



CITY OF COLLINSVILLE ~ DEPARTMENT OF COMMUNITY DEVELOPMENT

125 SOUTH CENTER STREET, COLLINSVILLE, IL 62234

TEL. (618) 346-5200, OPTION 3 [WWW.COLLINSVILLEIL.ORG](http://WWW.COLLINSVILLEIL.ORG)

Permit #: \_\_\_\_\_

Fee: \_\_\_\_\_

APPLICATION FOR SMALL WIRELESS FACILITIES PERMIT

It is the intent of City of Collinsville Municipal Code of Ordinance Sections 5.84 and 5.86 to provide for and regulate small cell antenna/tower right-of-way sitings.

I. APPLICANT INFORMATION

Applicant Name: \_\_\_\_\_ Primary Contact Person: \_\_\_\_\_

Applicant is a :  Carrier/Wireless Provider  Representative  Other: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

II. 24-HOUR EMERGENCY CONTACT

In the event that there is an urgent need for maintenance or repair to the small wireless facility, pole, or other structure, during or after construction, the City requires 24-hour emergency contact information.

Contact Name: \_\_\_\_\_ 24-Hour Telephone Number: \_\_\_\_\_

III. PROPOSED SITE LOCATION

Property Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

County Locator Number(s): \_\_\_\_\_

Closest Intersection (Distance/Direction): \_\_\_\_\_

IV. EXISTING POLE/STRUCTURE LOCATION

New/Replacement Pole?:  Yes  No

Pole/Structure ID No.: \_\_\_\_\_ Height of Pole/Structure (feet): \_\_\_\_\_ Color: \_\_\_\_\_

Existing Attachment(s) on Pole/Structure? (e.g., banners, light fixtures):  Yes  No

Existing Structure Owner: \_\_\_\_\_

Agent/Representative Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

**V. PROPERTY OWNER INFORMATION**

In the event that the proposed small wireless facility is to be attached to an existing pole owned by an entity other than the City, the wireless provider shall provide legally competent evidence of the consent of the owner of such pole to the proposed collocation. Permission has been granted by property owner?  Yes  No

Owner Name: \_\_\_\_\_

Owner Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

*(Provide additional sheets as necessary)*

**VI. APPLICATION REQUIREMENTS**

- Fees(s) per Sections 5.84.050 and 5.86.040 of the City of Collinsville Municipal Code of Ordinances
- A completed *Application for ROW/Excavation Permit* (for projects occurring within right-of-way)
- Site-specific structural integrity AND for a municipal  Make-ready analysis prepared by a structural engineer utility pole
- The latitude and longitude where each proposed small wireless facility or utility pole would be installed
- Photographs of the proposed site location and its immediate surroundings
- Specifications and drawings prepared by a structural engineer for each proposed small wireless facility
- The equipment type and model numbers for the antennas and all other wireless equipment associated with the small wireless facility
- A proposed schedule for the installation and completion of each small wireless facility, if approved
- Proof of permission granted by property owner, if existing pole not owned by the City

**VII. ATTESTATION, ACKNOWLEDGEMENT & SIGNATURE**

I attest to the best of my knowledge and belief that the information stated in this application and in all supporting plans and documents is true and accurate. To the best of my knowledge, I certify that the proposed collocation complies with the terms of the "Collocation Requirements and Conditions" Section 5.84.040 of the City of Collinsville's Small Wireless Facility Deployment Ordinance.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name of Applicant: \_\_\_\_\_ Title: \_\_\_\_\_

**\*\*\*FOR ADMINISTRATIVE USE ONLY\*\*\***

Submittal Date: \_\_\_\_\_ Application is:  Complete  Incomplete Date Applicant Notified : \_\_\_\_\_

Missing documents or information (attach sheets as necessary):

APPROVED BY:

DATE: