090
5650 Publications	725	858	1,170	550	1,000	1,030
5660 Employee Development	2,938	3,040	4,000	2,500	5,700	5,870
Total Contractual Services	40,761	39,432	76,100	81,540	91,910	94,670
6510 Office Supplies	141	98	200	500	500	520
6520 Operating Supplies	220	2,418	2,100	700	4,500	4,640
Total Commodities	361	2,517	2,300	1,200	5,000	5,160
8300 Equipment	0	61	2,500	2,200	500	0
Total Capital Outlay	0	61	2,500	2,200	500	0
TOTAL EXPENDITURES	148,052	157,258	233,670	224,190	256,830	271,020

Information Technology

The Information Technology Coordinator is responsible for the administration, maintenance, and development of all City Information Systems as well as providing desktop, application, and phone support to City employees on the City's voice and data networks. The Chief Technology Coordinator provides support to citizens in their use of the City's website and web based applications and provides automated information processing to all City Departments

BUDGET SUMMARIES

Area	2008 Budget	2009 Budget	2010 Budget
Personnel	\$ 49,480	\$ 83,680	\$ 88,850
Operations	\$ 82,700	\$ 36,200	\$ 37,300
Capital	\$ 25,000	\$ 0	\$ 0
Total	\$ 157,180	\$ 119,880	\$ 126,150

Personnel:

Staffing Totals:
Full Time – 1

Staffing Includes:
Information Technology Coordinator

Significant Operational Costs:

5490 – Other Professional Services - \$29,000 – Monthly service cost for webcasting (\$13,900), videographer (\$10,000), internet, web site and software

Capital Items:

No Capital

	2006 <u>Actual</u>	2007 <u>Actual</u>	2008 <u>Budget</u>	2008 <u>Projected</u>	2009 <u>Budget</u>	2010 <u>Estimate</u>
4210 Full Time Salaries	0	0	31,340	20,000	52,500	55,130
4230 Overtime	0	0	0	0	1,000	1,000
Total Salaries	0	0	31,340	20,000	53,500	56,130
4510 Health Insurance	0	0	12,940	7,500	21,380	23,510
4520 Life Insurance	0	0	70	70	100	100
4530 Unemployment Insurance	0	0	250	250	260	260
4610 FICA	0	0	1,950	1,600	3,330	3,490
4620 IMRF	0	0	2,480	2,000	4,230	4,440
4630 Medicare	0	0	450	300	780	820
4710 Uniforms	0	0	0	100	100	100
Total Benefits	0	0	18,140	11,820	30,180	32,720
5490 Other Professional Services	0	0	73,200	73,200	29,000	29,870
5520 Telephone	0	0	1,000	1,000	1,000	1,030
5540 Printing	0	0	0	0	0	0
5620 Travel, Lodging and Meals	0	0	5,000	500	4,000	4,120
5630 Training	0	0	2,000	100	1,500	1,550
5650 Publications	0	0	0	0	200	210
Total Contractual Services	0	0	81,200	74,800	35,700	36,780
6510 Office Supplies	0	0	500	500	250	260
6520 Operating Supplies	0	0	1,000	1,000	250	260
Total Commodities	0	0	1,500	1,500	500	520
8300 Equipment	0	0	25,000	25,000	0	0
Total Capital Outlay	0	0	25,000	25,000	0	0
Total Expenditures	0	0	157,180	133,120	119,880	126,150

Police Department

Police Administration

Salary and benefits for the Chief of Police, two Assistant Chiefs of Police and two Lieutenants are included in this Budget. Police Administration serves to provide daily direction to the Department to insure that goals and objectives are met. The Police Administration program also includes building maintenance and general operations for the Police Station.

BUDGET SUMMARIES

Area	2008 Budget	2009 Budget	2010 Budget
Personnel	\$496,250	\$ 541,670	\$ 579,980
Operations	\$242,650	\$ 231,350	\$ 238,290
Capital	<u>\$ 5,200</u>	<u>\$ 5,200</u>	<u>\$ 5,360</u>
Total	\$744,100	\$ 778,220	\$ 823,630

Personnel:

Staffing Totals:

Full Time – 5

Staffing Includes:

Police Chief

Assistant Police Chiefs – 2

Lieutenants – 2

Significant Operational Costs:

5110 – Maint. Service-Building - \$28,800 – Calls for increasing level of cleaning contract

5170 – Maint. Service-Office Equipment - \$59,400 – Supports service for computer systems including Fortis Paperless System, Rejis, Cody, LiveScan, and Eventide.

6520 – Operating Supplies - \$21,600 includes prisoner meals

Capital Items:

8300 – Equipment - \$5,200 – Laptops, Server, Printer

	2006 <u>Actual</u>	2007 <u>Actual</u>	2008 <u>Budget</u>	2008 <u>Projected</u>	2009 <u>Budget</u>	2010 <u>Estimate</u>
4210 Full Time Salaries	214,268	222,804	385,800	364,000	395,740	423,590
4230 Overtime	6,039	19,906	0	30,000	30,000	30,000
4250 Sick Pay	6,667	0	8,330	16,330	11,080	11,860
4280 Holiday	331	0	0	0	0	0
Total Salaries	227,305	242,710	394,130	410,330	436,820	465,450
4510 Health Insurance	38,878	45,425	90,590	72,000	92,700	101,960
4520 Life Insurance	305	297	500	500	500	500
4530 Unemployment Insurance	495	451	1,260	1,260	1,260	1,260
4630 Medicare	3,281	3,391	5,770	5,770	6,390	6,810
4710 Uniforms	2,371	3,525	4,000	5,000	4,000	4,000
Total Benefits	45,330	53,088	102,120	84,530	104,850	114,530
5110 Maint. Service-Building	22,540	53,643	32,000	32,000	28,800	29,660
5170 Maint. Service-Office Equip.	58,949	58,991	64,000	64,000	59,400	61,180
5180 Maint. Service-Grounds	1,213	873	2,000	2,000	1,800	1,850
5340 Medical Service	4,763	3,555	7,000	7,000	6,300	6,490
5360 Janitorial Service	23,344	23,304	30,000	30,000	31,500	32,450
5490 Other Professional Services	25,085	38,200	37,000	31,540	24,300	25,030
5510 Postage	1,780	1,147	1,250	1,250	1,130	1,160
5520 Telephone	0	0	0	100	0	0
5610 Dues	1,459	1,815	2,000	2,000	1,800	1,850
5620 Travel, Lodging and Meals	7,570	5,524	10,500	10,500	9,000	9,270
5630 Training	1,769	3,205	6,000	6,000	6,300	6,490
5640 Tuition Reimbursement	0	3,046	0	2,500	0	0
5650 Publications	1,372	1,916	1,500	1,500	1,350	1,390
5660 Employee Development	1,359	1,266	2,800	2,800	2,520	2,600
5710 Utilities	25,884	34,744	35,000	45,000	31,500	32,450
5930 Rentals	0	0	0	250	0	0
Total Contractual Services	177,089	231,229	231,050	238,440	205,700	211,870
6110 Maint. Supplies-Building	11	439	500	500	450	460
6120 Maint. Supplies-Equipment	62	0	0	0	0	0
6520 Operating Supplies	482	5,307	9,000	3,000	21,600	22,250
6540 Janitorial Supplies	2,362	2,934	2,100	2,100	3,600	3,710
6550 Automotive Fuel/Oil	1,198	215	0	0	0	0
Total Commodities	4,114	8,895	11,600	5,600	25,650	26,420
8200 Building	0	2,270	0	0	0	0
8300 Equipment	3,122	12,720	5,200	5,200	5,200	5,360
Total Capital Outlay	3,122	14,990	5,200	5,200	5,200	5,360
9100 Other Expenditures	16,261	0	0	0	0	0
9130 Community Relations	1,337	0	0	0	0	0
9131 DARE Program	1,869	0	0	0	0	0
Total Other Uses of Funds	19,467	0	0	0	0	0
TOTAL EXPENDITURES	476,427	550,912	744,100	744,100	778,220	823,630

Police Operations

The Police Operations Program consists of 40 sworn Officers who respond to more than 25,000 calls for service each year. Police Operations main responsibility is to make Collinsville the "Safest City in the Region." The program includes Detectives, Canine Officers, DARE Officers, School Resource Officers, and Officers assigned to special task forces.

BUDGET SUMMARIES

Area	2008 Budget	2009 Budget	2010 Budget
Personnel	\$3,565,940	\$3,750,010	\$3,947,930
Operations	\$ 387,000	\$ 387,000	\$ 398,630
Capital	<u>\$ 50,000</u>	<u>\$ 32,400</u>	<u>\$ 33,370</u>
Total	\$4,002,940	\$4,169,410	\$4,379,930

Personnel:

Staffing Totals:

Full Time – 40

Staffing Includes:

Sergeants – 5

Officers – 35

Significant Operational Costs:

5120 – Maint. Service – Equipment - \$58,500 – Supports equipment for new officers including light bars, radios, sirens, radar units, breathalyzers, cameras

6550 – Automotive Fuel - \$99,000

Capital Items:

8300 – Equipment - \$32,400 – covers the purchase of 10 portable radios (\$20,000) laptop lease/purchase (\$12,400)

01 General Fund Expenditures

20-10 Police Operations

	2006	2007	2008	2008	2009	2010
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Projected</u>	<u>Budget</u>	<u>Estimate</u>
4210 Full Time Salaries	2,095,097	2,116,624	2,307,660	2,307,660	2,437,970	2,554,230
4230 Overtime	272,571	202,276	260,000	260,000	260,000	260,000
4240 Off Duty Pay	22,387	65,170	31,500	31,500	31,500	31,500
4250 Sick Pay	33,626	36,929	43,620	43,620	41,500	43,260
4270 Longevity Pay	87,127	82,240	121,550	121,550	115,850	126,040
4280 Holiday	81,041	82,280	93,430	93,430	98,220	103,090
Total Salaries	2,591,849	2,585,519	2,857,760	2,857,760	2,985,040	3,118,120
4510 Health Insurance	437,334	483,004	585,730	580,000	641,080	703,990
4520 Life Insurance	1,504	1,401	1,440	1,440	1,440	1,440
4530 Unemployment Insurance	6,247	6,032	10,080	10,080	10,080	10,080
4620 Pension	0	4,696	0	0	0	0
4630 Medicare	34,827	34,810	42,430	42,430	44,270	46,200
4710 Uniforms	38,425	33,942	28,900	35,000	28,700	28,700
4720 Degree	37,121	488	39,600	39,600	39,400	39,400
Total Benefits	555,458	564,372	708,180	708,550	764,970	829,810
5120 Maint. Service-Equipment	24,610	22,501	65,000	31,000	58,500	60,260
5130 Maint. Service-Vehicle	58,003	60,362	55,000	55,000	49,500	50,990
5490 Other Professional Services	3,474	2,885	2,500	2,500	2,250	2,320
5520 Telephone	40,895	44,978	42,000	42,000	40,500	41,720
5540 Printing	113	251	0	0	0	0
5610 Dues	120	1,660	2,000	2,000	1,800	1,850
5620 Travel, Lodging and Meals	29,086	31,717	30,000	30,000	27,000	27,810
5630 Training	25,782	15,806	25,000	25,000	22,500	23,180
5640 Tuition Reimbursement	51,343	43,815	35,000	45,000	36,000	37,080
5660 Employee Development	1,493	0	0	0	0	0
5930 Rentals	60	0	0	0	0	0
Total Contractual Services	234,978	223,975	256,500	232,500	238,050	245,210
6130 Maint. Supplies-Vehicle	8	263	500	500	450	460
6520 Operating Supplies	33,423	45,028	40,000	40,000	49,500	50,990
6550 Automotive Fuel/Oil	76,242	91,850	90,000	130,000	99,000	101,970
Total Commodities	109,673	137,141	130,500	170,500	148,950	153,420
8300 Equipment	47,955	80,528	50,000	50,000	32,400	33,370
Total Capital Outlay	47,955	80,528	50,000	50,000	32,400	33,370
TOTAL EXPENDITURES	3,539,914	3,591,535	4,002,940	4,019,310	4,169,410	4,379,930

Police Support

The Police Support Program includes Dispatchers, Clerks, and Community Service Officers. These employees provide an important link between the Police Officers on the street and the residents of the City who are calling for assistance in emergency situations.

BUDGET SUMMARIES

Area	2008 Budget	2009 Budget	2010 Budget
Personnel	\$1,163,680	\$1,272,290	\$1,345,530
Operations	\$ 41,600	\$ 39,240	\$ 40,420
Capital	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
Total	\$1,205,280	\$1,311,530	\$1,385,950

Personnel:

Staffing Totals:

Full Time – 17

Staffing Includes:

Dispatchers – 9

CSO – 2

Clerks – 6

Significant Operational Costs:

No significant changes

Capital Items:

No capital

	2006 <u>Actual</u>	2007 <u>Actual</u>	2008 <u>Budget</u>	2008 <u>Projected</u>	2009 <u>Budget</u>	2010 <u>Estimate</u>
4210 Full Time Salaries	467,117	477,402	635,400	550,000	731,530	767,970
4220 Part Time Salaries	35,523	60,718	110,020	110,020	123,970	132,720
4230 Overtime	27,451	33,136	34,000	34,000	34,000	34,000
4250 Sick Pay	3,336	0	4,330	4,330	4,590	4,830
4260 Shift Differential	2,537	2,567	3,600	3,600	3,600	3,600
4270 Longevity Pay	11,285	11,933	18,120	16,000	20,670	22,700
4280 Holiday	18,307	19,252	25,130	25,130	28,930	30,410
Total Salaries	565,557	605,009	830,600	743,080	947,290	996,230
4510 Health Insurance	99,454	118,591	200,770	140,000	176,250	193,630
4520 Life Insurance	546	450	560	560	620	620
4530 Unemployment Insurance	2,668	2,578	6,280	6,280	6,540	6,550
4610 FICA	34,085	36,147	51,760	51,760	58,960	61,990
4620 IMRF	27,100	41,650	57,400	57,400	65,240	68,410
4630 Medicare	7,836	8,431	12,110	12,110	13,790	14,500
4710 Uniforms	3,468	2,076	0	3,000	0	0
4720 Degree	1,450	1,450	4,200	4,200	3,600	3,600
Total Benefits	176,608	211,372	333,080	275,310	325,000	349,300
5490 Other Professional Services	0	0	100	100	90	90
5540 Printing	4,246	5,055	10,000	10,000	9,000	9,270
5610 Dues	0	282	500	500	450	460
5620 Travel, Lodging and Meals	2,730	1,997	3,000	5,000	5,400	5,560
5630 Training	3,090	2,421	4,000	5,000	7,200	7,420
5640 Tuition Reimbursement	1,190	1,302	5,000	0	0	0
Total Contractual Services	11,256	11,057	22,600	20,600	22,140	22,800
6120 Maint. Supplies-Equipment	50	0	0	0	0	0
6510 Office Supplies	12,862	13,458	15,000	15,000	13,500	13,910
6520 Operating Supplies	454	2,452	4,000	1,000	3,600	3,710
Total Commodities	13,366	15,910	19,000	16,000	17,100	17,620
8300 Equipment	89	0	0	0	0	0
Total Capital Outlay	89	0	0	0	0	0
9100 Other Expenditures	67	0	0	0	0	0
Total Other Uses of Funds	67	0	0	0	0	0
TOTAL EXPENDITURES	766,943	843,348	1,205,280	1,054,990	1,311,530	1,385,950

Animal Control

Salary and benefits for the two Humane Officers are included in this budget. The Animal Control program also includes building maintenance and general operations for the animal shelter. A new animal shelter was built in 2008.

BUDGET SUMMARIES

Area	2008 Budget	2009 Budget	2010 Budget
Personnel	\$115,280	\$ 123,930	\$ 131,160
Operations	\$ 43,000	\$ 40,610	\$ 41,820
Capital	<u>\$ 4,300</u>	<u>\$ 2,500</u>	<u>\$ 2,580</u>
Total	\$162,580	\$ 167,040	\$ 175,560

Personnel:

Staffing Totals:
Full Time – 2

Staffing Includes:
Humane Officers – 2

Significant Operational Costs:

No significant changes

Capital Items:

8300 – Equipment - \$2,500 – Equipment for animal shelter

	2006 <u>Actual</u>	2007 <u>Actual</u>	2008 <u>Budget</u>	2008 <u>Projected</u>	2009 <u>Budget</u>	2010 <u>Estimate</u>
4210 Full Time Salaries	62,839	66,867	70,020	70,020	74,420	78,120
4230 Overtime	2,368	3,640	4,000	4,000	4,000	4,000
4250 Sick Pay	0	0	2,500	100	0	0
4270 Longevity Pay	1,575	1,676	2,100	1,500	1,120	1,170
4280 Holiday	2,597	2,764	2,770	2,770	2,910	3,050
Total Salaries	69,379	74,947	81,390	78,390	82,450	86,340
4510 Health Insurance	13,906	14,233	20,640	14,000	27,480	30,230
4520 Life Insurance	84	72	80	80	80	80
4530 Unemployment Insurance	330	365	500	500	510	510
4610 FICA	4,018	4,424	5,050	4,950	5,150	5,390
4620 IMRF	3,415	5,651	6,440	5,800	6,550	6,850
4630 Medicare	940	1,035	1,180	1,140	1,210	1,260
4710 Uniforms	162	0	0	0	0	0
4720 Degree	0	0	0	0	500	500
Total Benefits	22,854	25,779	33,890	26,470	41,480	44,820
5110 Maint. Service-Building	2,289	6,126	5,000	2,500	4,500	4,640
5120 Maint. Service-Equipment	436	920	1,600	100	1,440	1,480
5130 Maint. Service-Vehicle	230	1,701	3,000	0	2,700	2,780
5170 Maint. Service-Office Equip.	0	0	1,000	200	900	930
5180 Maint. Service-Grounds	0	560	0	600	900	930
5490 Other Professional Services	60	0	6,000	3,000	4,500	4,640
5520 Telephone	1,038	1,536	1,500	1,500	1,350	1,390
5540 Printing	117	217	500	0	450	460
5610 Dues	60	25	500	100	450	460
5620 Travel, Lodging and Meals	1,419	1,277	1,500	1,500	1,350	1,390
5630 Training	1,000	900	1,500	1,000	1,350	1,390
5650 Publications	35	0	100	100	90	90
5710 Utilities	4,388	6,895	7,500	7,500	6,750	6,950
Total Contractual Services	11,074	20,158	29,700	18,100	26,730	27,530
6110 Maint. Supplies-Building	0	0	500	0	550	570
6120 Maint. Supplies-Equipment	0	25	400	0	360	370
6130 Maint. Supplies-Vehicle	0	44	500	0	450	460
6510 Office Supplies	726	644	750	750	680	700
6520 Operating Supplies	10,063	9,655	8,000	18,000	9,000	9,270
6530 Small Tools	0	0	150	150	140	140
6540 Janitorial Supplies	1,186	1,858	3,000	3,000	2,700	2,780
Total Commodities	11,975	12,226	13,300	21,900	13,880	14,290
8300 Equipment	0	0	4,300	4,300	2,500	2,580
Total Capital Outlay	0	0	4,300	4,300	2,500	2,580
9100 Other Expenditures	3,311	0	0	0	0	0
Total Other Uses of Funds	3,311	0	0	0	0	0
TOTAL EXPENDITURES	118,592	133,110	162,580	149,160	167,040	175,560

Fire Department

Fire Administration

Salary and benefits for the Fire Chief, Assistant Fire Chief and Secretary are included in this budget. Fire Administration provides daily oversight and direction to the Department in order to achieve Departmental goals. Fire Administration also includes building maintenance and general operations for the two Fire Stations.

BUDGET SUMMARIES

Area	2008 Budget	2009 Budget	2010 Budget
Personnel	\$213,260	\$ 277,710	\$ 284,850
Operations	\$ 73,100	\$ 77,350	\$ 79,690
Capital	<u>\$ 52,200</u>	<u>\$ 5,000</u>	<u>\$ 5,150</u>
Total	\$338,560	\$ 360,060	\$ 369,690

Personnel:

Staffing Totals:

Full Time – 3

Staffing Includes:

Fire Chief
Assistant Fire Chief
Secretary

Significant Operational Costs:

5620 & 5630 – Travel & Training – includes funding for LEAD program for Assistant Chief

Capital Items:

8300 – Equipment - \$5,000 – covers costs for furniture and equipment for Assistant Chief Office

	2006 <u>Actual</u>	2007 <u>Actual</u>	2008 <u>Budget</u>	2008 <u>Projected</u>	2009 <u>Budget</u>	2010 <u>Estimate</u>
4210 Full Time Salaries	105,719	122,011	155,430	134,000	206,940	220,430
4230 Overtime	0	115	0	500	0	0
4250 Sick Pay	3,146	377	1,420	1,420	14,590	3,370
4270 Longevity Pay	1,042	1,258	1,960	1,960	2,060	1,730
Total Salaries	109,907	123,761	158,810	137,880	223,590	225,530
4510 Health Insurance	26,069	22,134	44,160	24,500	42,510	49,160
4520 Life Insurance	158	104	200	200	260	260
4530 Unemployment Insurance	330	316	760	760	760	760
4610 FICA	2,316	2,446	2,640	2,500	3,390	2,780
4620 IMRF	1,969	3,130	3,370	3,200	4,310	3,540
4630 Medicare	1,512	1,620	2,320	600	1,890	1,820
4710 Uniforms	1,154	707	1,000	1,000	1,000	1,000
Total Benefits	33,507	30,456	54,450	32,760	54,120	59,320
5120 Maint. Service-Equipment	351	0	500	500	3,000	3,090
5130 Maint. Service-Vehicle	970	373	1,000	1,000	1,500	1,550
5170 Maint. Service-Office Equip.	3,333	6,821	8,000	5,500	7,150	7,360
5490 Other Professional Services	1,841	3,350	3,000	3,000	4,000	4,120
5510 Postage	115	95	1,000	0	500	520
5520 Telephone	13,885	16,169	15,000	15,000	15,000	15,450
5540 Printing	164	1,398	2,000	1,000	1,000	1,030
5610 Dues	665	605	1,100	1,100	2,000	2,060
5620 Travel, Lodging and Meals	1,746	901	4,000	4,000	5,000	5,150
5630 Training	720	1,335	6,000	6,000	6,000	6,180
5640 Tuition Reimbursement	0	0	5,000	5,000	2,000	2,060
5650 Publications	933	1,707	1,500	1,500	1,500	1,550
5660 Employee Development	0	0	0	0	200	210
5710 Utilities	10,489	16,454	16,500	22,000	20,000	20,600
Total Contractual Services	35,214	49,209	64,600	65,600	68,850	70,930
6130 Maint. Supplies-Vehicle	19	107	300	300	500	520
6510 Office Supplies	1,213	1,562	1,500	1,500	1,000	1,030
6520 Operating Supplies	3,269	3,852	4,000	2,000	4,000	4,120
6550 Automotive Fuel/Oil	2,171	1,111	2,700	2,700	3,000	3,090
Total Commodities	6,672	6,632	8,500	6,500	8,500	8,760
8200 Building	7,680	66,148	34,000	4,000	0	0
8300 Equipment	13,026	899	18,200	18,200	5,000	5,150
Total Capital Outlay	20,706	67,047	52,200	22,200	5,000	5,150
9130 Community Relations	3,384	0	0	0	0	0
9190 Miscellaneous Expense	250	0	0	0	0	0
Total Other Uses of Funds	3,633	0	0	0	0	0
TOTAL EXPENDITURES	209,640	277,104	338,560	264,940	360,060	369,690

Fire Operations

The Fire Operations Programs consists of four Captains, eight Lieutenants and twenty Firefighters/paramedics. Fire Operations is one the main units within the organization to making Collinsville the "Safest City in the Region". They operate two fire stations that house two aerial trucks, two pumpers, and two support vehicles. In 2008, the Fire Department responded to approximately 875 calls.

BUDGET SUMMARIES

Area	2008 Budget	2009 Budget	2010 Budget
Personnel	\$2,694,470	\$2,958,900	\$3,091,860
Operations	\$ 116,175	\$ 101,700	\$ 104,790
Capital	\$ 33,500	\$ 13,750	\$ 14,160
Total	\$2,844,145	\$3,074,350	\$3,210,810

Personnel:

Staffing Totals:

Full Time – 32

Staffing Includes:

Captains – 4

Lieutenants – 8

Firefighters – 20

Significant Operational Costs:

No Significant Changes

Capital Items:

8300 – Equipment - \$13,750 – radio and pagers, hose tester, hose washer, rescue air bags, portable generator

	2006 <u>Actual</u>	2007 <u>Actual</u>	2008 <u>Budget</u>	2008 <u>Projected</u>	2009 <u>Budget</u>	2010 <u>Estimate</u>
4210 Full Time Salaries	1,454,718	1,508,473	1,722,520	1,727,220	1,894,260	1,988,970
4230 Overtime	228,328	248,888	175,000	230,000	190,550	183,750
4250 Sick Pay	14,530	15,981	47,900	31,550	59,000	32,740
4270 Longevity Pay	66,721	68,178	86,170	80,000	84,970	91,470
4280 Holiday	55,153	55,156	66,250	66,250	76,130	80,020
Total Salaries	1,819,450	1,896,677	2,097,840	2,135,020	2,304,910	2,376,950
4510 Health Insurance	358,902	397,495	540,450	450,000	584,470	644,110
4520 Life Insurance	294	253	280	280	290	290
4530 Unemployment Insurance	4,620	4,553	8,070	8,070	8,070	8,070
4630 Medicare	16,856	18,110	21,530	21,530	27,460	30,740
4710 Uniforms	13,427	15,074	16,000	10,000	18,000	16,000
4720 Degree	8,100	8,000	8,000	8,000	13,400	13,400
4730 Certifications	1,800	2,000	2,300	2,300	2,300	2,300
Total Benefits	403,998	445,484	596,630	500,180	653,990	714,910
5110 Maint. Service-Building	5,036	3,180	5,500	5,500	6,000	6,180
5120 Maint. Service-Equipment	7,441	7,281	12,000	8,000	12,000	12,360
5130 Maint. Service-Vehicle	21,391	20,722	31,700	22,000	28,500	29,360
5180 Maint. Service-Grounds	965	806	850	850	850	880
5340 Medical Service	1,920	2,502	8,000	3,000	4,500	4,640
5360 Janitorial Service	0	0	1,000	0	1,000	1,030
5490 Other Professional Services	201	0	0	0	0	0
5520 Telephone	0	19	0	0	0	0
5610 Dues	120	135	800	800	500	520
5620 Travel, Lodging and Meals	2,570	1,368	16,080	10,000	9,500	9,790
5630 Training	2,012	4,440	10,120	7,000	9,500	9,790
5640 Tuition Reimbursement	893	0	2,000	1,000	2,000	2,060
5650 Publications	1,276	1,646	1,900	1,400	1,400	1,440
Total Contractual Services	43,827	42,099	89,950	59,550	75,750	78,050
6110 Maint. Supplies-Building	146	647	3,000	500	2,500	2,580
6120 Maint. Supplies-Equipment	1,367	1,316	1,600	4,100	1,600	1,650
6130 Maint. Supplies-Vehicle	485	383	2,000	1,500	1,000	1,030
6170 Maint. Supplies-Grounds	0	0	500	500	500	520
6180 Maint. Supplies-Traffic Control	0	0	550	0	500	520
6510 Office Supplies	415	470	750	1,400	750	770
6520 Operating Supplies	13,196	4,350	7,900	17,000	7,000	7,210
6530 Small Tools	133	384	800	800	800	820
6540 Janitorial Supplies	2,024	3,579	2,625	1,200	1,000	1,030
6550 Automotive Fuel/Oil	5,916	5,570	6,500	11,000	10,300	10,610
Total Commodities	23,683	16,700	26,225	38,000	25,950	26,740
8300 Equipment	23,728	57,324	33,500	33,500	13,750	14,160
Total Capital Outlay	23,728	57,324	33,500	33,500	13,750	14,160
TOTAL EXPENDITURES	2,314,686	2,458,284	2,844,145	2,766,250	3,074,350	3,210,810

Emergency Medical Services (EMS)

The Emergency Medical Services consists mostly of overtime incurred by the Firefighters while providing ambulance service. Every Firefighter is a certified paramedic. The EMS operates three ambulances and responded to approximately 2,600 calls during 2008.

BUDGET SUMMARIES

Area	2008 Budget	2009 Budget	2010 Budget
Personnel	\$124,400	\$ 136,890	\$ 136,890
Operations	\$ 54,460	\$ 108,100	\$ 111,370
Capital	<u>\$ 2,000</u>	<u>\$ 2,000</u>	<u>\$ 2,060</u>
Total	\$181,000	\$ 246,990	\$ 250,320

Personnel:

Staffing included in Fire Operations

Significant Operational Costs:

5490 – Other Professional Services – calls for the outsourcing of ambulance billing process

Capital Items:

8300 – Equipment - \$2,000 – EMS Software upgrade

	2006 <u>Actual</u>	2007 <u>Actual</u>	2008 <u>Budget</u>	2008 <u>Projected</u>	2009 <u>Budget</u>	2010 <u>Estimate</u>
4230 Overtime	137,480	151,927	119,000	131,000	130,000	130,000
4240 Off Duty Pay	2,353	2,323	3,500	0	5,000	5,000
Total Salaries	139,833	154,250	122,500	131,000	135,000	135,000
4630 Medicare	1,161	1,359	1,900	2,060	1,890	1,890
Total Benefits	1,161	1,359	1,900	2,060	1,890	1,890
5120 Maint. Service-Equipment	1,294	3,468	3,500	3,500	3,500	3,610
5130 Maint. Service-Vehicle	7,524	11,982	7,500	7,500	7,500	7,730
5490 Other Professional Services	322	6,189	1,000	2,000	52,000	53,560
5620 Travel, Lodging and Meals	70	0	500	500	0	0
5630 Training	1,780	2,575	9,000	3,400	3,500	3,610
5650 Publications	0	0	100	100	100	100
Total Contractual Services	10,990	24,214	21,600	17,000	66,600	68,610
6120 Maint. Supplies-Equipment	59	228	1,000	240	1,000	1,030
6130 Maint. Supplies-Vehicle	208	163	1,000	100	500	520
6510 Office Supplies	338	591	1,000	600	500	520
6520 Operating Supplies	16,294	20,847	19,000	19,000	17,500	18,030
6550 Automotive Fuel/Oil	10,048	10,992	11,000	19,000	22,000	22,660
Total Commodities	26,948	32,821	33,000	38,940	41,500	42,760
8300 Equipment	123,810	2,100	2,000	2,000	2,000	2,060
Total Capital Outlay	123,810	2,100	2,000	2,000	2,000	2,060
9100 Other Expenditures	5,041	0	0	0	0	0
9520 Bad Debts-Ambulance	25,349	87,425	90,000	80,000	100,000	103,000
Total Other Uses of Funds	30,390	87,425	90,000	80,000	100,000	103,000
TOTAL EXPENDITURES	333,133	302,168	271,000	271,000	346,990	353,320

Emergency Management Agency (EMA)

The Emergency Management Agency program includes salary and benefits for one, part-time EMA Director. The Emergency Management Agency operates one mobile command center and one support vehicle to assist the Fire and Police Departments when needed. Using federal grants, the EMA provides regional training on community response to disasters and emergencies.

BUDGET SUMMARIES

Area	2008 Budget	2009 Budget	2010 Budget
Personnel	\$ 7,330	\$ 8,020	\$ 7,860
Operations	\$48,000	\$ 36,800	\$ 37,930
Capital	\$ 0	\$ 0	\$ 0
Total	\$55,330	\$ 44,820	\$ 45,790

Personnel:

No Full-Time Staffing

Significant Operational Costs:

No Significant Changes

Capital Items:

No Capital

	2006 <u>Actual</u>	2007 <u>Actual</u>	2008 <u>Budget</u>	2008 <u>Projected</u>	2009 <u>Budget</u>	2010 <u>Estimate</u>
4220 Part Time Salaries	4,017	4,218	4,400	4,400	4,560	4,880
Total Salaries	4,017	4,218	4,400	4,400	4,560	4,880
4530 Unemployment Insurance	65	70	90	90	100	100
4610 FICA	249	261	270	270	290	310
4630 Medicare	58	61	70	70	70	70
4710 Uniforms	1,621	1,039	2,500	2,500	3,000	2,500
Total Benefits	1,993	1,432	2,930	2,930	3,460	2,980
5110 Maint. Service-Building	0	0	500	500	0	0
5120 Maint. Service-Equipment	7,688	3,707	7,500	7,500	6,350	6,540
5130 Maint. Service-Vehicle	1,323	647	3,500	3,500	3,500	3,610
5490 Other Professional Services	30	128	0	0	0	0
5520 Telephone	926	1,066	1,500	1,500	1,500	1,550
5540 Printing	0	0	2,000	2,000	0	0
5610 Dues	45	45	200	200	200	210
5630 Training	80	145	400	400	400	410
5650 Publications	38	38	150	150	150	150
5660 Employee Development	505	581	800	800	800	820
5710 Utilities	464	427	2,200	2,200	2,200	2,270
5930 Rentals	210	2,923	12,250	12,250	9,500	9,790
Total Contractual Services	11,309	9,707	31,000	31,000	24,600	25,350
6110 Maint. Supplies-Building	0	0	500	500	500	520
6120 Maint. Supplies-Equipment	71	155	1,000	0	500	520
6130 Maint. Supplies-Vehicle	36	297	750	550	600	620
6520 Operating Supplies	5,584	8,194	12,500	12,500	6,350	6,540
6540 Janitorial Supplies	0	0	250	250	250	260
6550 Automotive Fuel/Oil	1,078	1,815	2,000	3,200	4,000	4,120
Total Commodities	6,769	10,461	17,000	17,000	12,200	12,580
TOTAL EXPENDITURES	24,088	25,818	55,330	55,330	44,820	45,790

Public Works Department

Streets

The Street program ensures that all streets (80 miles of paved and 60 miles of oil-and-chip) within City limits are safe for motor traffic and all sidewalks within City limits are safe for pedestrian traffic. The Street Department is responsible for removing snow during the winter months, trimming trees within public right-of-ways, and providing small limb pickup upon request. This Budget includes salary and benefits for the Director of Streets, three Street Foreman, sixteen Street Laborers, one Secretary, and two seasonal Labor Helpers.

BUDGET SUMMARIES

Area	2008 Budget	2009 Budget	2010 Budget
Personnel	\$1,389,500	\$1,363,020	\$1,432,050
Operations	\$ 596,470	\$ 589,430	\$ 615,270
Capital	<u>\$ 28,500</u>	<u>\$ 28,500</u>	<u>\$ 16,000</u>
Total	\$2,014,470	\$1,980,950	\$2,063,320

Personnel:

Staffing Totals:

Full Time – 19

Staffing Includes:

Director
Foreman – 3
Laborers – 14
Secretary

Significant Operational Costs:

No Significant Changes

Capital Items:

8300 – Equipment - \$28,500 – ice machine replacement, ditching bucket, straw crimper, gas and fuel pumps with cards

	2006 Actual	2007 Actual	2008 Budget	2008 Projected	2009 Budget	2010 Estimate
4210 Full Time Salaries	612,636	690,436	861,070	770,000	845,030	888,760
4220 Part Time Salaries	25,157	28,139	15,480	33,000	15,000	17,000
4230 Overtime	94,413	101,056	90,000	90,000	90,000	90,000
4250 Sick Pay	11,229	19,108	13,620	12,000	13,240	11,790
4260 Shift Differential	9	0	100	100	100	100
4270 Longevity Pay	20,986	16,120	25,300	25,300	29,520	25,310
Total Salaries	764,429	854,860	1,005,570	930,400	992,890	1,032,960
4510 Health Insurance	121,612	143,927	209,020	149,200	199,600	222,530
4520 Life Insurance	732	846	960	960	910	910
4530 Unemployment Insurance	2,521	2,796	4,860	2,200	4,370	4,390
4610 FICA	45,879	51,807	63,080	62,500	62,270	64,700
4620 IMRF	37,861	64,157	79,360	76,650	77,970	80,980
4630 Medicare	10,720	12,135	14,750	14,600	14,560	15,130
4710 Uniforms	3,590	3,806	5,900	5,000	5,200	5,200
4720 Bonus	2,400	2,250	4,000	3,000	3,500	3,500
4730 Certifications	0	300	0	0	0	0
4740 Food Allowance	1,245	1,830	2,000	2,000	1,750	1,750
Total Benefits	226,561	283,854	383,930	316,110	370,130	399,090
5110 Maint. Service-Building	8,131	8,005	3,500	4,500	7,200	7,420
5120 Maint. Service-Equipment	39,331	36,190	30,000	30,000	27,000	27,810
5130 Maint. Service-Vehicle	26,709	39,527	30,000	30,000	27,000	27,810
5140 Maint. Service-Street	4,754	8,057	7,500	7,500	6,750	6,950
5170 Maint. Service-Office Equip.	362	810	700	1,500	1,350	1,390
5180 Maint. Service-Grounds	3,047	3,865	5,200	5,200	5,700	5,870
5290 Maint. Service-Other	4,765	8,072	6,000	5,000	5,130	5,280
5320 Engineering Service	9,651	5,577	0	5,000	8,000	10,000
5340 Medical Service	0	0	2,100	0	0	500
5490 Other Professional Services	4,197	2,276	1,800	1,100	1,400	1,440
5510 Postage	0	0	0	50	0	0
5520 Telephone	3,663	4,140	6,020	3,000	3,600	3,710
5540 Printing	0	426	600	1,400	800	600
5610 Dues	174	257	250	250	250	250
5620 Travel, Lodging and Meals	933	2,743	3,000	3,000	2,700	3,000
5630 Training	1,375	1,309	2,000	2,000	1,350	2,000
5640 Tuition Reimbursement	0	0	500	0	0	500
5710 Utilities	27,416	35,754	41,000	46,000	41,400	42,640
5720 Street Lighting	149,036	165,641	190,000	170,000	171,000	176,130
5930 Rentals	2,738	3,533	12,400	9,500	7,200	9,000
Total Contractual Services	286,281	326,181	342,570	325,000	317,830	332,300
6110 Maint. Supplies-Building	324	2,081	25,000	25,000	5,000	7,500
6120 Maint. Supplies-Equipment	24,162	22,737	25,000	26,000	23,400	24,100
6130 Maint. Supplies-Vehicle	5,693	7,480	7,000	14,000	9,000	9,270
6140 Maint. Supplies-Street	12,415	13,395	20,000	14,000	17,000	17,510
6160 Maint. Supplies-Snow Removal	1,617	4,528	4,000	5,000	4,500	4,640
6170 Maint. Supplies-Grounds	871	3,221	5,000	4,200	3,600	3,710
6180 Maint. Supplies-Traffic Control	9,814	10,681	11,000	13,000	11,700	12,050
6510 Office Supplies	856	1,460	1,600	1,600	4,500	5,500
6520 Operating Supplies	10,355	9,426	13,500	12,500	11,700	12,050
6530 Small Tools	1,280	2,929	5,000	6,000	5,400	5,560
6540 Janitorial Supplies	401	1,032	800	1,000	900	930
6550 Automotive Fuel/Oil	71,621	86,408	100,000	124,000	114,900	118,350
6560 Chemicals	34,382	23,650	36,000	38,000	60,000	61,800
Total Commodities	173,790	189,027	253,900	284,300	271,600	282,970
8300 Equipment	1,978	9,536	28,500	12,111	28,500	16,000
Total Capital Outlay	1,978	9,536	28,500	12,111	28,500	16,000
TOTAL EXPENDITURES	1,453,039	1,663,456	2,014,470	1,867,921	1,980,950	2,063,320

Garbage

This program contains costs for the City's current contracted waste hauler. Allied Waste provides weekly curbside pickup of normal trash, recyclable materials, and yard waste to residents; additionally, Allied Waste provides two large item pickup dates in the spring and fall. The Garbage Program also contains costs for maintenance of the City's closed landfill.

BUDGET SUMMARIES

Area	2008 Budget	2009 Budget	2010 Budget
Personnel	\$ 0	\$ 0	\$ 0
Operations	\$1,350,700	\$1,375,000	\$1,416,260
Capital	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
Total	\$1,350,700	\$1,375,000	\$1,416,260

Personnel:

No Staffing

Significant Operational Costs:

No significant changes

Capital Items:

No Capital

01 General Fund Expenditures

45-00 Garbage Service

	2006 <u>Actual</u>	2007 <u>Actual</u>	2008 <u>Budget</u>	2008 <u>Projected</u>	2009 <u>Budget</u>	2010 <u>Estimate</u>
5330 Legal Service	0	0	0	0	10,000	10,300
5490 Other Professional Services	60,012	72,784	15,000	65,000	35,000	36,050
5510 Postage	17	0	0	0	0	0
5710 Utilities	2,679	3,128	3,500	3,500	3,500	3,610
5730 Garbage Disposal	1,362,423	1,227,520	1,270,000	1,281,000	1,325,000	1,364,750
5740 Landfill Charges	0	0	61,000	0	0	0
Total Contractual Services	1,425,131	1,303,431	1,349,500	1,349,500	1,373,500	1,414,710
6110 Maint. Supplies-Building	0	115	400	400	500	520
6120 Maint. Supplies-Equipment	272	333	400	400	600	620
6170 Maint. Supplies-Grounds	192	260	400	400	400	410
Total Commodities	464	708	1,200	1,200	1,500	1,550
TOTAL EXPENDITURES	1,425,595	1,304,139	1,350,700	1,350,700	1,375,000	1,416,260

Inspections

The Inspections program includes salary and benefits for one Building Inspector and two, part-time Health and Safety Inspectors. The Inspections programs issues all building permits, reviews all construction documents, enforces the sign ordinance, issues demolition permits, and reviews all new construction and remodeling for electrical, plumbing, and building code compliance.

BUDGET SUMMARIES

Area	2008 Budget	2009 Budget	2010 Budget
Personnel	\$223,190	\$ 169,340	\$ 180,030
Operations	\$ 81,820	\$ 90,120	\$ 92,850
Capital	<u>\$ 2,250</u>	<u>\$ 1,500</u>	<u>\$ 1,550</u>
Total	\$307,260	\$ 260,960	\$ 274,430

Personnel:

Staffing Totals:

Full Time – 1

Staffing Includes:

Building Inspector – 1

Two, part-time inspectors will be used to enforce the proposed Occupancy/Health Safety Ordinance. These will be 20 hour/week positions.

Significant Operational Costs:

5320 – Engineering Services - \$51,180 – to cover plan inspection for Soccer Stadium

5490 – Other Professional Services - \$25,640 for demolition efforts and enforcement of Unsafe/Boarded-Up Building Ordinance

Capital Items:

8300 – Equipment - \$1,500 – Computer for new inspectors

	2006 <u>Actual</u>	2007 <u>Actual</u>	2008 <u>Budget</u>	2008 <u>Projected</u>	2009 <u>Budget</u>	2010 <u>Estimate</u>
4210 Full Time Salaries	88,604	98,999	142,500	78,000	65,650	70,270
4220 Part Time Salaries	10,969	9,860	10,000	12,000	60,500	63,530
4250 Sick Pay	2,490	0	2,280	9,000	2,270	2,430
Total Salaries	102,064	108,859	154,780	99,000	128,420	136,230
4510 Health Insurance	23,060	27,113	43,720	23,000	20,360	22,060
4520 Life Insurance	170	171	260	260	100	100
4530 Unemployment Insurance	489	486	970	970	980	990
4610 FICA	6,310	6,606	9,600	6,250	7,980	8,470
4620 IMRF	4,792	7,659	11,470	6,700	9,330	9,900
4630 Medicare	1,482	1,545	2,240	1,500	1,870	1,980
4710 Uniforms	115	240	150	150	300	300
Total Benefits	36,418	43,820	68,410	38,830	40,920	43,800
5130 Maint. Service-Vehicle	1,739	2,073	2,000	2,000	3,000	3,090
5170 Maint. Service-Office Equip.	196	157	500	500	0	0
5320 Engineering Service	0	6,495	55,000	15,000	51,180	52,720
5490 Other Professional Services	4,831	3,966	15,000	15,000	25,640	26,410
5520 Telephone	2,183	1,452	1,920	1,920	2,000	2,060
5540 Printing	534	0	600	600	250	260
5610 Dues	510	660	800	800	500	520
5620 Travel, Lodging and Meals	890	37	500	500	850	880
5630 Training	75	2,000	250	250	500	520
5650 Publications	267	392	250	300	700	720
5930 Rentals	238	0	0	0	0	0
Total Contractual Services	11,462	17,233	76,820	36,870	84,620	87,180
6130 Maint. Supplies-Vehicle	0	0	0	0	0	0
6510 Office Supplies	93	80	0	200	0	0
6520 Operating Supplies	1,191	1,243	2,000	2,000	500	520
6550 Automotive Fuel/Oil	1,829	1,933	3,000	3,000	5,000	5,150
Total Commodities	3,113	3,256	5,000	5,200	5,500	5,670
8300 Equipment	278	1,663	2,250	2,250	1,500	1,550
Total Capital Outlay	278	1,663	2,250	2,250	1,500	1,550
TOTAL EXPENDITURES	153,334	174,831	307,260	182,150	260,960	274,430

Finance

The Budget includes salary and benefits for the Director of Finance and seven Account Technicians. They are responsible for all financial and accounting functions of the City including payroll, accounts payable, utility billing, and collections. The Finance Department prepares financial statements, publication reports, tax levies, and budgets. The Director of Finance serves as the City Treasurer and Budget Officer.

BUDGET SUMMARIES

Area	2008 Budget	2009 Budget	2010 Budget
Personnel	\$555,390	\$ 519,460	\$ 647,090
Operations	\$ 55,200	\$ 59,380	\$ 61,160
Capital	<u>\$ 33,000</u>	<u>\$ 0</u>	<u>\$ 20,000</u>
Total	\$643,590	\$ 578,840	\$ 728,250

Personnel:

Staffing Totals:

Full Time – 8

Staffing Includes:

Director

Account Technician – 7

Significant Operational Costs:

5490 – Other Professional Services - \$11,800 – includes bond monitor, trustee fees and annual rebate calculation for Collinsville Crossings LIST bonds

5640 – Tuition Reimbursement - \$2,000 – benefit for college tuition

Capital Items:

No Capital

	2006 <u>Actual</u>	2007 <u>Actual</u>	2008 <u>Budget</u>	2008 <u>Projected</u>	2009 <u>Budget</u>	2010 <u>Estimate</u>
4210 Full Time Salaries	290,554	332,708	390,050	350,500	363,540	446,280
4220 Part Time Salaries	8,361	156	0	100	0	0
4230 Overtime	3,354	2,849	5,000	5,000	5,580	5,870
4250 Sick Pay	2,467	3,154	4,320	4,320	7,180	7,580
4270 Longevity Pay	7,580	8,367	11,940	11,940	12,950	13,590
Total Salaries	312,316	347,234	411,310	371,860	389,250	473,320
4510 Health Insurance	46,512	58,749	76,310	59,000	66,350	96,500
4520 Life Insurance	482	461	540	540	480	580
4530 Unemployment Insurance	1,320	1,353	2,270	1,200	2,020	2,270
4610 FICA	19,127	21,270	25,570	22,000	24,180	29,390
4620 IMRF	16,258	27,169	32,660	28,000	30,770	37,400
4630 Medicare	4,500	4,974	5,980	5,200	5,660	6,880
4720 Degree	350	350	750	750	750	750
Total Benefits	88,549	114,326	144,080	116,690	130,210	173,770
5170 Maint. Service-Office Equip.	800	2,070	5,500	5,500	5,280	5,440
5310 Accounting Service	0	0	2,000	3,000	5,000	5,150
5370 Data Processing Service	10,462	10,424	16,000	16,000	12,200	12,570
5490 Other Professional Services	191	2,325	1,500	10,000	11,800	12,150
5510 Postage	0	10	0	0	0	0
5520 Telephone	0	938	1,000	1,000	1,000	1,030
5540 Printing	683	2,751	2,500	2,500	3,000	3,090
5610 Dues	540	690	1,400	1,400	1,400	1,440
5620 Travel, Lodging and Meals	2,848	2,672	8,000	5,000	4,800	4,940
5630 Training	1,298	2,461	6,800	2,800	4,800	4,940
5640 Tuition Reimbursement	0	667	2,500	2,500	2,000	2,060
5650 Publications	348	388	400	400	500	520
Total Contractual Services	17,170	25,396	47,600	50,100	51,780	53,330
6120 Maint. Supplies-Equipment	0	0	600	600	600	620
6510 Office Supplies	1,559	1,120	2,000	2,000	2,000	2,060
6520 Operating Supplies	5,086	5,057	5,000	5,000	5,000	5,150
Total Commodities	6,645	6,176	7,600	7,600	7,600	7,830
8300 Equipment	1,285	1,797	33,000	13,000	0	20,000
Total Capital Outlay	1,285	1,797	33,000	13,000	0	20,000
TOTAL EXPENDITURES	425,965	494,929	643,590	559,250	578,840	728,250

Community Development

This Budget includes the salary and benefits for the Director and Assistant Director of Community Development as well as the Planning Assistant. The Director of Community Development serves to promote and facilitate economic development within the City. City Staff serve as liaison for the Economic Development Commission, the Planning Commission, and the Zoning Board of Appeals and serves as the TIF administrator. The Director of Community Development implements the City's Comprehensive Plan through professional planning and administration of the zoning, subdivision, and building ordinances.

BUDGET SUMMARIES

Area	2008 Budget	2009 Budget	2010 Budget
Personnel	\$ 184,580	\$ 290,400	\$ 306,740
Operations	\$ 278,000	\$ 217,800	\$ 224,360
Capital	<u>\$ 15,000</u>	<u>\$ 0</u>	<u>\$ 0</u>
Total	\$ 477,580	\$ 508,200	\$ 531,100

Personnel:

Staffing Totals:
Full Time – 3.5

Staffing Includes:
Director – 0.5
Assistant Director
Planning Assistant
Administrative Assistant

Significant Operational Costs:

No significant changes

Capital Items:

No Capital

	2006 <u>Actual</u>	2007 <u>Actual</u>	2008 <u>Budget</u>	2008 <u>Projected</u>	2009 <u>Budget</u>	2010 <u>Estimate</u>
4210 Full Time Salaries	51,747	65,469	133,230	160,000	199,640	209,620
4220 Part Time Salaries	3,300	0	0	5,240	6,550	6,880
4230 Overtime	39	199	2,000	7,000	5,000	5,000
4250 Sick Pay	650	0	1,600	1,600	1,680	1,770
Total Salaries	55,736	65,668	136,830	173,840	212,870	223,270
4510 Health Insurance	6,260	8,406	25,630	27,000	43,140	47,460
4520 Life Insurance	79	81	180	180	280	280
4530 Unemployment Insurance	112	154	630	630	1,020	1,030
4610 FICA	3,451	4,021	8,480	8,480	13,200	13,840
4620 IMRF	2,950	5,137	10,840	10,840	16,800	17,620
4630 Medicare	832	940	1,990	1,990	3,090	3,240
Total Benefits	13,684	18,739	47,750	49,120	77,530	83,470
5130 Maint. Service-Vehicle	573	736	2,000	800	850	880
5170 Maint. Service-Office Equip.	246	412	1,500	350	2,500	2,580
5320 Engineering Service	81,634	94,136	80,000	75,000	75,000	77,250
5370 Data Processing Service	0	0	8,000	15,000	15,000	15,450
5490 Other Professional Services	35,326	22,081	99,240	65,000	47,000	48,410
5520 Telephone	1,251	952	2,400	1,200	2,150	2,210
5530 Publishing	17,772	31,700	30,800	30,000	24,200	24,930
5540 Printing	11,919	12,508	15,500	7,550	4,000	4,120
5610 Dues	1,506	544	900	1,300	1,500	1,550
5620 Travel, Lodging and Meals	9,219	9,364	20,000	15,000	12,000	12,360
5630 Training	1,671	2,022	4,000	6,000	7,000	7,210
5650 Publications	864	1,316	1,200	750	600	620
5930 Rentals	0	0	2,700	4,000	9,500	9,790
Total Contractual Services	161,981	175,771	268,240	221,950	201,300	207,360
6510 Office Supplies	906	803	1,000	4,000	7,500	7,730
6520 Operating Supplies	2,050	4,178	5,760	6,000	4,000	4,120
6550 Automotive Fuel/Oil	1,194	1,275	3,000	3,500	5,000	5,150
Total Commodities	4,150	6,255	9,760	13,500	16,500	17,000
8300 Equipment	364	18,482	15,000	3,000	0	0
Total Capital Outlay	364	18,482	15,000	3,000	0	0
9190 Miscellaneous Expense	113	0	0	0	0	0
Total Other Uses of Funds	113	0	0	0	0	0
TOTAL EXPENDITURES	236,029	284,916	477,580	461,410	508,200	531,100

Shuttle Bus

The Shuttle Bus Program provides free, daily transportation to residents of Collinsville who are disabled or who are over 60 years of age. The Shuttle Bus travels over 25,000 miles per year within the City of Collinsville. This budget includes salaries and benefits for a part-time Director of Shuttle Bus, a part-time Assistant Director of Shuttle, a part-time Secretary and five part-time drivers.

BUDGET SUMMARIES

Area	2008 Budget	2009 Budget	2010 Budget
Personnel	\$ 111,680	\$ 115,040	\$ 122,970
Operations	\$ 22,070	\$ 25,150	\$ 25,910
Capital	\$ 2,500	\$ 0	\$ 0
Total	\$ 136,250	\$ 140,190	\$ 148,880

Personnel:

No Full-Time Staffing

Significant Operational Costs:

No significant changes

Capital Items:

No Capital

01 General Fund Expenditures

71-00 Shuttle Bus

	2006 <u>Actual</u>	2007 <u>Actual</u>	2008 <u>Budget</u>	2008 <u>Projected</u>	2009 <u>Budget</u>	2010 <u>Estimate</u>
4220 Part Time Salaries	80,334	84,485	99,980	98,480	103,200	110,260
4230 Overtime	69	0	0	0	0	0
4270 Longevity Pay	0	0	0	0	0	0
Total Salaries	80,403	84,485	99,980	98,480	103,200	110,260
4530 Unemployment Insurance	1,136	1,184	1,850	1,850	1,890	1,980
4610 FICA	4,985	5,238	6,220	6,220	6,420	6,860
4620 IMRF	1,163	1,778	1,810	1,810	1,860	1,990
4630 Medicare	1,166	1,225	1,540	1,540	1,500	1,600
4710 Uniforms	0	276	280	274	170	280
Total Benefits	8,450	9,701	11,700	11,694	11,840	12,710
5120 Maint. Service-Equipment	204	175	600	300	200	210
5130 Maint. Service-Vehicle	11,265	9,841	9,000	6,500	5,510	5,680
5170 Maint. Service-Office Equip.	60	155	300	0	200	210
5340 Medical Service	160	205	300	160	290	300
5490 Other Professional Services	362	0	0	0	0	0
5510 Postage	8	0	50	0	0	0
5520 Telephone	348	533	480	375	400	410
5620 Travel, Lodging and Meals	0	0	100	77	50	50
5630 Training	0	0	0	0	0	0
Total Contractual Services	12,409	10,909	10,830	7,412	6,650	6,860
6120 Maint. Supplies-Equipment	0	243	300	300	300	310
6130 Maint. Supplies-Vehicle	70	109	120	120	50	50
6510 Office Supplies	119	59	120	120	50	50
6520 Operating Supplies	188	190	700	700	300	310
6550 Automotive Fuel/Oil	7,313	8,079	10,000	11,500	17,800	18,330
Total Commodities	7,689	8,680	11,240	12,740	18,500	19,050
8300 Equipment	687	0	2,500	1,445	0	0
Total Capital Outlay	687	0	2,500	1,445	0	0
9130 Community Relations	90	0	0	0	0	0
Total Other Uses of Funds	90	0	0	0	0	0
TOTAL EXPENDITURES	109,728	113,774	136,250	131,771	140,190	148,880



2009 Annual Budget

Capital Projects Funds



City of Collinsville, Illinois

Capital Projects Fund

The Capital Project Fund, which in the past consisted of revenues from the Utility Tax is now supported by both the Utility Tax and the Home Rule Sales Tax. The Capital Projects Fund includes projects found in the five-year Community Investment Plan.

BUDGET SUMMARIES

Area	2008 Budget	2009 Budget	2010 Budget
Personnel	\$ 0	\$ 0	\$ 0
Operations	\$ 0	\$ 40,000	\$ 0
Capital	<u>\$ 1,825,950</u>	<u>\$ 1,985,500</u>	<u>\$1,778,000</u>
Total	\$ 1,825,950	\$ 2,025,500	\$1,778,000

Personnel:

No Staffing

Significant Operational Costs:

No Operations

Capital Items:

- 8100 – Land - \$250,000
- 8200 – Building - \$280,000
- 8300 – Equipment - \$285,500
- 8400 – Vehicles - \$370,000
- 8500 – Infrastructure - \$800,000

	2006 <u>Actual</u>	2007 <u>Actual</u>	2008 <u>Budget</u>	2008 <u>Projected</u>	2009 <u>Budget</u>	2010 <u>Estimate</u>
3130 Utility Tax	756,803	730,054	362,500	435,000	400,000	400,000
Total Taxes	756,803	730,054	362,500	435,000	400,000	400,000
3440 Grants	811,831	125,000	250,000	0	250,000	0
3451 Home Rule Sales Tax	0	0	1,000,000	1,000,000	1,100,000	1,200,000
Total Intergovernmental	811,831	125,000	1,250,000	1,000,000	1,350,000	1,200,000
3810 Interest Income	17,244	21,657	35,000	10,000	10,000	10,300
3840 Reimbursements	269,284	0	0	0	0	0
3890 Miscellaneous	0	0	0	250	0	0
Total Miscellaneous Revenue	286,528	21,657	35,000	10,250	10,000	10,300
3920 Proceeds-Fixed Asset Sales	0	0	250,000	0	250,000	0
3990 Interfund Transfer	0	0	0	0	0	0
Total Other Sources of Funds	0	0	250,000	0	250,000	0
Total Revenues	1,855,162	876,711	1,897,500	1,445,250	2,010,000	1,610,300
5320 Engineering Service	113	0	0	0	0	0
5490 Other Professional Services	0	0	0	0	40,000	0
Total Contractual Services	113	0	0	0	40,000	0
8100 Land	0	178,531	0	402,000	250,000	0
8200 Building	0	0	150,000	0	280,000	0
8300 Equipment - EMA	23,560	26,850	36,000	36,000	0	35,000
8301 Equipment - Administration	0	0	0	0	75,000	0
8302 Equipment - Police	0	0	85,000	89,000	0	250,000
8303 Equipment - Fire	5,837	0	0	0	52,000	185,000
8304 Equipment - Public Works	29,685	0	0	0	158,500	135,000
8401 Vehicles - Administration	0	0	20,000	12,500	20,000	0
8402 Vehicles - Police	90,804	130,060	100,000	100,000	100,000	100,000
8403 Vehicles - Fire	26,825	0	140,000	0	180,000	0
8404 Vehicles - Public Works	83,641	174,257	291,000	280,000	70,000	253,000
8500 Infrastructure	1,557,426	239,176	1,003,950	525,500	800,000	820,000
Total Capital Outlay	1,817,778	748,874	1,825,950	1,445,000	1,985,500	1,778,000
TOTAL EXPENDITURES	1,817,891	748,874	1,825,950	1,445,000	2,025,500	1,778,000
NET CHANGE IN FUND BALANCE	37,271	127,837	71,550	250	(15,500)	(167,700)
Beginning Fund Balance	183,599	220,870	348,707	348,707	348,957	333,457
Ending Fund Balance	220,870	348,707	420,257	348,957	333,457	165,757



2009 Annual Budget

Special Revenue Funds



City of Collinsville, Illinois

Forfeiture Fund

The Forfeiture Fund is used to account for monies received or other assets forfeited to the City as a result of court decisions. These resources, as required by law, can only be used in connection with police programs.

BUDGET SUMMARIES

Area	2008 Budget	2009 Budget	2010 Budget
Personnel	\$ 78,090	\$ 86,500	\$ 89,100
Operations	\$ 5,000	\$ 9,500	\$ 9,790
Capital	<u>\$ 36,000</u>	<u>\$ 105,000</u>	<u>\$ 108,150</u>
Total	\$ 119,090	\$ 201,000	\$ 207,040

Personnel:

No Staffing - totals cover overtime

Significant Operational Costs:

No Operations

Capital Items:

8300 – Equipment - \$105,000 – Mobile Records Management System, Mapping system

	2006 <u>Actual</u>	2007 <u>Actual</u>	2008 <u>Budget</u>	2008 <u>Projected</u>	2009 <u>Budget</u>	2010 <u>Estimate</u>
3440 Grants/Matching	36,187	0	0	0	0	0
Total Intergovernmental	36,187	0	0	0	0	0
3551 State Drug Forfeiture Revenue	3,187	5,578	6,000	3,000	6,000	6,180
3552 Fed Drug Forfeiture Revenue	168,533	248,125	180,000	100,000	180,000	185,400
Total Fines & Forfeitures	171,719	253,703	186,000	103,000	186,000	191,580
3810 Interest Income	361	1,820	1,000	4,000	1,000	1,030
Total Miscellaneous Revenue	361	1,820	1,000	4,000	1,000	1,030
Total Revenues	208,268	255,523	187,000	107,000	187,000	192,610
4230 Overtime	48,822	39,142	75,000	40,000	85,000	87,550
Total Salaries	48,822	39,142	75,000	40,000	85,000	87,550
4510 Health Insurance	38	0	0	0	0	0
4610 FICA	40	0	0	0	0	0
4620 IMRF	27	0	0	0	0	0
4630 Medicare	669	545	1,090	1,090	1,500	1,550
4710 Uniforms	10,470	1,793	2,000	3,200	0	0
Total Benefits	11,244	2,338	3,090	4,290	1,500	1,550
5110 Maint. Service-Building	1,811	0	0	0	0	0
5130 Maint. Service-Vehicle	729	0	0	0	0	0
5490 Other Professional Services	58,020	10,200	0	0	0	0
5620 Travel, Lodging and Meals	0	5,684	3,000	0	4,500	4,640
5630 Training	0	910	0	3,000	2,000	2,060
5930 Rentals	9,795	0	0	100	0	0
Total Contractual Services	70,355	16,794	3,000	3,100	6,500	6,700
6520 Operating Supplies	9,618	30,089	2,000	6,000	3,000	3,090
Total Commodities	9,618	30,089	2,000	6,000	3,000	3,090
8300 Equipment	62,489	68,929	20,000	20,000	105,000	108,150
8400 Vehicle	0	0	16,000	16,000	0	0
Total Capital Outlay	62,489	68,929	36,000	36,000	105,000	108,150
TOTAL EXPENDITURES	202,528	157,293	119,090	89,390	201,000	207,040
NET CHANGE IN FUND BALANCE	5,740	98,230	67,910	17,610	(14,000)	(14,430)
Beginning Fund Balance	167,929	173,669	271,899	271,899	289,509	275,509
Ending Fund Balance	173,669	271,899	339,809	289,509	275,509	261,079

Tree Memorial Fund

The Tree Memorial Fund is used to account for donations restricted for the planting of trees within the City. Donors may request the tree be dedicated in memory of a relative or friend in which special ceremonies are held in conjunction with the planting.

BUDGET SUMMARIES

Area	2008 Budget	2009 Budget	2010 Budget
Personnel	\$ 0	\$ 0	\$ 0
Operations	\$ 1,200	\$ 1,200	\$ 1,240
Capital	\$ 1,000	\$ 1,000	\$ 1,030
Total	\$ 2,200	\$ 2,200	\$ 2,270

Personnel:

No Staffing

Significant Operational Costs:

No significant changes

Capital Items:

8900 – Other Capital Outlay - \$1,000 – Miscellaneous needs

	2006 <u>Actual</u>	2007 <u>Actual</u>	2008 <u>Budget</u>	2008 <u>Projected</u>	2009 <u>Budget</u>	2010 <u>Estimate</u>
3810 Interest Income	252	271	200	200	200	210
3830 Donations	46	380	400	400	400	0
Total Miscellaneous Revenue	298	651	600	600	600	210
Total Revenues	298	651	600	600	600	210
6170 Maint. Supplies-Grounds	0	0	1,000	200	1,000	1,030
6520 Operating Supplies	0	0	200	500	200	210
Total Commodities	0	0	1,200	700	1,200	1,240
8900 Other Improvements	0	551	1,000	1,000	1,000	1,030
Total Capital Outlay	0	551	1,000	1,000	1,000	1,030
TOTAL EXPENDITURES	0	551	2,200	1,700	2,200	2,270
NET CHANGE IN FUND BALANCE	298	100	(1,600)	(1,100)	(1,600)	(2,060)
Beginning Fund Balance	4,982	5,280	5,380	5,380	4,280	2,680
Ending Fund Balance	5,280	5,380	3,780	4,280	2,680	620

Collins House Fund

The Collins House Fund is used to account for grants and donations restricted for the restoration of the D.D. Collins House. Under the discretion of the Historic Preservation Commission, the D.D. Collins House is expected to continue with the renovation during 2009.

BUDGET SUMMARIES

Area	2008 Budget	2009 Budget	2010 Budget
Personnel	\$ 0	\$ 0	\$ 0
Operations	\$ 5,000	\$ 0	\$ 0
Capital	\$ 30,000	\$ 65,000	\$ 0
Total	\$ 35,000	\$ 65,000	\$ 0

Personnel:

No Staffing

Significant Operational Costs:

No significant changes

Capital Items:

8200 - \$65,000 – continued improvements to building

	2006 <u>Actual</u>	2007 <u>Actual</u>	2008 <u>Budget</u>	2008 <u>Projected</u>	2009 <u>Budget</u>	2010 <u>Estimate</u>
3440 Grants/Matching	0	6,250	25,000	40,000	65,000	0
Total Intergovernmental	0	6,250	25,000	40,000	65,000	0
3810 Interest Income	243	562	200	200	0	0
3830 Donations	10,270	325	400	400	0	0
Total Miscellaneous Revenue	10,513	887	600	600	0	0
3990 Interfund Transfer	4,207	0	0	0	0	0
Total Other Sources of Funds	4,207	0	0	0	0	0
Total Revenues	14,720	7,137	25,600	40,600	65,000	0
5350 Architect Service	0	0	4,000	4,000	0	0
5490 Other Professional Services	1,009	832	1,000	1,000	0	0
Total Contractual Services	1,009	832	5,000	5,000	0	0
8200 Building	2,270	19,204	30,000	30,000	65,000	0
Total Capital Outlay	2,270	19,204	30,000	30,000	65,000	0
TOTAL EXPENDITURES	3,279	20,036	35,000	35,000	65,000	0
NET CHANGE IN FUND BALANCE	11,441	(12,899)	(9,400)	5,600	0	0
Beginning Fund Balance	0	11,441	(1,458)	(1,458)	4,142	4,142
Ending Fund Balance	11,441	(1,458)	(10,858)	4,142	4,142	4,142

Police Vehicle Fund

The Police Vehicle Fund consists of certain court fines, which were formally accounted for in the General Fund and have been segregated as a result of recent legislation. These funds are limited in use for the purchase of police vehicles only.

BUDGET SUMMARIES

Area	2008 Budget	2009 Budget	2010 Budget
Personnel	\$ 0	\$ 0	\$ 0
Operations	\$ 0	\$ 0	\$ 0
Capital	\$ 10,000	\$ 0	\$ 30,000
Total	\$ 10,000	\$ 0	\$ 30,000

Personnel:

No Staffing

Significant Operational Costs:

No Operations

Capital Items:

No Capital – These funds are being set aside for future vehicle needs.

	<u>2006 Actual</u>	<u>2007 Actual</u>	<u>2008 Budget</u>	<u>2008 Projected</u>	<u>2009 Budget</u>	<u>2010 Estimate</u>
3510 Court Fines	0	41	10,000	10,000	10,000	10,300
Total Fines & Forfeitures	0	41	10,000	10,000	10,000	10,300
3810 Interest Income	0	0	0	100	100	100
3840 Reimbursements	0	0	0	0	0	0
Total Miscellaneous Revenue	0	0	0	100	100	100
3990 Interfund Transfer	0	0	0	0	0	0
Total Other Sources of Funds	0	0	0	0	0	0
Total Revenues	0	41	10,000	10,100	10,100	10,400
8400 Vehicle	0	0	10,000	0	0	30,000
8900 Other Improvements					0	0
Total Capital Outlay	0	0	10,000	0	0	30,000
TOTAL EXPENDITURES	0	0	10,000	0	0	30,000
NET CHANGE IN FUND BALANCE	0	41	0	10,100	10,100	(19,600)
Beginning Fund Balance	0	0	41	41	10,141	20,241
Ending Fund Balance	0	41	41	10,141	20,241	641

Motor Fuel Tax Fund

This fund is used to account for motor fuel tax revenue and the expenditures that are permissible according to the Illinois State Statutes. Much of the City's road construction, maintenance and repairs are funded by the special revenue source. The motor fuel tax also provides snow removal materials such as salt, deicer aggregate and calcium chloride and is administered by the Director of Streets.

BUDGET SUMMARIES

Area	2008 Budget	2009 Budget	2010 Budget
Personnel	\$ 0	\$ 0	\$0
Operations	\$ 810,272	\$ 837,350	\$512,470
Capital	<u>\$ 883,000</u>	<u>\$1,325,000</u>	<u>\$226,200</u>
Total	\$1,693,272	\$2,162,350	\$738,670

Personnel:

No Staffing

Significant Operational Costs:

No significant changes

Capital Items:

8100 - \$40,000 – ROW for Spring Street, Morrison, Keebler

8500 – \$1,165,000 – Spring Street, \$78,000 - Clinton, \$120,000 - Intersection projects

18 Motor Fuel Tax

00-00

	2006 Actual	2007 Actual	2008 Budget	2008 Projected	2009 Budget	2010 Estimate
3430 Motor Fuel Tax	741,116	724,010	740,000	700,000	700,000	721,000
3440 Grants/Matching	245,334	318,714	86,400	0	80,000	0
Total Intergovernmental	986,450	1,042,723	826,400	700,000	780,000	721,000
3810 Interest Income	93,488	88,613	60,000	35,000	30,000	30,900
3840 Reimbursements	0	40,733	0	2,100	93,000	95,790
Total Miscellaneous Revenue	93,488	129,346	60,000	37,100	123,000	126,690
Total Revenues	1,079,938	1,172,069	886,400	737,100	903,000	847,690
5320 Engineering Service	135,632	279,924	365,000	200,000	378,000	50,000
Total Contractual Services	135,632	279,924	365,000	200,000	378,000	50,000
6140 Maint. Supplies-Street	218,093	261,387	328,272	290,000	355,350	355,350
6150 Maint. Supplies-Infrastructure	9,136	9,881	40,000	20,000	20,000	20,600
6160 Maint. Supplies-Snow Removal	18,533	63,310	77,000	77,000	84,000	86,520
Total Commodities	245,762	334,578	445,272	387,000	459,350	462,470
8100 Land	25,504	0	110,000	110,000	40,000	41,200
8500 Infrastructure	221,674	863,969	773,000	325,000	1,285,000	185,000
Total Capital Outlay	247,178	863,969	883,000	435,000	1,325,000	226,200
9990 Transfer Out	90,000	90,000	90,000	90,000	90,000	90,000
Total Other Uses of Funds	90,000	90,000	90,000	90,000	90,000	90,000
TOTAL EXPENDITURES	718,572	1,568,471	1,783,272	1,112,000	2,252,350	828,670
NET CHANGE IN FUND BALANCE	361,366	(396,402)	(896,872)	(374,900)	(1,349,350)	19,020
Beginning Fund Balance	1,661,967	2,023,333	1,626,931	1,626,931	1,252,031	(97,319)
Ending Fund Balance	2,023,333	1,626,931	730,059	1,252,031	(97,319)	(78,299)

DUI Court Fines Fund

The DUI Court Fines Fund was new in 2008. The DUI fund comes as a result of state legislation which returns a percentage of funds collected from DUI ticket issuance to local governments. These funds must be segregated and use is limited to the purchase of police equipment.

BUDGET SUMMARIES

Area	2008 Budget	2009 Budget	2010 Budget
Personnel	\$ 0	\$ 0	\$ 0
Operations	\$ 0	\$ 0	\$ 0
Capital	\$ 6,000	\$ 12,150	\$ 6,280
Total	\$ 6,000	\$ 12,150	\$ 6,280

Personnel:

No Staffing

Significant Operational Costs:

No Operations

Capital Items:

8300 - \$12,150 – Miscellaneous equipment

	2006 <u>Actual</u>	2007 <u>Actual</u>	2008 <u>Budget</u>	2008 <u>Projected</u>	2009 <u>Budget</u>	2010 <u>Estimate</u>
3510 Court Fines	0	0	6,000	6,000	6,000	6,180
Total Fines & Forfeitures	0	0	6,000	6,000	6,000	6,180
3810 Interest Income	0	0	0	50	100	100
3840 Reimbursements	0	0	0	0	0	0
Total Miscellaneous Revenue	0	0	0	50	100	100
Total Revenues	0	0	6,000	6,050	6,100	6,280
8300 Equipment	0	0	6,000	0	12,150	6,280
Total Capital Outlay	0	0	6,000	0	12,150	6,280
TOTAL EXPENDITURES	0	0	6,000	0	12,150	6,280
NET CHANGE IN FUND BALANCE	0	0	0	6,050	(6,050)	0
Beginning Fund Balance	0	0	0	0	6,050	0
Ending Fund Balance	0	0	0	6,050	0	0

Tax Increment Financing District 1 Fund

This fund is used to account for the activities of Tax Increment Financing (TIF) District 1, established in 1986. Its boundaries include Eastport area and Downtown Collinsville. The incremental revenues, since the TIF was established, have been used to improve the area. The totals for the fund are shown at the end of the *Tax Increment Financing District 1 Fund – Downtown* section.

BUDGET SUMMARIES

Area	2008 Budget	2009 Budget	2010 Budget
Personnel	\$ 61,150	\$ 64,110	\$ 67,510
Operations	\$ 1,304,600	\$ 1,291,600	\$ 1,114,420
Capital	<u>\$ 2,926,500</u>	<u>\$ 2,755,890</u>	<u>\$ 2,127,600</u>
Total	\$ 4,292,250	\$ 4,111,600	\$ 3,309,530

Personnel:

Staffing Totals:

Full Time – 0.5

Staffing Includes:

Director – 0.5

Significant Operational Costs:

5990 – Rebates - \$852,000 – covers rebates to Unit 10 School District, Maune, and J&M Properties

Capital Items:

8100 – Land - \$500,000 – implementation of Uptown Master Plan

8200 – Building - \$300,000 – to complete interior and exterior of City Hall renovation

8500 – Infrastructure - \$874,000 – Streetscape, S. Clinton sewer

8900 – Other Improvements - \$1,081,890 – Façade Grants, Gateway reimbursement, Miners Theatre

	2006 Actual	2007 Actual	2008 Budget	2008 Projected	2009 Budget	2010 Estimate
3110 Property Tax	1,694,894	1,924,674	2,196,000	2,286,000	2,300,000	2,369,000
Total Taxes	1,694,894	1,924,674	2,196,000	2,286,000	2,300,000	2,369,000
3440 Grants/Matching	35,000	39,325	0	0	0	0
3450 Sales Tax	750,329	678,729	700,000	700,000	700,000	721,000
3451 Local Sales Tax - TIF	583,414	590,691	600,000	615,000	650,000	669,500
Total Intergovernmental	1,368,744	1,308,745	1,300,000	1,315,000	1,350,000	1,390,500
3810 Interest Income	93,655	163,806	100,000	60,000	60,000	61,800
3830 Donations	0	9,580	10,000	22,200	36,200	37,290
3840 Reimbursements	181,806	253,341	33,000	214,000	280,750	280,000
Total Miscellaneous Revenue	275,461	426,727	143,000	296,200	376,950	379,090
3990 Interfund Transfer	406,418	0	0	0	0	0
Total Other Sources of Funds	406,418	0	0	0	0	0
Total Revenues	3,745,517	3,660,147	3,639,000	3,897,200	4,026,950	4,138,590
4210 Full Time Salaries	39,935	46,163	46,300	47,650	48,590	50,940
4250 Sick Pay	650	0	1,600	1,600	1,680	1,760
Total Salaries	40,585	46,163	47,900	49,250	50,270	52,700
4510 Health Insurance	4,793	8,406	5,600	5,600	5,850	6,430
4520 Life Insurance	58	49	50	50	50	50
4530 Unemployment Insurance	83	220	130	130	130	130
4610 FICA	2,608	2,718	2,970	2,970	3,120	3,270
4620 IMRF	2,114	3,549	3,800	3,800	3,960	4,160
4630 Medicare	582	636	700	700	730	770
Total Benefits	10,237	15,578	13,250	13,250	13,840	14,810
5120 Maint. Service-Equipment	0	240	0	0	0	0
5180 Maint. Service-Grounds	1,065	0	5,000	0	0	0
5320 Engineering Service	17,859	4,095	15,000	5,000	60,000	61,800
5330 Legal Service	44,300	17,975	65,000	12,000	25,000	25,750
5490 Other Professional Services	2,416	38,297	65,000	20,000	20,000	20,600
5520 Telephone	617	710	600	1,500	500	520
5530 Publishing	0	175	0	750	500	520
5620 Travel, Lodging and Meals	2,572	0	1,500	2,200	1,500	1,550
5630 Training	515	0	1,500	750	400	410
5990 Rebates	508,124	566,707	819,000	800,000	852,200	877,770
Total Contractual Services	577,467	628,199	972,600	842,200	960,100	988,920
7100 Principal Payment	270,000	285,000	300,000	300,000	315,000	40,000
7200 Interest Expense	59,415	45,915	31,800	31,800	16,300	85,500
7300 Fiscal Agent Fees	627	209	200	200	200	0
Total Debt Service	330,042	331,124	332,000	332,000	331,500	125,500
8100 Land	0	0	0	0	500,000	1,065,000
8200 Building	224,670	170,263	1,045,000	1,200,000	300,000	0
8300 Equipment	0	0	230,000	230,000	0	0
8500 Infrastructure	148,370	131,803	440,000	414,050	874,000	0
8900 Other Improvements	1,435,791	591,368	1,211,500	1,211,500	1,081,890	1,062,600
Total Capital Outlay	1,808,831	893,434	2,926,500	3,055,550	2,755,890	2,127,600
9990 Transfer Out	84,309	87,818	81,400	155,400	182,570	183,400
Total Other Uses of Funds	84,309	87,818	81,400	155,400	182,570	183,400
TOTAL EXPENDITURES	2,851,471	2,002,316	4,373,650	4,447,650	4,294,170	3,492,930

Tax Increment Financing District 1 – Downtown

The Downtown Collinsville TIF Budget is a departmental budget (within the TIF District 1 Fund) which emphasizes the allocation of funds that specifically address the needs for Downtown Collinsville.

BUDGET SUMMARIES

Area	2008 Budget	2009 Budget	2010 Budget
Personnel	\$ 63,970	\$ 65,640	\$ 70,240
Operations	\$ 89,550	\$ 69,040	\$ 71,120
Capital	\$ 0	\$ 1,200	\$ 1,240
Total	\$ 153,520	\$ 135,880	\$ 142,600

Personnel:

Staffing Totals:

Full Time – 1

Staffing Includes:

Downtown Coordinator

Significant Operational Costs:

5320 – Architect Service - \$15,000 – to be used for Uptown Master Plan implementation efforts

5490 – Other Professional Services - \$21,040 – design of uptown brochure and advertising, bands, etc for events

5540 – Printing - \$13,910 – printing of maps and brochures

5930 – Rentals - \$10,000 – tents, porta-potties to support uptown events

Capital Items:

8300 – Equipment - \$1,200 – equipment for special events

	2006 <u>Actual</u>	2007 <u>Actual</u>	2008 <u>Budget</u>	2008 <u>Projected</u>	2009 <u>Budget</u>	2010 <u>Estimate</u>
4210 Full Time Salaries	0	33,004	42,600	43,820	45,530	48,740
4230 Overtime	0	0	0	0	2,000	2,000
Total Salaries	0	33,004	42,600	43,820	47,530	50,740
4510 Health Insurance	0	10,493	14,380	13,600	10,360	11,400
4520 Life Insurance	0	91	100	100	100	100
4530 Unemployment Insurance	0	88	250	250	260	260
4610 FICA	0	2,046	2,640	2,640	2,950	3,090
4620 IMRF	0	2,537	3,380	3,380	3,750	3,930
4630 Medicare	0	479	620	620	690	720
Total Benefits	0	15,734	21,370	20,590	18,110	19,500
5320 Engineering Service	0	190	0	0	0	0
5350 Architect Service	0	0	0	0	15,000	15,450
5490 Other Professional Services	41,666	12,505	64,500	76,500	21,040	21,670
5510 Postage	0	25	0	0	0	0
5520 Telephone	0	519	900	0	900	930
5530 Publishing	0	728	1,000	2,000	0	0
5540 Printing	0	1,991	8,000	4,500	13,500	13,910
5610 Dues	0	750	1,250	0	2,060	2,120
5620 Travel, Lodging and Meals	0	771	4,700	2,400	3,540	3,650
5630 Training	0	810	2,500	750	1,800	1,850
5650 Publications	0	65	1,000	1,000	500	520
5930 Rentals	0	0	5,000	10,000	10,000	10,300
Total Contractual Services	41,666	18,355	88,850	97,150	68,340	70,400
6510 Office Supplies	0	304	300	200	300	310
6520 Operating Supplies	0	801	400	600	400	410
Total Commodities	0	1,105	700	800	700	720
8300 Equipment	0	4,264	0	0	1,200	1,240
Total Capital Outlay	0	4,264	0	0	1,200	1,240
TOTAL EXPENDITURES	41,666	72,463	153,520	162,360	135,880	142,600
NET CHANGE IN FUND BALANCE	852,380	1,585,368	(888,170)	(712,810)	(403,100)	503,060
Beginning Fund Balance	1,399,257	2,251,637	3,837,005	3,837,005	3,124,195	2,721,095
Ending Fund Balance	2,251,637	3,837,005	2,948,835	3,124,195	2,721,095	3,224,155

Tax Increment Financing District 2 Fund

This fund is used to account for the activities of Tax Increment Financing (TIF) District 2, established in 2001 and amended in 2007. TIF 2 will encompass the Soccer Stadium area and development. There will be no activity in this Fund until the project gets underway.

BUDGET SUMMARIES

Area	2008 Budget	2009 Budget	2010 Budget
Personnel	\$0	\$0	\$0
Operations	\$0	\$0	\$0
Capital	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Total	\$0	\$0	\$0

Personnel:

No Staffing

Significant Operational Costs:

There are no costs associated with this fund

Capital Items:

No Capital

	2006 <u>Actual</u>	2007 <u>Actual</u>	2008 <u>Budget</u>	2008 <u>Projected</u>	2009 <u>Budget</u>	2010 <u>Estimate</u>
3110 Property Tax	0	0	0	5,000	10,000	100,000
Total Taxes	0	0	0	5,000	10,000	100,000
3810 Interest Income	0	0	0	0	0	0
Total Miscellaneous Revenue	0	0	0	0	0	0
Total Revenues	0	0	0	5,000	10,000	100,000
5990 Rebates	0	0	0	0	0	0
Total Contractual Services	0	0	0	0	0	0
TOTAL EXPENDITURES	0	0	0	0	0	0
NET CHANGE IN FUND BALANCE	0	0	0	5,000	10,000	100,000
Beginning Fund Balance	0	0	0	0	5,000	15,000
Ending Fund Balance	0	0	0	5,000	15,000	115,000

Tax Increment Financing District 3 Fund

This fund is used to account for the activities of Tax Incrementing Financing (TIF) District 3, established during 2003. Overlapping taxing districts include Madison County, Collinsville Township Road District, Collinsville Fire Protection District, Collinsville Community Unit 10 School District, Southwest Illinois College, Collinsville Memorial Library District and Collinsville Area Recreation District.

BUDGET SUMMARIES

Area	2008 Budget	2009 Budget	2010 Budget
Personnel	\$ 0	\$ 0	\$ 0
Operations	\$ 100,000	\$ 150,000	\$ 154,500
Capital	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
Total	\$ 100,000	\$ 150,000	\$ 154,500

Personnel:

No Staffing

Significant Operational Costs:

5990 – Rebates - \$150,000 – covers the cost to rebate Sanford Brown taxes to all Taxing districts

Capital Items:

No Capital

	2006 <u>Actual</u>	2007 <u>Actual</u>	2008 <u>Budget</u>	2008 <u>Projected</u>	2009 <u>Budget</u>	2010 <u>Estimate</u>
3110 Property Tax	88,666	93,424	100,000	120,000	150,000	154,500
Total Taxes	88,666	93,424	100,000	120,000	150,000	154,500
3810 Interest Income	2,297	2,171	0	400	400	410
Total Miscellaneous Revenue	2,297	2,171	0	400	400	410
Total Revenues	90,963	95,594	100,000	120,400	150,400	154,910
5990 Rebates	88,632	93,397	100,000	120,000	150,000	154,500
Total Contractual Services	88,632	93,397	100,000	120,000	150,000	154,500
TOTAL EXPENDITURES	88,632	93,397	100,000	120,000	150,000	154,500
NET CHANGE IN FUND BALANCE	2,331	2,197	0	400	400	410
Beginning Fund Balance	9,991	12,322	14,519	14,519	14,919	15,319
Ending Fund Balance	12,322	14,519	14,519	14,919	15,319	15,729

Collinsville Crossings Fund

This fund is used to account for activities in Collinsville Crossings. Two business districts were established during 2005 as a vehicle to attract development. The South Business District has a half-cent sales tax and the North Business District has a one-cent sales tax in addition to the regular sales tax rate.

BUDGET SUMMARIES

Area	2008 Budget	2009 Budget	2010 Budget
Personnel	\$ 0	\$ 0	\$ 0
Operations	\$2,019,224	\$1,724,310	\$1,812,810
Capital	\$ 0	\$ 0	\$ 0
Total	\$2,019,224	\$1,724,310	\$1,812,810

Personnel:

No Staffing

Significant Operational Costs:

7100 & 7200 – Principal & Interest - \$1,724,310 – pays bond costs for Collinsville Crossings project, which includes the LIST bonds and Series 2007A

Capital Items:

No Capital

	2006 <u>Actual</u>	2007 <u>Actual</u>	2008 <u>Budget</u>	2008 <u>Projected</u>	2009 <u>Budget</u>	2010 <u>Estimate</u>
3450 Sales Tax	0	437,998	2,019,224	1,355,000	1,724,310	1,812,810
Total Intergovernmental	0	437,998	2,019,224	1,355,000	1,724,310	1,812,810
3810 Interest Income	0	23,345	0	32,000	0	0
Total Miscellaneous Revenue	0	23,345	0	32,000	0	0
3910 Proceeds-Bond Sales	0	1,766,694	0	0	0	0
Total Other Sources of Funds	0	1,766,694	0	0	0	0
Total Revenues	0	2,228,037	2,019,224	1,387,000	1,724,310	1,812,810
7100 Principal Payment	0	0	0	0	125,000	160,000
7200 Interest Expense	0	0	2,019,224	1,594,224	1,599,310	1,652,810
7300 Fiscal Agent Fees	0	167,017	0	0	0	0
Total Debt Service	0	167,017	2,019,224	1,594,224	1,724,310	1,812,810
TOTAL EXPENDITURES	0	167,017	2,019,224	1,594,224	1,724,310	1,812,810
NET CHANGE IN FUND BALANCE	0	2,061,020	0	(207,224)	0	0
Beginning Fund Balance	0	0	2,061,020	2,061,020	1,853,796	1,853,796
Ending Fund Balance	0	2,061,020	2,061,020	1,853,796	1,853,796	1,853,796

Fournie Lane Fund

This fund is used to account for activities in the Fournie Lane development. A business district was established during 2006 as a vehicle to attract development. A one-cent sales tax has been levied within the boundaries of the district in addition to the regular sales tax rate.

BUDGET SUMMARIES

Area	2008 Budget	2009 Budget	2010 Budget
Personnel	\$ 0	\$ 0	\$ 0
Operations	\$ 106,510	\$ 113,920	\$ 111,470
Capital	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
Total	\$ 106,510	\$ 113,920	\$ 111,470

Personnel:

No Staffing

Significant Operational Costs:

7100 & 7200 – Principal & Interest - \$113,920 – pays bond cost for Fournie Lane Project

Capital Items:

No Capital

	2006 <u>Actual</u>	2007 <u>Actual</u>	2008 <u>Budget</u>	2008 <u>Projected</u>	2009 <u>Budget</u>	2010 <u>Estimate</u>
3450 Sales Tax	3,427	13,950	85,400	15,200	15,000	15,500
Total Intergovernmental	3,427	13,950	85,400	15,200	15,000	15,500
3810 Interest Income	32	580	400	400	0	0
Total Miscellaneous Revenue	32	580	400	400	0	0
3990 Interfund Transfer	0	0	0	74,000	98,000	96,000
Total Other Sources of Funds	0	0	0	74,000	98,000	96,000
Total Revenues	3,459	14,530	85,800	89,600	113,000	111,500
5530 Publishing	133	0	0	0	0	0
Total Contractual Services	133	0	0	0	0	0
7100 Principal Payment	0	0	55,000	55,000	70,000	70,000
7200 Interest Expense	0	0	51,010	51,010	43,420	40,970
7300 Fiscal Agent Fees	0	0	500	500	500	500
Total Debt Service	0	0	106,510	106,510	113,920	111,470
TOTAL EXPENDITURES	133	0	106,510	106,510	113,920	111,470
NET CHANGE IN FUND BALANCE	3,327	14,530	(20,710)	(16,910)	(920)	30
Beginning Fund Balance	0	3,327	17,857	17,857	947	27
Ending Fund Balance	3,327	17,857	(2,853)	947	27	57

Animal Shelter Fund

This fund is used to account for donations restricted for the building of a new animal shelter. Construction of Phases Three is expected to occur during 2009.

BUDGET SUMMARIES

Area	2008 Budget	2009 Budget	2010 Budget
Personnel	\$ 0	\$ 0	\$ 0
Operations	\$ 0	\$ 0	\$ 0
Capital	<u>\$ 31,000</u>	<u>\$ 76,600</u>	<u>\$ 0</u>
Total	\$ 31,000	\$ 76,600	\$ 0

Personnel:

No Staffing

Capital Items:

8200 – Building - \$76,600 – Animal Shelter Phase Three

	2006 Actual	2007 Actual	2008 Budget	2008 Projected	2009 Budget	2010 Estimate
3810 Interest Income	10,506	4,704	0	500	0	0
3830 Donations	89,780	33,404	20,000	25,000	51,477	0
Total Miscellaneous Revenue	100,285	38,107	20,000	25,500	51,477	0
Total Revenues	100,285	38,107	20,000	25,500	51,477	0
5490 Other Professional Services	1,245	250	0	0	0	0
Total Contractual Services	1,245	250	0	0	0	0
8100 Land	80,312	0	0	0	0	0
8200 Building	57,572	494,667	31,000	16,000	76,600	0
Total Capital Outlay	137,884	494,667	31,000	16,000	76,600	0
TOTAL EXPENDITURES	139,129	494,917	31,000	16,000	76,600	0
NET CHANGE IN FUND BALANCE	(38,844)	(456,810)	(11,000)	9,500	(25,123)	0
Beginning Fund Balance	511,277	472,433	15,623	15,623	25,123	0
Ending Fund Balance	472,433	15,623	4,623	25,123	0	0



2009 Annual Budget

Fiduciary Funds



City of Collinsville, Illinois

Police Pension Fund

This Fund is used to account for contributions from the City, withholdings of current police officers and investment income restricted for current and future police pension payments. This City's contribution is a combination of replacement tax and property tax as determined by the Illinois Division of Insurance. Assets of the fund must be sufficient to meet future pension obligations as determined by an actuarial valuation.

BUDGET SUMMARIES

Area	2008 Budget	2009 Budget	2010 Budget
Personnel	\$ 905,000	\$940,000	\$ 968,200
Operations	\$ 93,950	\$130,000	\$ 133,900
Capital	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>
Total	\$ 998,950	\$1,070,000	\$1,102,100

Personnel:

No Staffing – covers cost of Police retirement system

Significant Operational Costs:

5490 - \$100,000 – covers cost of investment services

Capital Items:

No Capital

	2,006 <u>Actual</u>	2007 <u>Actual</u>	2008 <u>Budget</u>	2008 <u>Projected</u>	2009 <u>Budget</u>	2010 <u>Estimate</u>
3110 Property Tax	361,774	388,508	480,000	480,000	591,310	609,050
Total Taxes	361,774	388,508	480,000	480,000	591,310	609,050
3420 Replacement Tax	108,764	108,556	114,000	114,000	115,900	119,380
Total Intergovernmental	108,764	108,556	114,000	114,000	115,900	119,380
3810 Interest Income	730,734	977,322	900,000	0	200,000	206,000
3840 Reimbursements	0	779	0	0	0	0
3860 Pension Deductions	238,432	243,441	250,000	282,000	296,000	304,880
Total Miscellaneous Revenue	969,166	1,221,542	1,150,000	282,000	496,000	510,880
Total Revenues	1,439,704	1,718,606	1,744,000	876,000	1,203,210	1,239,310
4641 Service Pensions	441,548	451,660	471,000	442,100	460,000	473,800
4642 Disability Pensions	269,739	289,161	307,000	369,000	360,000	370,800
4643 Widows Pensions	126,127	123,708	127,000	114,200	120,000	123,600
Total Benefits	837,414	864,529	905,000	925,300	940,000	968,200
5310 Accounting Service	2,500	2,101	5,000	2,700	3,000	3,090
5330 Legal Service	6,739	7,106	5,700	12,000	15,000	15,450
5340 Medical Service	2,469	2,781	2,500	4,400	5,000	5,150
5490 Other Professional Services	97,548	85,528	75,000	90,000	100,000	103,000
5610 Dues	750	0	750	750	1,000	1,030
5620 Travel, Lodging and Meals	0	0	2,500	2,500	3,000	3,090
5630 Training	1,472	525	2,500	2,500	3,000	3,090
Total Contractual Services	111,479	98,041	93,950	114,850	130,000	133,900
9100 Other Expenditures	30,425	0	0	2,500	10,000	10,300
Total Other Uses of Funds	30,425	0	0	2,500	10,000	10,300
TOTAL EXPENDITURES	979,317	962,570	998,950	1,042,650	1,080,000	1,112,400
NET CHANGE IN FUND BALANCE	460,388	756,036	745,050	(166,650)	123,210	126,910
Beginning Fund Balance	14,214,338	14,674,725	15,430,761	15,430,761	15,264,111	15,387,321
Ending Fund Balance	14,674,725	15,430,761	16,175,811	15,264,111	15,387,321	15,514,231

Fire Pension Fund

This Fund is used to account for contributions from the City, withholdings of current firefighters and investment income restricted for current and future fire pension payments. The City's contribution is a combination of replacement tax and property tax as determined by the Illinois Division of Insurance. Assets of the fund must be sufficient to meet future pension obligations as determined by an actuarial valuation.

BUDGET SUMMARIES

Area	2008 Budget	2009 Budget	2010 Budget
Personnel	\$850,000	\$870,000	\$896,100
Operations	\$ 39,200	\$ 39,200	\$ 40,380
Capital	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>
Total	\$889,200	\$909,200	\$936,480

Personnel:

No Staffing – Covers cost for Firemen's retirement system

Significant Operational Costs:

5490 – Other Professional Services - \$30,000 – covers cost of investment services

Capital Items:

No Capital

	2006 <u>Actual</u>	2007 <u>Actual</u>	2008 <u>Budget</u>	2008 <u>Projected</u>	2009 <u>Budget</u>	2010 <u>Estimate</u>
3110 Property Tax	288,254	294,907	258,000	258,000	352,370	362,940
Total Taxes	288,254	294,907	258,000	258,000	352,370	362,940
3420 Replacement Tax	84,189	100,743	106,500	106,500	106,730	109,930
Total Intergovernmental	84,189	100,743	106,500	106,500	106,730	109,930
3810 Interest Income - Cash/CD's	292,913	292,326	300,000	300,000	300,000	309,000
3811 Interest/Dividends - Manager	1,568,936	382,410	850,000	0	200,000	206,000
3840 Reimbursements	0	50	0	0	0	0
3860 Pension Deductions	156,323	160,345	160,000	173,000	182,000	187,460
Total Miscellaneous Revenue	2,018,172	835,131	1,310,000	473,000	682,000	702,460
Total Revenues	2,390,615	1,230,781	1,674,500	837,500	1,141,100	1,175,330
4641 Service Pensions	470,493	515,169	618,000	588,000	620,000	638,600
4642 Disability Pensions	146,705	149,874	189,000	174,000	200,000	206,000
4643 Widows Pensions	52,483	42,840	43,000	43,000	50,000	51,500
Total Benefits	669,682	707,882	850,000	805,000	870,000	896,100
5310 Accounting Service	5,265	5,029	6,000	6,000	6,000	6,180
5340 Medical Service	0	781	2,000	1,000	2,000	2,060
5490 Other Professional Services	24,084	25,634	30,000	24,900	30,000	30,900
5540 Printing	85	0	0	100	0	0
5630 Training	387	0	1,000	1,000	1,000	1,030
Total Contractual Services	29,820	31,445	39,000	33,000	39,000	40,170
6520 Operating Supplies	200	0	200	40	200	210
Total Commodities	200	0	200	40	200	210
TOTAL EXPENDITURES	699,701	739,326	889,200	838,040	909,200	936,480
NET CHANGE IN FUND BALANCE	1,690,914	491,454	785,300	(540)	231,900	238,850
Beginning Fund Balance	14,282,078	15,972,992	16,464,447	16,464,447	16,463,907	16,695,807
Ending Fund Balance	15,972,992	16,464,447	17,249,747	16,463,907	16,695,807	16,934,657



2009 Annual Budget

Debt Service Funds



City of Collinsville, Illinois

2003 B Bond Fund

This fund is used to account for debt service payments related to the addition of a water tower to the downtown area. The bonds were originally issued in 1991 and subsequently refunded in 1993 and 2003. A transfer is budgeted each year from the TIF District 1 Fund to the 2003 B Bond Fund in the amount of the debt service payment.

BUDGET SUMMARIES

Area	2008 Budget	2009 Budget	2010 Budget
Personnel	\$ 0	\$ 0	\$ 0
Operations	\$81,400	\$84,580	\$87,410
Capital	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
Total	\$81,400	\$84,580	\$87,410

Personnel:

No Staffing

Significant Operational Costs:

7100 & 7200 – Principal & Interest - \$84,580 - pays bond cost for water tower

Capital Items:

No Capital

	2006 <u>Actual</u>	2007 <u>Actual</u>	2008 <u>Budget</u>	2008 <u>Projected</u>	2009 <u>Budget</u>	2010 <u>Estimate</u>
3810 Interest Income	2	0	0	0	0	0
Total Miscellaneous Revenue	2	0	0	0	0	0
3990 Interfund Transfer	84,095	87,818	81,400	81,400	84,580	87,410
Total Other Sources of Funds	84,095	87,818	81,400	81,400	84,580	87,410
Total Revenues	84,097	87,818	81,400	81,400	84,580	87,410
7100 Principal Payment	65,000	70,000	65,000	65,000	70,000	75,000
7200 Interest Expense	19,118	17,818	16,180	16,180	14,360	12,190
7300 Fiscal Agent Fees	428	0	220	220	220	220
Total Debt Service	84,546	87,818	81,400	81,400	84,580	87,410
TOTAL EXPENDITURES	84,546	87,818	81,400	81,400	84,580	87,410
NET CHANGE IN FUND BALANCE	(448)	0	0	0	0	0
Beginning Fund Balance	449	0	0	0	0	0
Ending Fund Balance	0	0	0	0	0	0



2009 Annual Budget

Enterprise Fund



City of Collinsville, Illinois



The Water and Waste Water Fund is the only enterprise fund or business-type activity of the City of Collinsville. It is used to account for all revenues and expenses of the City's two utilities, water and waste water (sewer.) It includes two departments and five programs within those departments. Legal budgetary control is exercised at the program level as demonstrated below.

The 2009 budget has an increase of 10.5% for personnel expenditures (salary and benefits), an increase of 0.1% for operations (contractual services, commodities and debt service), and a decrease of 43.2% for capital outlay. The net decrease for the Water/Waste Water Fund is 3.4%

The City of Collinsville has established a policy of keeping the fund balance in this fund between 10% and 15% of current year revenues. This goal will be surpassed in 2009 as fund balance at December 31, 2009 is estimated to be 17.5% of revenues.

<u>Program</u>	<u>2008 Budget</u>	<u>2009 Budget</u>	<u>% Change</u>
Water Administration	28,600	128,600	349.7%
Water Lines	1,473,540	1,485,420	0.8%
Water Plant	1,674,880	1,646,930	-1.7%
Water Department Total	<u>3,177,020</u>	<u>3,260,950</u>	<u>2.6%</u>
Waste Water Lines	1,577,370	1,167,840	-26.0%
Waste Water Plant	1,668,730	1,778,760	6.6%
Waste Water Department Total	<u>3,246,100</u>	<u>2,946,600</u>	<u>-9.2%</u>
Total Water/Waste Water Fund	<u>6,423,120</u>	<u>6,207,550</u>	<u>-3.4%</u>

2009 Annual Budget

Revenues



City of Collinsville, Illinois

52 Water and Waste Water Fund Revenues

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	2006 Actual	2007 Actual	2008 Budget	2008 Projected	2009 Budget	2010 Estimate
3440 Grants	0	50,000	0	0	0	0
Total Intergovernmental Revenues	0	50,000	0	0	0	0
3610 Water Sales	2,633,523	2,679,640	2,800,000	2,700,000	2,835,000	2,976,750
3612 Penalty Charges	108,467	116,092	119,000	116,000	122,000	128,100
3620 Sewer Charges	2,951,014	3,454,136	3,600,000	3,420,000	3,590,000	3,769,500
3650 Tap-on-Fees-Water	392,075	154,400	273,600	145,000	235,600	242,670
3651 Tap-on-Fees-Sewer	270,725	99,500	164,000	128,500	149,000	153,470
3660 Reconnection and Service Fees	29,882	31,253	32,000	34,500	36,000	37,080
3690 Bulk Water Sales	1,734	2,004	2,000	1,200	2,000	2,060
3691 Septic Tank Haulings	10,370	9,950	10,000	10,000	10,000	10,300
3700 Industrial Cost Recovery Fees	3,857	3,274	0	3,500	3,500	3,610
3740 Inspection Fees	25,010	8,215	10,000	7,700	10,000	10,300
Total Charges for Services	6,426,656	6,558,463	7,010,600	6,566,400	6,993,100	7,333,840
3810 Interest Income	183,923	217,772	200,000	80,000	50,000	51,500
3840 Reimbursements	4,580	205	0	4,000	0	0
3844 Reimbursements - Water Salaries	27,290	10,694	0	11,000	11,000	11,330
3849 Reimb - Health Insurance	36,779	0	0	0	0	0
3890 Miscellaneous	145	95	0	200	0	0
Total Miscellaneous Revenue	252,717	228,765	200,000	95,200	61,000	62,830
3990 Transfer In	50,708	0	0	0	0	0
Total Other Sources of Funds	50,708	0	0	0	0	0
Total Revenues	6,730,081	6,837,229	7,210,600	6,661,600	7,054,100	7,396,670

Public Works Department

Water and Waste Water Administration

Water and Waste Water Administration includes the cost of billing and collections for the water and waste water utilities. It also provides the Contingency amount as required by City Policy.

BUDGET SUMMARIES

Area	2008 Budget	2009 Budget	2010 Budget
Personnel	\$ 0	\$ 0	\$ 0
Operations	\$28,600	\$128,600	\$132,460
Capital	\$ 0	\$ 0	\$ 0
Total	\$28,600	\$128,600	\$132,460

Personnel:

No Staffing

Significant Operational Costs:

While not an operating cost, there are funds included in Administration for Contingency and Transfers

9980 – Contingency - \$100,000

9990 – Transfers - \$1,840,400 – transfer to 2006 Bond Fund for debt service payments and operating transfer to General Fund

Capital Items:

No Capital

	2006 <u>Actual</u>	2007 <u>Actual</u>	2008 <u>Budget</u>	2008 <u>Projected</u>	2009 <u>Budget</u>	2010 <u>Estimate</u>
5170 Maint. Service-Office Equip.	550	0	600	600	600	620
5370 Data Processing Service	0	0	0	0	0	0
5490 Other Professional Services	8,081	9,102	5,000	5,000	100,000	103,000
5510 Postage	15,320	20,000	20,000	20,000	25,000	25,750
5540 Printing	2,341	1,758	3,000	3,000	3,000	3,090
Total Contractual Services	26,292	30,860	28,600	28,600	128,600	132,460
9190 Miscellaneous Expense	(36)	0	0	0	0	0
9520 Bad Debts	4,373	76,469	30,000	130,000	200,000	206,000
9980 Contingencies	0	0	100,000	0	100,000	100,000
9990 Transfer Out	1,588,240	1,492,021	1,838,400	1,838,400	1,840,400	1,841,400
Total Other Uses of Funds	1,592,577	1,568,491	1,968,400	1,968,400	2,140,400	2,147,400
Total Expenses	1,618,869	1,599,350	1,997,000	1,997,000	2,269,000	2,279,860

Water Lines

The Water Lines Program is responsible for the repair and maintenance of the City's water lines and water meters. This budget includes salary and benefits for the Director of Water, two foremen, and six laborers.

BUDGET SUMMARIES

Area	2008 Budget	2009 Budget	2010 Budget
Personnel	\$ 790,640	\$ 906,420	\$ 963,720
Operations	\$ 347,900	\$ 347,500	\$ 357,960
Capital	<u>\$ 335,000</u>	<u>\$ 231,500</u>	<u>\$ 131,840</u>
Total	\$1,473,540	\$1,485,420	\$1,453,520

Personnel:

Staffing Totals:

Full Time – 9.5

Staffing Includes:

Director – 0.5

Foreman – 2

Laborers – 7

Significant Operational Costs:

No Significant Changes

Capital Items:

8500 – Infrastructure - \$128,000 – Lines for Vandalia, Par, Jeri Lyn, Alamo

	2006	2007	2008	2008	2009	2010
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Projected</u>	<u>Budget</u>	<u>Estimate</u>
4210 Full Time Salaries	444,945	468,272	479,050	479,050	562,650	591,540
4230 Overtime	13,842	9,210	20,000	20,000	20,000	22,500
4250 Sick Pay	7,582	7,371	10,540	10,540	10,200	10,750
4270 Longevity Pay	19,016	16,189	20,660	20,660	19,320	23,040
Total Salaries	485,385	501,043	530,250	530,250	612,170	647,830
4510 Health Insurance	118,674	134,966	134,920	134,920	153,530	168,550
4520 Life Insurance	521	644	520	520	590	590
4530 Unemployment Insurance	1,741	1,961	2,360	2,360	2,650	2,650
4540 Workers Compensation	24,027	30,974	34,100	34,100	35,800	36,870
4610 FICA	26,823	28,277	33,200	33,200	38,300	40,520
4620 IMRF	24,074	36,965	42,400	42,400	48,750	51,560
4630 Medicare	6,271	6,613	7,760	7,760	8,960	9,480
4710 Uniforms	952	1,343	2,280	2,280	2,520	2,520
4720 Bonus	1,800	2,250	2,250	2,250	2,500	2,500
4730 Certifications	0	50	0	0	0	0
4740 Food Allowance	503	383	600	500	650	650
Total Benefits	205,385	244,424	260,390	260,290	294,250	315,890
5110 Maint. Service-Building	2,721	3,247	6,000	6,000	5,000	5,150
5120 Maint. Service-Equipment	3,838	3,680	5,000	3,700	9,000	9,270
5130 Maint. Service-Vehicle	4,982	4,126	6,000	4,500	4,000	4,120
5150 Maint. Service-Infrastructure	8,987	213	0	0	0	0
5170 Maint. Service-Office Equip.	0	0	500	0	500	520
5320 Engineering Service	20,346	1,235	30,000	20,000	30,000	30,900
5490 Other Professional Services	7,283	7,954	15,000	4,000	9,000	9,270
5510 Postage	160	576	800	300	800	820
5520 Telephone	1,612	2,488	2,500	2,500	2,800	2,880
5540 Printing	0	0	400	200	600	620
5610 Dues	314	147	400	485	600	620
5620 Travel, Lodging and Meals	2,046	5,552	6,000	4,500	6,000	6,180
5630 Training	1,095	1,645	2,500	2,500	4,000	4,120
5650 Publications	322	0	200	0	200	210
5710 Utilities	1,892	3,016	3,200	3,000	3,000	3,090
5910 Liability Insurance	29,148	47,547	52,300	52,300	55,000	56,650
5930 Rentals	3,021	3,511	5,000	3,500	4,500	4,640
Total Contractual Services	87,767	84,936	135,800	107,485	135,000	139,060
6110 Maint. Supplies-Building	1,125	195	5,000	5,900	5,000	5,150
6120 Maint. Supplies-Equipment	1,369	2,495	5,000	3,500	4,000	4,120
6130 Maint. Supplies-Vehicle	1,671	1,204	2,000	2,000	2,000	2,060
6140 Maint. Supplies-Street	15,295	16,827	15,000	15,000	17,000	17,510
6150 Maint. Supplies-Infrastructure	99,764	114,514	150,000	180,000	140,000	144,200
6170 Maint. Supplies-Grounds	0	0	500	300	500	520
6180 Maint. Supplies-Traffic Control	0	495	1,000	1,000	500	520
6510 Office Supplies	526	426	600	300	500	520
6520 Operating Supplies	5,885	12,557	8,000	15,000	8,000	8,240
6530 Small Tools	3,097	3,721	4,500	4,000	4,500	4,640
6540 Janitorial Supplies	0	247	500	250	500	520
6550 Automotive Fuel/Oil	18,948	18,738	20,000	28,000	30,000	30,900
6560 Chemicals	0	413	0	0	0	0
Total Commodities	147,680	171,832	212,100	255,250	212,500	218,900
8200 Building	0	3,045	80,000	120,000	0	0
8300 Equipment	10,740	58,797	0	1,340	103,500	0
8400 Vehicle	20,953	0	75,000	80,000	0	0
8500 Infrastructure	34,480	6,300	180,000	100,000	128,000	131,840
Total Capital Outlay	66,173	68,142	335,000	301,340	231,500	131,840
Total Expenses	992,391	1,070,377	1,473,540	1,454,615	1,485,420	1,453,520

Water Plant

The Water Plant Program is responsible for the operations and maintenance of the City's water treatment plant. This budget includes salary and benefits for a chief operator, five operators, part-time laborers and half of the salary and benefits for a secretary.

BUDGET SUMMARIES

Area	2008 Budget	2009 Budget	2010 Budget
Personnel	\$ 538,480	\$ 662,720	\$ 697,110
Operations	\$ 756,400	\$ 671,210	\$ 691,400
Capital	<u>\$ 380,000</u>	<u>\$ 313,000</u>	<u>\$ 56,650</u>
Total	\$1,674,880	\$1,646,930	\$1,445,160

Personnel:

Staffing Totals:

Full Time – 6.5

Staffing Includes:

Chief Operator

Operators – 5

Secretary – 0.5

Significant Operational Costs:

No Significant Changes

Capital Items:

8300 – Equipment - \$208,000 – Slaker replacement (\$55,500), Backwash pump (\$25,000), computer replacement (\$2,500), Miox Disinfection Unit (\$125,000)

	2006	2007	2008	2008	2009	2010
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Projected</u>	<u>Budget</u>	<u>Estimate</u>
4210 Full Time Salaries	292,538	308,810	319,130	319,130	355,890	373,680
4220 Part Time Salaries	16,347	15,633	23,000	23,000	23,000	23,690
4230 Overtime	11,262	17,621	16,000	25,000	65,000	65,000
4250 Sick Pay	6,003	7,141	9,710	9,710	10,220	10,790
4260 Shift Differential	3,253	3,248	3,200	3,000	3,000	3,000
4270 Longevity Pay	12,831	13,592	17,020	17,020	18,010	20,650
4280 Holiday	9,402	12,409	11,620	11,620	12,220	12,900
Total Salaries	351,637	378,453	399,680	408,480	487,340	509,710
4510 Health Insurance	47,253	56,433	52,410	52,410	74,300	89,140
4520 Life Insurance	144	225	330	330	350	350
4530 Unemployment Insurance	1,047	888	1,830	1,830	1,890	1,890
4540 Workers Compensation	16,017	18,583	20,500	20,500	21,530	22,180
4610 FICA	21,218	22,966	24,900	24,900	30,280	28,950
4620 IMRF	17,544	28,794	31,110	31,110	36,860	35,030
4630 Medicare	4,962	5,371	5,830	5,830	7,080	6,770
4710 Uniforms	208	938	1,500	1,500	1,500	1,500
4730 Certifications	0	0	300	300	1,500	1,500
4740 Food Allowance	30	38	90	20	90	90
Total Benefits	108,422	134,235	138,800	138,730	175,380	187,400
5110 Maint. Service-Building	206	35,448	6,000	5,000	5,300	5,460
5120 Maint. Service-Equipment	14,278	8,709	15,000	12,000	9,850	10,150
5130 Maint. Service-Vehicle	401	219	1,000	600	1,000	1,030
5150 Maint. Service-Infrastructure	0	251,338	113,500	115,000	60,000	61,800
5170 Maint. Service-Office Equip.	195	0	500	0	500	520
5320 Engineering Service	5,000	51,300	40,000	75,000	30,000	30,900
5490 Other Professional Services	9,759	27,004	35,000	35,000	29,000	29,870
5510 Postage	272	57	500	650	800	820
5520 Telephone	3,465	4,476	4,000	4,100	4,500	4,640
5530 Publishing	0	5,374	6,000	0	0	0
5540 Printing	72	0	200	0	200	210
5610 Dues	138	245	300	200	200	210
5620 Travel, Lodging and Meals	1,056	76	3,500	3,300	3,500	3,610
5630 Training	925	745	2,000	2,000	2,000	2,060
5650 Publications	0	148	400	200	200	210
5710 Utilities	162,345	217,373	225,000	200,000	225,000	231,750
5730 Sludge Disposal	0	200,867	75,000	0	75,000	77,250
5910 Liability Insurance	19,431	4,815	5,300	5,300	5,560	5,730
5930 Rentals	3,263	3,266	4,500	3,500	3,500	3,610
Total Contractual Services	220,806	811,459	537,700	461,850	456,110	469,830
6110 Maint. Supplies-Building	333	553	600	600	1,000	1,030
6120 Maint. Supplies-Equipment	7,312	10,388	10,000	8,000	15,000	15,450
6130 Maint. Supplies-Vehicle	2	0	500	500	500	520
6150 Maint. Supplies-Infrastructure	163	6,486	3,000	22,000	15,000	15,450
6170 Maint. Supplies-Grounds	77	353	300	110	300	310
6510 Office Supplies	571	660	500	600	500	520
6520 Operating Supplies	6,409	7,015	6,000	6,000	6,000	6,180
6530 Small Tools	259	144	1,000	1,000	500	520
6540 Janitorial Supplies	182	96	800	400	300	310
6550 Automotive Fuel/Oil	2,519	5,826	6,000	6,000	6,000	6,180
6560 Chemicals	163,787	167,103	190,000	150,000	170,000	175,100
Total Commodities	181,613	198,625	218,700	195,210	215,100	221,570
8100 Land	0	0	0	0	50,000	0
8300 Equipment	13,182	0	180,000	0	208,000	0
8500 Infrastructure	0	249,554	200,000	0	55,000	56,650
Total Capital Outlay	13,182	249,554	380,000	0	313,000	56,650
9190 Miscellaneous Expense	15,000	0	0	0	0	0
Total Other Uses of Funds	15,000	0	0	0	0	0
Total Expenses	890,660	1,772,326	1,674,880	1,204,270	1,646,930	1,445,160

Waste Water Lines

The Waste Water Lines Program is responsible for the repair and maintenance of the City's waste water lines. This budget includes salary and benefits for a foreman and seven laborers.

BUDGET SUMMARIES

Area	2008 Budget	2009 Budget	2010 Budget
Personnel	\$ 764,670	\$ 748,800	\$ 789,010
Operations	\$ 377,700	\$ 297,040	\$ 305,990
Capital	<u>\$ 435,000</u>	<u>\$ 122,000</u>	<u>\$ 118,450</u>
Total	\$1,577,370	\$1,167,840	\$1,213,450

Personnel:

Staffing Totals:

Full Time – 7

Staffing Includes:

Foreman
Laborers – 6

Significant Operational Costs:

No significant changes

Capital Items:

8300 – Equipment - \$7,000 – dump trailer for manhole machine

8500 – Infrastructure - \$115,000 – Manhole relining (\$100,000) and Main repairs (\$15,000)

	2006 Actual	2007 Actual	2008 Budget	2008 Projected	2009 Budget	2010 Estimate
4210 Full Time Salaries	270,717	341,196	477,620	477,620	467,750	491,080
4230 Overtime	16,567	10,973	15,000	15,000	15,000	15,000
4250 Sick Pay	7,613	7,812	7,420	7,420	11,450	12,020
4260 Shift Differential	150	288	400	400	350	350
4270 Longevity Pay	13,178	15,629	20,880	20,880	26,110	27,410
Total Salaries	308,226	375,897	521,320	521,320	520,660	545,860
4510 Health Insurance	46,130	54,715	114,830	114,830	98,770	108,640
4520 Life Insurance	306	342	520	520	490	490
4530 Unemployment Insurance	990	1,047	2,520	2,520	2,270	2,270
4540 Workers Compensation	25,960	35,234	38,800	38,800	40,740	41,960
4610 FICA	18,673	22,728	32,620	32,620	32,550	34,110
4620 IMRF	15,872	29,034	41,670	41,670	41,420	43,410
4630 Medicare	4,389	5,316	7,630	7,630	7,610	7,980
4710 Uniforms	890	1,166	2,160	2,160	1,950	1,950
4720 Bonus	1,200	1,250	2,500	2,250	2,250	2,250
4740 Food Allowance	375	53	100	100	90	90
Total Benefits	114,786	150,883	243,350	243,100	228,140	243,150
5110 Maint. Service-Building	0	873	0	400	0	0
5120 Maint. Service-Equipment	8,783	5,457	15,000	7,000	10,000	10,300
5130 Maint. Service-Vehicle	2,427	4,291	7,500	5,000	7,500	7,730
5150 Maint. Service-Infrastructure	2,775	9,134	10,000	10,000	10,000	10,300
5320 Engineering Service	4,595	742	20,000	15,000	50,000	51,500
5340 Medical Service	0	0	500	0	500	520
5490 Other Professional Services	2,854	3,023	3,300	2,100	3,300	3,400
5510 Postage	63	82	200	150	200	210
5520 Telephone	5,369	4,943	5,400	3,500	5,000	5,150
5540 Printing	239	34	1,000	400	500	520
5610 Dues	1,282	1,518	2,000	1,500	2,000	2,060
5620 Travel, Lodging and Meals	2,373	3,559	3,500	2,000	3,500	3,610
5630 Training	0	1,666	1,000	500	1,000	1,030
5650 Publications	0	42	400	0	400	410
5710 Utilities	8,165	10,560	18,500	14,000	20,000	20,600
5910 Liability Insurance	27,076	29,681	32,700	32,700	34,340	35,370
5930 Rentals	1,976	3,644	4,000	3,500	4,500	4,640
5990 Rebates	0	4,000	0	0	0	0
Total Contractual Services	67,976	83,250	125,000	97,750	152,740	157,350
6120 Maint. Supplies-Equipment	7,676	7,690	6,000	7,000	7,000	7,210
6130 Maint. Supplies-Vehicle	4,658	5,221	5,000	5,500	8,000	8,240
6140 Maint. Supplies-Street	4,127	7,489	10,000	14,000	15,000	15,450
6150 Maint. Supplies-Infrastructure	67,906	37,569	200,000	20,000	65,000	66,950
6170 Maint. Supplies-Grounds	0	0	1,000	200	500	520
6180 Maint. Supplies-Traffic Control	405	0	700	700	700	720
6510 Office Supplies	1,804	1,750	2,000	1,500	1,500	1,550
6520 Operating Supplies	9,519	11,593	11,000	12,000	12,000	12,360
6530 Small Tools	1,690	2,400	2,000	2,000	2,000	2,060
6550 Automotive Fuel/Oil	11,894	13,708	13,000	24,000	30,000	30,900
6560 Chemicals	3,669	359	2,000	2,500	2,600	2,680
Total Commodities	113,347	87,779	252,700	89,400	144,300	148,640
8300 Equipment	41,642	46,723	125,000	127,000	7,000	0
8400 Vehicle	42,380	27,968	25,000	24,000	0	0
8500 Infrastructure	85,592	99,562	285,000	250,000	115,000	118,450
Total Capital Outlay	169,614	174,253	435,000	401,000	122,000	118,450
Total Expenses	773,949	872,062	1,577,370	1,352,570	1,167,840	1,213,450

Waste Water Plant

The Waste Water Plant Program is responsible for the operations and maintenance of the City's waste water treatment plant. This budget includes salary and benefits for the Director of Waste Water, a maintenance chief, a foreman, five operators, part-time laborers and half of the salary and benefits for a secretary.

BUDGET SUMMARIES

Area	2008 Budget	2009 Budget	2010 Budget
Personnel	\$ 715,650	\$ 787,620	\$ 836,260
Operations	\$ 913,080	\$ 981,140	\$1,007,370
Capital	\$ 40,000	\$ 10,000	\$ 0
Total	\$1,668,730	\$1,778,760	\$1,843,630

Personnel:

Staffing Totals:

Full Time – 8

Staffing Includes:

Director – 0.5
Maintenance Chief
Foreman
Operators – 5
Secretary – 0.5

Significant Operational Costs:

5150 – Maint. Service – Infrastructure - \$50,000 maintenance on Grit Classifier & Blowers

Capital Items:

8300 – Equipment - \$10,000 – miscellaneous equipment

	2006 Actual	2007 Actual	2008 Budget	2008 Projected	2009 Budget	2010 Estimate
4210 Full Time Salaries	364,588	387,035	398,690	398,690	435,920	458,760
4220 Part Time Salaries	9,524	10,340	20,000	20,000	23,000	22,770
4230 Overtime	37,590	42,907	40,000	40,000	40,000	40,000
4250 Sick Pay	7,036	8,601	18,420	18,420	13,240	13,930
4260 Shift Differential	2,103	2,336	2,100	2,100	2,300	2,300
4270 Longevity Pay	17,491	18,734	25,700	25,700	24,690	25,900
4280 Holiday	11,279	9,121	13,290	13,290	13,800	14,490
Total Salaries	449,611	479,073	518,200	518,200	552,950	578,150
4510 Health Insurance	73,718	79,621	81,790	81,790	113,850	132,320
4520 Life Insurance	415	427	430	430	460	460
4530 Unemployment Insurance	1,348	1,258	2,020	2,020	2,020	2,020
4540 Workers Compensation	21,335	26,056	28,700	28,700	30,140	31,040
4610 FICA	26,863	28,651	32,350	32,350	34,400	36,070
4620 IMRF	22,822	36,476	40,940	40,940	42,100	44,110
4630 Medicare	6,285	6,701	7,570	7,570	8,050	8,440
4710 Uniforms	580	835	1,800	1,800	1,800	1,800
4720 Bonus	1,400	1,500	1,750	1,750	1,750	1,750
4740 Food Allowance	68	75	100	100	100	100
Total Benefits	154,834	181,601	197,450	197,450	234,670	258,110
5110 Maint. Service-Building	1,165	1,618	2,800	2,800	3,000	3,090
5120 Maint. Service-Equipment	19,625	20,607	20,000	15,000	15,000	15,450
5130 Maint. Service-Vehicle	50	25	1,000	0	1,000	1,030
5150 Maint. Service-Infrastructure	7,770	14,232	15,000	5,000	20,000	20,600
5170 Maint. Service-Office Equip.	0	0	500	720	750	770
5320 Engineering Service	26,161	0	10,000	1,000	10,000	10,300
5490 Other Professional Services	22,520	6,837	42,000	35,000	45,000	46,350
5510 Postage	0	0	200	200	500	520
5520 Telephone	1,738	2,294	3,000	2,500	3,000	3,090
5540 Printing	140	0	500	0	500	520
5610 Dues	206	204	400	150	400	410
5620 Travel, Lodging and Meals	3,867	3,025	5,000	1,500	5,000	5,150
5630 Training	140	3,685	3,500	2,000	3,500	3,610
5650 Publications	0	29	200	200	200	210
5710 Utilities	117,780	202,595	200,000	245,000	275,000	283,250
5730 Sludge Disposal	355,153	338,410	370,000	370,000	380,000	391,400
5910 Liability Insurance	16,827	23,693	26,100	26,100	27,410	28,230
5930 Rentals	2,562	2,409	3,000	1,800	2,500	2,580
Total Contractual Services	575,703	619,663	703,200	708,970	792,760	816,560
6110 Maint. Supplies-Building	1,678	3,882	3,500	5,500	5,000	5,150
6120 Maint. Supplies-Equipment	12,250	15,269	20,000	10,000	10,000	10,300
6130 Maint. Supplies-Vehicle	457	104	400	200	400	410
6150 Maint. Supplies-Infrastructure	5,249	6,377	10,000	3,000	10,000	10,300
6170 Maint. Supplies-Grounds	997	646	1,500	1,500	1,500	1,550
6510 Office Supplies	623	686	750	500	750	770
6520 Operating Supplies	11,146	10,165	15,000	7,000	8,000	8,240
6530 Small Tools	907	1,309	1,000	1,000	1,000	1,030
6540 Janitorial Supplies	818	1,124	1,500	500	500	520
6550 Automotive Fuel/Oil	6,058	1,382	3,500	1,000	3,500	3,610
6560 Chemicals	40,283	42,388	45,000	37,000	40,000	41,200
Total Commodities	80,465	83,332	102,150	67,200	80,650	83,080
7100 Principal Payment	95,584	98,022	98,000	99,900	102,000	103,000
7200 Interest Expense	12,147	9,709	9,730	7,830	5,730	4,730
Total Debt Service	107,731	107,731	107,730	107,730	107,730	107,730
8300 Equipment	27,662	15,084	10,000	5,000	10,000	0
8400 Vehicle	23,741	0	0	0	0	0
8500 Infrastructure	101	11,972	30,000	8,000	0	0
Total Capital Outlay	51,503	27,056	40,000	13,000	10,000	0
Total Expenses	1,419,848	1,498,456	1,668,730	1,612,550	1,778,760	1,843,630

2006 Project Fund

This fund is used to account for proceeds of the 2006 bond issue. Twenty million dollars in general obligation bonds were issued for EPA mandated updates to the waste water plant as well as the expansion of the waste water lines. This fund functions as a capital projects fund, but will be consolidated with the Water and Waste Water Fund in the City's annual financial statements.

BUDGET SUMMARIES

Area	2008 Budget	2009 Budget	2010 Budget
Personnel	\$ 0	\$ 0	\$ 0
Operations	\$ 350,000	\$ 0	\$ 0
Capital	<u>\$11,976,000</u>	<u>\$12,750,000</u>	<u>\$5,250,000</u>
Total	\$12,326,000	\$12,750,000	\$5,250,000

Personnel:

No Staffing

Significant Operational Costs:

No Funding for operational cost

Capital Items:

8500 – Infrastructure - \$16,000,000 – expansion of Plant and sewer system –
Re-evaluation of Project Fund to identify priorities and adjust to revenues

	2006 <u>Actual</u>	2007 <u>Actual</u>	2008 <u>Budget</u>	2008 <u>Projected</u>	2009 <u>Budget</u>	2010 <u>Estimate</u>
3810 Interest Income	511,578	863,649	800,000	800,000	400,000	0
Total Miscellaneous Revenue	511,578	863,649	800,000	800,000	400,000	0
3910 Proceeds-Bond Sales	20,000,000	0	0	0	0	0
Total Other Sources of Funds	20,000,000	0	0	0	0	0
Total Revenues	20,511,578	863,649	800,000	800,000	400,000	0
5320 Engineering Service	1,174,678	896,967	350,000	750,000	189,000	0
5490 Other Professional Services	100,301	0	0	0	0	0
Total Contractual Services	1,274,978	896,967	350,000	750,000	189,000	0
8300 Equipment	2,296,921	303,431	0	0	0	0
8500 Infrastructure	0	3,067,717	11,976,000	1,000,000	12,561,000	5,250,000
Total Capital Outlay	2,296,921	3,371,149	11,976,000	1,000,000	12,561,000	5,250,000
TOTAL EXPENDITURES	3,571,899	4,268,115	12,326,000	1,750,000	12,750,000	5,250,000
NET CHANGE IN FUND BALANCE	16,939,679	(3,404,467)	(11,526,000)	(950,000)	(12,350,000)	(5,250,000)
Beginning Fund Balance	0	16,939,679	13,535,212	13,535,212	12,585,212	235,212
Ending Fund Balance	16,939,679	13,535,212	2,009,212	12,585,212	235,212	(5,014,788)

2006 Bond Fund

This fund is used to account for debt service payments for the 2006 bonds. They were issued to finance EPA mandated upgrades to the waste water plant as well as expansion of the waste water lines. A transfer is budgeted each year from the Water and Waste Water Fund to the 2006 Bond Fund in the amount of the debt service payments. This fund functions as a debt service fund, but will be consolidated with the Water and Waste Water Fund in the City's annual financial statements.

BUDGET SUMMARIES

Area	2008 Budget	2009 Budget	2010 Budget
Personnel	\$ 0	\$ 0	\$ 0
Operations	\$1,538,400	\$1,540,400	\$1,541,400
Capital	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
Total	\$1,538,400	\$1,540,400	\$1,541,400

Personnel:

No Staffing

Significant Operational Costs:

7100 & 7200 – Principal and Interest - \$1,540,400 – pays bond cost for wastewater expansion project

Capital Items:

No Capital

	2006 <u>Actual</u>	2007 <u>Actual</u>	2008 <u>Budget</u>	2008 <u>Projected</u>	2009 <u>Budget</u>	2010 <u>Estimate</u>
3990 Interfund Transfer	928,115	833,368	1,538,400	1,538,400	1,540,400	1,541,400
Total Other Sources of Funds	928,115	833,368	1,538,400	1,538,400	1,540,400	1,541,400
Total Revenues	928,115	833,368	1,538,400	1,538,400	1,540,400	1,541,400
7100 Principal Payment	0	0	705,000	705,000	735,000	765,000
7200 Interest Expense	726,556	832,994	833,000	833,000	805,000	776,000
7300 Fiscal Agent Fees	201,559	375	400	400	400	400
Total Debt Service	928,115	833,368	1,538,400	1,538,400	1,540,400	1,541,400
TOTAL EXPENDITURES	928,115	833,368	1,538,400	1,538,400	1,540,400	1,541,400
NET CHANGE IN FUND BALANCE	0	0	0	0	0	0
Beginning Fund Balance	0	0	0	0	0	0
Ending Fund Balance	0	0	0	0	0	0



2009 Annual Budget

Appendix



City of Collinsville, Illinois



Strategic Plan

Background

With all the emphasis on the Strategic Plan, some background on the Plan may be warranted. First, let it be said that the Plan is not the City Manager's Plan nor is it the Staff's Plan. It was literally created and formally adopted by the City Council. The Council's role in this was to set the direction for the City by way of the Plan, with the Staff's role to implement the Plan by way of Goals and Objectives, again approved by the City Council.

In July, 2006, the City Council embarked on an effort that has truly changed the culture of the organization. The process of strategically planning for the City's future was begun with the assistance of outside consultant Lyle Sumek. Over the course of 16 months, the Council and Staff identified needs and set a course for implementation that began with adoption of the 2008 Annual Budget. The 2009 Annual Budget will be the second formal budget year at moving towards full implementation.

Vision and Mission

All of the efforts by the Council and Staff are to move the organization towards the Mission, Vision and Values found in the Strategic Plan. The **Vision** of the City is outlined in the Council's view of "Collinsville 2021".

Collinsville 2021

Is a dynamic small town:

Safe and family friendly with a
Vibrant Downtown and
Livable neighborhoods.

Collinsville 2021

Is a center for business and tourism:

A destination for leisure, culture and history;
A great place to call home!

The **Mission** of the City that will move the organization towards that preferred future states:

*The Mission of the
City of Collinsville is to be a
financially responsible steward
of the public's tax dollars
and resources in order to provide
superior municipal services
partnering with the community
and resulting in
satisfied customers.*

Goals and Objectives

It was the **Vision** and **Mission** that gave guidance to the Council and Staff in the development of the six Goals which serve as the influence for the Annual Budget. The six goals, in the priorities established by the Council are:

1. To be a financially sustainable City providing superior municipal service;
2. To be the safest City in the Region;
3. To have a strong balanced economy;
4. To have top quality infrastructure and facilities;
5. To create a vibrant downtown; and
6. To be the preferred place to live in the Region.

With the adoption by the City Council, the Staff was then responsible for developing an action plan to implement the six Goals. The Strategic Action Plan, with Objectives for each of the Goals, was prepared and submitted to the City Council for their approval. This document is then used by the Staff to guide their efforts through the year.

The Strategic Plan is also about changing processes and systems and ultimately the organizational culture. A significant effort is planned for 2009 to change how the Strategic Plan is developed by both the Council and the Staff. As we strive to provide superior municipal services, we must do so by partnering with community members and engaging the general public more in the efforts of the City. This community engagement effort will lead to a better Plan by the City Council.

Inputs & Outcomes

A shift in our approach to bring our systems and processes more in line with our Strategic Plan has resulted in more attention being given to our Goals and Objectives and their costs. While funding is critical and obviously essential in knowing if we are “good stewards”, it is also critical to know what we are achieving with the given resources. What do we hope to achieve with the budgeted monies? What can the citizens expect from their tax dollars? What value are they receiving for the money they are sending to City Hall? These are more important to most people than the cost of the vehicles we’re purchasing or the number of staff members we have.

If our focus is turning to outputs and outcomes, versus inputs, what are they? How do we define them?

Input is the amount of resources (staff, equipment, rent, etc.) required to maintain a program. As an example, the input for repairing streets might include:

- Staff time to survey street conditions and write the contracts.
- Staff time to complete work requests.
- Trucks and other equipment needed to make the improvement.
- Asphalt and the material necessary to preserve streets.
- Staff time to monitor work.

Output is the level or volume of the program activity. Examples of output measures on the street repair might include:

- The number of miles resurfaced.
- The number of potholes or cracks filled.
- The number of streets reconstructed.

By knowing the inputs and outputs, one can begin to determine the program efficiency measures. Efficiency measures are a ratio of inputs to outputs. By calculating the efficiency measures the City can determine whether it is achieving its outputs as efficiently as possible. An example of street repair efficiency might be:

- the cost per mile to resurface a street or
- the cost to repair a pothole.

The organization may be efficient at repairing the streets, but if the customer isn't happy with the quality of the work, then is it really achieving its purpose? We can brag about the number of miles of streets repaired and we may be very efficient, but in the end, it the resident's perception of our effectiveness that will determine how successful we are. Thus the effort needs to be made to determine our program outcomes.

Outcome measures refer to the impact or effect that a program or service is able to achieve. When the outcome measures are tied to the Mission and program targets, they help determine the success of the program, service or goal. Outcomes are directly related to the views of the customer and their perception as to the quality of the service provided.

Unfortunately, most public entities have trained their citizenry to look more at the inputs of the budget process – the cost of the vehicles and the number of staff. This has become more important than the results from the use of the vehicles or the performance of the staff. The reason for this is it requires less effort and sophistication and is a more simplified approach than trying to describe potential results and outcomes. It is more difficult to discuss results because then you have measure what you're doing in order to describe the effort. You also become more accountable to the citizen (customer) to tell them what you're doing with the money and to hear how they perceive you are doing.

