

CITY OF COLLINSVILLE RIGHT-OF-WAY/EXCAVATION PERMIT

125 S. Center Street, Collinsville, IL, 62234, (618) 346-5216

Permit #: _____

Address of Work
(For multiple locations and/or location details, use back of sheet)

Application Date

Detailed Description of Work per Ord. 3990 (For additional details, use back of sheet)

Owner/Agent/Contractor/ Other (specify) Information

<input type="checkbox"/> Utility	<input type="checkbox"/> Commercial	<input type="checkbox"/> Residential/Multi-family	<input type="checkbox"/> Other
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Owner/Agent/Contractor/Other (circle)

Contact Number

Email Address

Project Number

Emergency Contact Name & Title (must be available 24/7)

Emergency Contact Number

Street Address

Estimated Time to Complete

City, State, Zip

Estimated Construction Cost

By my signature below, I affirm the following:

I am the owner/authorized agent with full authority to execute this form
All work performed under this permit shall be in accordance with the Construction Standards listed on page 2
A traffic control plan shall be submitted prior to approval of the permit
I understand that proof of possession of a commercial general liability insurance policy with the City of Collinsville named as additionally insured is required prior to approval of this permit. This form may be emailed to: tturner@collinsvilleil.org or jflowers@collinsvilleil.org.
I understand that I shall notify the City a minimum of one working day prior to commencing, one working day prior to any necessary inspection, and when the job is completed to allow for a final inspection and closure of the permit.
If city water is needed, I will contact Collinsville Water Dept (618-346-5217 x 2114), 1800 St Louis Road, Collinsville, Illinois, 62234, for approval prior to beginning work.
I acknowledge the need for compliance with City ordinances, including Chapter 12.20 of the Collinsville Municipal Code.
I certify under penalty of perjury that the contents of this application are true and correct.

Signature: Owner/Agent/Contractor/Other (circle)

Date

Construction Standards (IDOT Publications, as amended from time to time)

Highway Design Manual	Highway Standards Manual	Flagger's Handbook
Standard Specifications for Road and Bridge Construction	Supplemental Specifications and Recurring Special Provisions	
Work Site Protection Manual for Daylight Maintenance Operations	Illinois Manual on Uniform Traffic Control Devices (92 Ill. Adm. Code § 545)	
National Electrical Safety Code	Standard Specifications for Traffic Control Items	

FEE SCHEDULE

Utility		Owner, Agent, Contractor, Other	
<input type="checkbox"/> \$25 Permit Fee		<input type="checkbox"/> \$25.00 Permit Fee	
<input type="checkbox"/> N/A		<input type="checkbox"/> N/A	
<i>Utility facilities.</i> \$100.00 application fee to construct facilities (sec. 12.20.040)		<i>Excavations.</i> \$25.00 permit fee to be paid at time of application (sec. 12.04.130)	
<input type="checkbox"/> Security Fund = Cost to restore site to original			
Performance Bond Fees (Sec 12.04.060)			
Item	Unit Price	Quantity (s.f.)	Cost
Seed and Mulch	\$0.10/sq. ft.		
Asphalt Pavement	\$5.00/sq. ft.		
Concrete Pavement	\$6.00/sq. ft.		
Sidewalk	\$3.00/sq. ft.		
Compacted Backfill	\$1.00/sq. ft.		
Total Cost			

Detailed Location Information (from page 1):

Detailed Description of Work (from page 1):

Office Use Only		
<input type="checkbox"/> Form completed and signed		Detailed work description: <input type="checkbox"/> approved <input type="checkbox"/> denied
Bond: <input type="checkbox"/> approved <input type="checkbox"/> denied		Proof of insurance: <input type="checkbox"/> approved <input type="checkbox"/> denied
Traffic control plan:	<input type="checkbox"/> submitted	<input type="checkbox"/> approved <input type="checkbox"/> approved with conditions <input type="checkbox"/> denied
	<input type="checkbox"/> not submitted	
Permit Fee (see page 2): <input type="checkbox"/> Required <input type="checkbox"/> Not Applicable		
<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with conditions (see attachment)	<input type="checkbox"/> Denied
Signature:		Date: